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Tender

Provision of a Direct Payments Payroll & Managed Account Service

Bridgend County Borough Council

F02: Contract notice

Notice identifier: 2021/S 000-008230

Procurement identifier (OCID): ocids-h6vhtk-02a797

Published 19 April 2021, 3:45pm

Section I: Contracting authority

I.1) Name and addresses

Bridgend County Borough Council

Civic Offices

Bridgend

CF314WB

Contact

Helen Watkins

Email

helen.watkins@bridgend.gov.uk

Telephone

+44 1656642587

Country

United Kingdom

NUTS code

UKL17 - Bridgend and Neath Port Talbot

Internet address(es)

Main address

www.bridgend.gov.uk

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0417

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etenderwales.bravosolution.co.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of a Direct Payments Payroll & Managed Account Service

Reference number

B720/21

II.1.2) Main CPV code

- 79211110 - Payroll management services

II.1.3) Type of contract

Services

II.1.4) Short description

Bridgend County Borough Council wishes to commission an effective, efficient and economical Payroll and Managed Accounts service, to work alongside the Council's Direct Payments Team.

The service is to support and enable Direct Payment recipients in carrying out Payroll and associated administration functions for Managed Accounts, in relation to their Direct Payments funding.

II.1.5) Estimated total value

Value excluding VAT: £640,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79631000 - Personnel and payroll services
- 85300000 - Social work and related services

- 98000000 - Other community, social and personal services

II.2.3) Place of performance

NUTS codes

- UKL17 - Bridgend and Neath Port Talbot

II.2.4) Description of the procurement

Bridgend County Borough Council wishes to commission an effective, efficient and economical Payroll and Managed Accounts service, to work alongside the Council's Direct Payments Team.

The service is to support and enable Direct Payment recipients in carrying out Payroll and associated administration functions for Managed Accounts, in relation to their Direct Payments funding.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

13 September 2021

End date

12 September 2023

This contract is subject to renewal

Yes

Description of renewals

Option to Extend for a further 24 months

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

19 May 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

19 May 2021

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at

https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=109914

(WA Ref:109914)

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom