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Tender

ITT278 Appointment of a Window Cleaning/External Cleaning Contractor.

University of Northampton

F02: Contract notice

Notice identifier: 2021/S 000-008158

Procurement identifier (OCID): ocds-h6vhtk-02a74f

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Section I: Contracting authority

I.1) Name and addresses

University of Northampton

University Drive

Northampton

NN1 5PH

Contact

Julia Gough

Email

procurement@northampton.ac.uk

Telephone

+44 1604892663

Country

United Kingdom

NUTS code

UKF24 - West Northamptonshire

Internet address(es)

Main address

www.northampton.ac.uk

Buyer's address

<https://in-tendhost.co.uk/universityofnorthampton/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/universityofnorthampton/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/universityofnorthampton/>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://in-tendhost.co.uk/universityofnorthampton/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

ITT278 Appointment of a Window Cleaning/External Cleaning Contractor.

Reference number

ITT278

II.1.2) Main CPV code

- 90911300 - Window-cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

The University of Northampton is seeking an efficient, innovative, high quality window cleaning, building fabric, architectural features cleaning service, conducted in an environmentally sound and sustainable manner. The service will also include graffiti removal, high level internal glazing, signage and ad hoc cleaning of the external features of buildings, glazing or street furniture. High level guttering should also be included as part of programme of works. The University currently utilises a contractor that supplies 2 full time equivalent (FTE) to achieve its external cleaning requirements (including internal glazing.) Whilst the University of Northampton is looking for a tender based on this system, we are also open to suggestions for improved methods of running the contract. The contract shall be for a period of 3 years with the possibility entirely at the University's discretion for up to 2 further one-year extensions. The contract start date will be September 2021.

II.1.5) Estimated total value

Value excluding VAT: £270,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 90911200 - Building-cleaning services
- 90690000 - Graffiti removal services
- 90911000 - Accommodation, building and window cleaning services

II.2.3) Place of performance

NUTS codes

- UKF24 - West Northamptonshire

Main site or place of performance

Northampton

II.2.4) Description of the procurement

The University of Northampton is seeking an efficient, innovative, high quality window cleaning, building fabric, architectural features cleaning service, conducted in an environmentally sound and sustainable manner. The service will also include graffiti removal, high level internal glazing, signage and ad hoc cleaning of the external features of buildings, glazing or street furniture. High level guttering should also be included as part of programme of works. The University currently utilises a contractor that supplies 2 full time equivalent (FTE) to achieve its external cleaning requirements (including internal glazing.) Whilst the University of Northampton is looking for a tender based on this system, we are also open to suggestions for improved methods of running the contract. Tenderers will need to demonstrate in their tender return that they will provide expertise in cleaning of glazing (external and internal), building fabric, cladding and architectural features, conducted in an environmentally sound and sustainable manner. The service will also include graffiti removal, high level internal glazing, signage and ad hoc cleaning of the external features of buildings, glazing or street furniture. High level guttering should also be included as part of program of works. The University requires an organisation to provide the services outlined from September 2021 and contract shall be for a period of 3 years with the possibility entirely at the University's discretion for up to 2 further one-year extensions.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £270,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The contract may be extended entirely at the University's discretion for a further 2 one-year extensions.

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 6

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Tender published on <https://in-tendhost.co.uk/universityofnorthampton/> Register your organisation to access the tender documents. Contract value in II.1.5) and II.2.6) is an estimate based on 90000 GBP per year for contract length. The university is looking to enter a 3 year contract with the option to extend at the University's discretion the contract up to a further 2 one-year extensions.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

21 May 2021

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

3 June 2021

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The University reserves the right to cancel or amend this procurement at any stage and to not award the contract in whole or in part, and does not bind itself to accept any tender. The University shall not be liable for any costs or expenses (of any nature) incurred by any prospective service provider (or any of its consortium members or sub-contractors) in responding to this notice or in participating in this procurement process, including (without limitation) if the University cancels or amends this procurement process or makes no contract award. The estimated contract value is 270000 GBP for the 3-year term and would be an estimated 450000 GBP if the contract was extended by 2 additional 1 year extensions.

VI.4) Procedures for review

VI.4.1) Review body

High Court

London

Country

United Kingdom