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Tender

Removals and Storage Framework Agreement

West Lothian Council

F02: Contract notice

Notice identifier: 2025/S 000-008219

Procurement identifier (OCID): ocds-h6vhtk-04ea26

Published 6 March 2025, 2:32pm

Section I: Contracting authority

I.1) Name and addresses

West Lothian Council

West Lothian Civic Centre, Howden South Road

Livingston

EH54 6FF

Contact

Elisabeth Plant

Email

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+44 1506281325

Country

United Kingdom

NUTS code

UKM78 - West Lothian

Internet address(es)

Main address

<https://www.westlothian.gov.uk/>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00140

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Removals and Storage Framework Agreement

Reference number

CC14006

II.1.2) Main CPV code

- 63120000 - Storage and warehousing services

II.1.3) Type of contract

Services

II.1.4) Short description

When an individual or a family group present as homeless, the council has a legal duty under the Housing Scotland Act (1987) to provide services to remove and/or store furniture and personal belongings for clients. Due to the nature of the works involved in providing the service, the council cannot provide this service in house and therefore need to outsource this requirement and appoint a suitably experienced supplier to provide the service on behalf of the council.

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Removals and Storage Framework Agreement - Lot One (Domestic Removals and Storage)

Lot No

II.2.2) Additional CPV code(s)

- 63120000 - Storage and warehousing services

II.2.3) Place of performance

NUTS codes

- UKM78 - West Lothian

II.2.4) Description of the procurement

The nature of the work involved will vary depending on the nature of the request to remove and store items but will cover situations such as homelessness, decants for improvement works to be carried out and other ad hoc situations such as abandonments and other routine tenancy changes.

We seek to appoint one supplier to this lot.

II.2.5) Award criteria

Quality criterion - Name: Technical / Weighting: 25

Price - Weighting: 75

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Contract will have a 12 month extension available.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Removals and Storage Framework Agreement - Lot Two (House to House Moves)

Lot No

2

II.2.2) Additional CPV code(s)

- 63121100 - Storage services
- 63120000 - Storage and warehousing services

II.2.3) Place of performance

NUTS codes

- UKM78 - West Lothian

II.2.4) Description of the procurement

The Authority may use this framework to move a tenant's furniture to a more suitable tenancy due to the house being unsuitable due to personal needs. The framework may also be used when the Authority needs to decant a tenant to a different property due to remedial or emergency repairs. In these situations, the tenant's belongings may either be required to be stored or moved to another property dependant on the situation. In the event that belongings are required to be stored in a storage facility, this service will be covered under Lot 1 of this framework agreement.

We seek to appoint 3 suppliers to this lot.

II.2.5) Award criteria

Quality criterion - Name: Technical / Weighting: 25

Price - Weighting: 75

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

A 12 month extension shall be available.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Removals and Storage Framework Agreement - Lot Three (Large Office and School Moves Including Crate Hire)

Lot No

3

II.2.2) Additional CPV code(s)

- 63121100 - Storage services
- 63120000 - Storage and warehousing services

II.2.3) Place of performance

NUTS codes

- UKM78 - West Lothian

II.2.4) Description of the procurement

This lot is for non-residential properties only and will include office buildings, schools, community centres and other location within the Authority's property portfolio. The service will include removal of office furniture, including the supply of storage boxes and crates, from Authority buildings and transport these to another area of the same building or to a different property.

We seek to appoint three suppliers to this lot.

II.2.5) Award criteria

Quality criterion - Name: Technical / Weighting: 25

Price - Weighting: 75

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

12 Month extension shall be available.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

7 April 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

7 April 2025

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 58327. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

West Lothian Council is committed to maximising Community Benefits from its procurement activities in order to build economic, social or environmental conditions into the delivery of council contracts.

In the In the tender submission, suppliers will be required to detail any social, economic and environmental benefits associated with contract performance during the contract term in the event of their appointment.

(SC Ref:792587)

VI.4) Procedures for review

VI.4.1) Review body

Livingston Sheriff Court

West Lothian Civic Centre, Howden South Road

Livingston

EH54 6FF

Country

United Kingdom