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Tender

# **US\_22070 - Remote Internships**

University of Sussex

F02: Contract notice

Notice identifier: 2023/S 000-008204

Procurement identifier (OCID): ocds-h6vhtk-03b4d1

Published 21 March 2023, 3:54pm

## **Section I: Contracting authority**

## I.1) Name and addresses

University of Sussex

Sussex House

Brighton

BN1 9RH

#### Contact

Kelly Feldman

#### **Email**

k.feldman@sussex.ac.uk

### Country

**United Kingdom** 

### Region code

UKJ2 - Surrey, East and West Sussex

**National registration number** 

RC000672

Internet address(es)

Main address

https://www.sussex.ac.uk/

Buyer's address

https://supplierlive.proactisp2p.com/Account/Login

## I.2) Information about joint procurement

The contract is awarded by a central purchasing body

### I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://supplierlive.proactisp2p.com/Account/Login

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://supplierlive.proactisp2p.com/Account/Login

## I.4) Type of the contracting authority

Body governed by public law

## I.5) Main activity

Education

## **Section II: Object**

### II.1) Scope of the procurement

#### II.1.1) Title

US 22070 - Remote Internships

Reference number

DN1485

#### II.1.2) Main CPV code

• 80000000 - Education and training services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

We are seeking provision of between 100 and 150 remote internships per year, hosted by organisations outside the UK. Each internship should be 120 hours in length with hours potentially worked flexibly in line with student needs (NB. the standard 'shape' would be 20 hours a week for six weeks). The students taking part will all be undergraduates — either penultimate year or final year students (all disciplines). We may require capacity to run additional internships for other small cohorts outside of the main delivery period based on University needs.

The provider will work with organisations outside of the UK to source 100-150 remote internship opportunities per year. The provider will then match students to these opportunities, providing support and access to learning. The provider will monitor the internships and provide information to the university e.g. attendance metrics, quality metrics on the internship.

One provider would deliver all of the services above allowing the university to service 100-150 internships without having to seek out the opportunities and build the relationships with the individual global businesses internally.

#### II.1.5) Estimated total value

Value excluding VAT: £560,000

#### II.1.6) Information about lots

This contract is divided into lots: No

### II.2) Description

#### II.2.2) Additional CPV code(s)

• 80000000 - Education and training services

### II.2.3) Place of performance

**NUTS** codes

• UKJ2 - Surrey, East and West Sussex

#### II.2.4) Description of the procurement

We are seeking provision of between 100 and 150 remote internships per year, hosted by organisations outside the UK. Each internship should be 120 hours in length with hours potentially worked flexibly in line with student needs (NB. the standard 'shape' would be 20 hours a week for six weeks). The students taking part will all be undergraduates – either penultimate year or final year students (all disciplines). We may require capacity to run additional internships for other small cohorts outside of the main delivery period based on University needs.

The provider will work with organisations outside of the UK to source 100-150 remote internship opportunities per year. The provider will then match students to these opportunities, providing support and access to learning. The provider will monitor the internships and provide information to the university e.g. attendance metrics, quality metrics on the internship.

One provider would deliver all of the services above allowing the university to service 100-150 internships without having to seek out the opportunities and build the relationships with the individual global businesses internally.

#### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### II.2.6) Estimated value

Value excluding VAT: £560,000

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Two optional 12 months extensions

## II.2.10) Information about variants

Variants will be accepted: No

## II.2.11) Information about options

Options: No

## II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

## Section IV. Procedure

## **IV.1) Description**

### IV.1.1) Type of procedure

Open procedure

## IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

## IV.2) Administrative information

### IV.2.2) Time limit for receipt of tenders or requests to participate

Date

20 April 2023

Local time

12:00pm

### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

### IV.2.7) Conditions for opening of tenders

Date

20 April 2023

Local time

12:00pm

# **Section VI. Complementary information**

# VI.1) Information about recurrence

This is a recurrent procurement: Yes

## VI.4) Procedures for review

VI.4.1) Review body

University of Sussex

Sussex House, Falmer

Brighton

BN1 9RH

Email

K.feldman@sussex.ac.uk

Country

**United Kingdom** 

Internet address

https://www.sussex.ac.uk/