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Tender

Public Toilet Cleaning Contract

AMESBURY TOWN COUNCIL

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-008190

Procurement identifier (OCID): ocds-h6vhtk-04ea13

Published 6 March 2025, 12:37pm

Scope

Description

Amesbury Town Council is responsible for the public conveniences in Central Car Park, Amesbury and the Bowman Centre, Shears Drive Amesbury, additionally it is installing a compostable toilet near to its allotments on Stockport Avenue, Amesbury. We are seeking tenders from competent contractors to ensure that the conveniences at both sites and the Bowman Centre are clean, safe and fully operational throughout the agreed opening times.

To ensure that the public conveniences at Central Car Park are cleaned and secured daily (7 days a week)

To provide a clean environment for hirers of the Bowman Centre (weekends only)

To clean the compostable toilet at Stockport Avenue (weekly)

Central Car Park Toilets

1 x daily, late afternoon clean of the toilet block to coincide with locking up to include:

All cubicle toilets (Men's, Ladies and Disabled)

The urinals

Hand wash areas

Bin Emptying

Floor Sweeping and Mopping

Replenishing of soap dispensers and toilet rolls

Washing down of tiles and cubicles/urinals

Removal and disposal of any sharps (sharps bin provided)

Locking up of the toilet block daily Mon-Fri at 5pm and Sat-Sun and Bank Holidays 4pm

Opening the toilet block at weekends Sat-Sun at 8am and Bank Holidays 10am

The Bowman Centre (Saturday and Sunday only, 2 hours per day)

1 x daily clean (to be finished by 8.30am) of the ground floor, tasks to include:

Toilets

Cleaning of all toilets, sinks, work surfaces and floors

Refilling of toilet rolls and soap dispensers

Emptying of bins

Main Hall, Community Room and Corridor

Sweeping and mopping of all floors

Removal of any litter (potential sharps)

Kitchen

Wiping down of all surfaces

Cleaning the floor

Emptying of bins

Compostable Toilet

Cleaning of the toilet, floor and door

Refilling of toilet rolls, sanitizers and wipes

Removal of any litter

The successful bidder will be required to provide all cleaning materials, cleaning equipment is available at the Central Car Park Toilets and Bowman Centre. Consumables such as toilet rolls and soaps for dispensers will be supplied by the Town Council.

Total value (estimated)

- £19,000 excluding VAT
- £22,800 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 July 2025 to 30 June 2028
- 3 years

Main procurement category

Services

CPV classifications

- 90600000 - Cleaning and sanitation services in urban or rural areas, and related services

Contract locations

- UKK - South West (England)

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Tender submission deadline

16 April 2025, 4:00pm

Submission address and any special instructions

www.amesburytowncouncil.gov.uk

townclerk@amesburytowncouncil.gov.uk

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

4 June 2025

Award criteria

Name	Description	Type	Weighting
COST EVALUATION	Sustainability - Contractor's approach and arrangements regarding Sustainability.	Cost	40%
Management	Management - how the contract will be managed - to include staff involved, including their experience and qualifications. Contractors must demonstrate experience in previous works of a similar nature and the capacity to undertake this contract. Previous experience of working with local authorities will be advantageous. Please provide references of work conducted.	Quality	20%

Name	Description	Type	Weighting
HEALTH AND SAFETY	Health and Safety - How health and safety will be managed during the contract. Specific examples of risk assessments and method statements relating to how this work will be undertaken in a safe manner must be supplied. Please supply a copy of your health and safety policy.	Quality	15%
QUALITY	Quality - Please provide details (including registration number) of any quality assurance accreditation that your organisation holds. If no accreditation is held, please attach an outline of your quality assurance policy. Please indicate to which professional or trade bodies your organisation belongs. 15	Quality	15%
EQUAL OPPORTUNITIES	Equal Opportunities - Contractor's approach and arrangements for Equal Opportunities	Quality	5%
SUSTAINABILITY	Sustainability - Contractor's approach and arrangements regarding Sustainability.	Quality	5%

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Special regime

Light touch

Documents

Associated tender documents

<https://www.amesburytowncouncil.gov.uk/your-council/tender-opportunities/>

Contracting authority

AMESBURY TOWN COUNCIL

- Public Procurement Organisation Number: PGYD-9431-GDDT

The Bowman Centre, Shears Drive

Amesbury

SP4 7XT

United Kingdom

Contact name: Sarah Tucker

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Website: <http://www.amesburytowncouncil.gov.uk>

Region: UKK15 - Wiltshire CC

Organisation type: Public authority - sub-central government