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Tender

## **IA2682 Interpretation Design Scheme for the Staffordshire History Centre**

Staffordshire County Council

F02: Contract notice

Notice identifier: 2022/S 000-008150

Procurement identifier (OCID): ocids-h6vhtk-032670

Published 25 March 2022, 1:24pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Staffordshire County Council

Staffordshire Place 1, Tipping Street

Stafford

ST16 2DH

#### **Contact**

Michelle Davies

#### **Email**

[michelle.davies@staffordshire.gov.uk](mailto:michelle.davies@staffordshire.gov.uk)

#### **Telephone**

+44 1785277116

#### **Country**

United Kingdom

**NUTS code**

UKG2 - Shropshire and Staffordshire

**Internet address(es)**

Main address

<https://www.staffordshire.gov.uk/Homepage.aspx>

Buyer's address

<https://supplierlive.proactisp2p.com>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://supplierlive.proactisp2p.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://supplierlive.proactisp2p.com>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

IA2682 Interpretation Design Scheme for the Staffordshire History Centre

Reference number

IA2682

#### **II.1.2) Main CPV code**

- 79540000 - Interpretation services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Staffordshire County Council and The William Salt Library Trust are working in partnership to deliver a complex heritage project funded by The National Lottery Heritage Fund.

The Council will be awarding a construction contractor to carry out the works on the buildings in question being the Staffordshire Record Office and the Grade II\* listed William Salt Library, which are located on the same site in a close proximity but currently separate with the two services operating in tandem.

The construction contractor will be linking Staffordshire Record Office and the William Salt Library to create 550 square metres of fully accessible public space known as the Staffordshire History Centre. It will include spaces for learning, events and exhibitions whilst retaining quiet study areas for research.

For this tender the Council wish to appoint a design consultant to provide an interpretation design scheme for the Staffordshire History Centre.

The successful consultant will also be required to do the following:

- liaise closely with the SHC Project Team, the designers and contractors throughout the process
- contribute to the evaluation of the design, build and installation of the interpretation scheme

- attend regular meetings with the project architects
- project manage the installation of the interpretation plan

#### **II.1.5) Estimated total value**

Value excluding VAT: £248,900

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79415200 - Design consultancy services
- 79421200 - Project-design services other than for construction work
- 79930000 - Specialty design services
- 92000000 - Recreational, cultural and sporting services
- 92310000 - Artistic and literary creation and interpretation services
- 92500000 - Library, archives, museums and other cultural services

#### **II.2.3) Place of performance**

NUTS codes

- UKG2 - Shropshire and Staffordshire

Main site or place of performance

Stafford Town Centre

#### **II.2.4) Description of the procurement**

Please note this is a one stage open tender process, where the Council is looking to appoint

one supplier.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6) Estimated value**

Value excluding VAT: £248,900

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 July 2022

End date

31 July 2024

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

National Lottery Heritage Fund

**II.2.14) Additional information**

The tender opportunity will be undertaken through the Authority's e-tendering system 'Proactis'.

Please do not contact the Buyer direct.

Suppliers should register onto the system by completing their company details first (pages 3-8 of the user guide).

Then registering their interest to this specific tender opportunity by searching the title IA2682 (pages 10-11 of the user guide)

Any questions regarding this opportunity should go through the 'message function' when on

the project page of Proactis (see page 17 of the user guide)

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

29 April 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

29 April 2022

Local time

12:30pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Staffordshire County Council

Staffordshire Place 1, Tipping Street,

Stafford

ST16 2DH

Country

United Kingdom