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Contract

ID 4656284 - DoF- NISRA - Central Survey Unit - Payroll Service for CSU Interviewers

Department of Finance - Northern Ireland Statistics and Research Agency

F03: Contract award notice

Notice identifier: 2023/S 000-008153

Procurement identifier (OCID): ocids-h6vhtk-039a5f

Published 21 March 2023, 1:46pm

Section I: Contracting authority

I.1) Name and addresses

Department of Finance - Northern Ireland Statistics and Research Agency

Colby House, Stranmillis Court

BELFAST

BT9 5BF

Contact

SSDAdmin.CPDfinance-ni.gov.uk

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

ID 4656284 - DoF- NISRA - Central Survey Unit - Payroll Service for CSU Interviewers

II.1.2) Main CPV code

- 72000000 - IT services: consulting, software development, Internet and support

II.1.3) Type of contract

Services

II.1.4) Short description

NISRA Central Survey Unit wish to appoint a Contractor for the operation and maintenance of a weekly payroll system for Central Survey Unit's interviewing staff. The contract will commence on 1 March 2023 for a period of 3 years, with the option to extend the contract for two further periods of twelve months each. See document entitled "ID 4656284 – Specification Schedule" for further details of this requirement.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £176,600

II.2) Description

II.2.2) Additional CPV code(s)

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security
- 79211110 - Payroll management services
- 79631000 - Personnel and payroll services
- 48900000 - Miscellaneous software package and computer systems

II.2.3) Place of performance

NUTS codes

- UKN - Northern Ireland

II.2.4) Description of the procurement

NISRA Central Survey Unit wish to appoint a Contractor for the operation and maintenance of a weekly payroll system for Central Survey Unit's interviewing staff. The contract will commence on 1 March 2023 for a period of 3 years, with the option to extend the contract for two further periods of twelve months each. See document entitled "ID 4656284 – Specification Schedule" for further details of this requirement.

II.2.5) Award criteria

Quality criterion - Name: Qualitative Criteria / Weighting: 60

Cost criterion - Name: Quantitative Criteria / Weighting: 40

II.2.11) Information about options

Options: Yes

Description of options

After the initial contract period, there are 2 options to extend for 1 year each. Total contract period 3+1+1.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

Accelerated procedure

Justification:

DoF - NISRA deemed that it was appropriate to use the accelerated procedure as they had already conducted a procurement exercise for the service that received no compliant bids and there were therefore significant time constraints, with the current contract due to end on 31 March 2023.

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-002238](#)

Section V. Award of contract

Contract No

1

Title

Contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

20 March 2023

V.2.2) Information about tenders

Number of tenders received: 2

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Beever Struthers

St Georges House Chester Road

MANCHESTER

M15 4JE

Email

shannon.elkins@beeverstruthers.co.uk

Telephone

+44 1618324901

Country

United Kingdom

NUTS code

- UK - United Kingdom

Internet address

<https://etendersni.gov.uk/epps>

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £141,592

Total value of the contract/lot: £176,600

Section VI. Complementary information

VI.3) Additional information

The successful Contractor's performance on the contract will be regularly monitored against the agreed Key Performance Indicators as detailed in the Commercial Conditions of Contract Schedule for ICT Schedule 5 – Contract and Service Management and Specification. Schedule. Contractors not delivering on contract requirements is a serious matter. It means the public purse is not getting what it is paying for. If a contractor fails to reach satisfactory levels of contract performance they will be given a specified time to improve. If, after the specified time, they still fail to reach satisfactory levels of contract performance, the matter will be escalated to senior management in CPD for further action. If this occurs and their performance still does not improve to satisfactory levels within the specified period, it may be regarded as an act of grave professional misconduct and they may be issued with a Certificate of Unsatisfactory Performance and

the. contract may be terminated. The issue of a Certificate of Unsatisfactory Performance will result in the contractor being excluded from all. procurement competitions being undertaken by Centres of Procurement Expertise on behalf of bodies covered by the Northern Ireland. Procurement Policy for a period of twelve months from the date of issue of the certificate.

VI.4) Procedures for review

VI.4.1) Review body

The UK does not have any special review body with responsibility for appeal/mediation procedures in public procurement competitions. Instead, any challenges are dealt with by the High Court, Commercial Division, to which proceedings may be issued regarding alleged breaches of the PCR2015 as amended.

Belfast

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

CPD will comply with the Public Contracts Regulations 2015 (as amended) and has incorporated a standstill period (minimum 10 calendar days) at the point information on the award of contract was communicated to tenderers. That notification provided full information on the award decision and provided time for the unsuccessful tenderers to challenge the award decision before the contract was entered into.