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Tender

## **Star Academies - Multifunctional Devices (MFDs) and Associated Products, Services and Support**

STAR ACADEMIES

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-008238

Procurement identifier (OCID): ocds-h6vhtk-061271

Published 29 January 2026, 5:17pm

### **Scope**

### **Reference**

ITT/2026/MFD

### **Description**

Star Academies (Star) is a not-for-profit multi-academy trust. As one of the UK's leading trusts, Star runs a diverse network of primary and secondary schools across the UK. Star currently comprises 36 schools - 11 primary schools, 23 secondary schools and two 'all through' schools. There is also a Head Office and Professional Development institute, both based in Blackburn. Our schools are located in five regional clusters: Lancashire, Greater Manchester, West Yorkshire, West Midlands and Greater London.

The trust is expected to grow over the lifetime of the contract. Further details about the trust can be found on our website: [www.staracademies.org](http://www.staracademies.org).

Star Academies are looking to run an FTS (above threshold) competitive flexible procedure compliant under PA2023 to appoint a single suitable supplier across the trust. The supplier selected will be able to provide a complete service for the provision of

multifunctional devices (MFD) and associated products, services and support in line with this PSQ and the final ITT documents.

Whilst the tender will be used as a basis for future works and pricing, the trust are looking to engage suppliers who will work collaboratively with us and tailor their approach, so that they are able to meet the specific needs of the trust.

This procurement also seeks to ensure that value for money is achieved for the trust and that the trust's MFD assets are pro-actively managed, maintained and run in an efficient and consistent way across the entire estate.

The contract with the successful tenderer is intended to commence on 01 June 2026 and will be awarded for maximum of 5 years and the successful bidder will remain on the contract for this period subject to performance and company stability (i.e. the company not going into administration).

Star are looking to shortlist up to six (6) suppliers, identified from in the Procurement Specific Questionnaire (PSQ), to receive the ITT pack which will provide a more detailed set of requirements (The trust reserves the right to take more than six suppliers through to ITT where scores at PSQ are so close as to make it difficult to draw a distinction between bidders). Bidders should assume that the ITT will include, but not be limited to:

- General service requirements
- MFD standard hardware devices and functionality
- MFD Leasing and capital purchase arrangements
- Cloud based print management software
- MFD Maintenance, consumables, support and service provisions
- Device utilisation management
- Management information and reporting

The trust will provide a draft contract during the PSQ stage. Star's preference is to engage with suppliers directly who will manage all aspects of the contract in house. If sub-contracts are required to meet the scope of this tender, these should be minimised. Any subcontracted arrangements must meet the same terms as the contract and will be the responsibility of the main supplier to manage.

## **Total value (estimated)**

- £8,000,000 excluding VAT
- £9,600,000 including VAT

Above the relevant threshold

## **Contract dates (estimated)**

- 1 June 2026 to 31 May 2031
- 5 years

## **Main procurement category**

Goods

## **CPV classifications**

- 30100000 - Office machinery, equipment and supplies except computers, printers and furniture
- 30120000 - Photocopying and offset printing equipment
- 30121200 - Photocopying equipment
- 30122000 - Office-type offset printing machinery
- 30192400 - Reprographic supplies
- 30232110 - Laser printers
- 42991200 - Printing machinery
- 42991210 - Offset printing machinery
- 48000000 - Software package and information systems

- 48218000 - License management software package
- 50310000 - Maintenance and repair of office machinery
- 50313000 - Maintenance and repair of reprographic machinery
- 50313100 - Photocopier repair services
- 50313200 - Photocopier maintenance services
- 72267100 - Maintenance of information technology software
- 72316000 - Data analysis services
- 72500000 - Computer-related services
- 79800000 - Printing and related services

## **Contract locations**

- UK - United Kingdom

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## **Submission**

### **Enquiry deadline**

20 February 2026, 12:00pm

### **Submission type**

Tenders

### **Tender submission deadline**

2 March 2026, 9:00am

### **Submission address and any special instructions**

<https://www.in-tendhost.co.uk/educationportal/aspx/Home>

### **Tenders may be submitted electronically**

Yes

### **Languages that may be used for submission**

English

### **Award decision date (estimated)**

14 May 2026

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### **Award criteria**

Name	Description	Type
Simple description	Full award criteria details are available on the document Star - PSQ - MFD 2026 Final which is freely available at <a href="https://www.in-tendhost.co.uk/educationportal/">https://www.in-tendhost.co.uk/educationportal/</a>	Price

### **Weighting description**

Full award criteria details are available on the document Star - PSQ - MFD 2026 Final

which is freely available at <https://www.in-tendhost.co.uk/educationportal/>

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## **Other information**

### **Conflicts assessment prepared/revised**

Yes

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## **Procedure**

### **Procedure type**

Competitive flexible procedure

### **Competitive flexible procedure description**

This will be a three-stage above threshold competitive flexible procedure with the intention of creating a contract with a single supplier.

The objective of this competitive flexible procedure is to identify the Most Advantageous Tender (MAT). Proposals will be evaluated in accordance with the assessment criteria and percentage weightings set out within both this PSQ document and the ITT document.

Stage 1 - The Procurement Specific Questionnaire (PSQ) which will allow the trust to shortlist up to six (6) suppliers who meet the minimum requirements and score highest on the pricing, technical and competency questions in Part 3. The trust reserves the right to take more than six suppliers through to ITT where scores at PSQ are so close as to make it difficult to draw a distinction between bidders.

Stage 2 - These shortlisted suppliers will progress to the second stage of the process, the

Invitation to Tender (ITT) stage where further technical capability will be tested along with more refined pricing.

Stage 3 - Following ITT submissions and initial evaluations, the 3 highest scoring suppliers will commence a third stage where suppliers will have the opportunity to prepare a presentation (topic tbc at ITT stage) which will not be directly scored but will be used for further understanding and final moderation and scoring.

Every supplier must meet the mandatory minimum requirements which are detailed in Parts 1 and 2. Any suppliers who do not meet these requirements will be deemed unsuccessful and will not be shortlisted for the ITT stage (Stage 2).

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## **Documents**

### **Documents to be provided after the tender notice**

<https://www.in-tendhost.co.uk/educationportal/aspx/Home>

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## **Contracting authority**

### **STAR ACADEMIES**

- Companies House: 07353849

Star Academies

Blackburn

BB1 2HT

United Kingdom

Email: [procurement@staracademies.org](mailto:procurement@staracademies.org)

Website: <http://www.staracademies.org>

Region: UKD41 - Blackburn with Darwen

Organisation type: Public authority - sub-central government