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Tender

Support Services for the South East Wales Education Achievement Service

South-East Wales Education Achievement Service

F02: Contract notice

Notice identifier: 2022/S 000-008091

Procurement identifier (OCID): ocids-h6vhtk-032635

Published 25 March 2022, 9:18am

Section I: Contracting authority

I.1) Name and addresses

South-East Wales Education Achievement Service

Gateway Building, Tredomen Park, Ystrad Mynach

Hengoed

CF82 7EH

Contact

Geraint Willington

Email

Geraint.willington@sewales.org.uk

Country

United Kingdom

NUTS code

UKL16 - Gwent Valleys

Internet address(es)

Main address

<https://sewales.org.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://supplierlive.proactisp2p.com/Account/Login>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://supplierlive.proactisp2p.com/Account/Login>

I.4) Type of the contracting authority

Other type

Education Achievement Service

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Support Services for the South East Wales Education Achievement Service

Reference number

T.4475

II.1.2) Main CPV code

- 75100000 - Administration services

II.1.3) Type of contract

Services

II.1.4) Short description

You are being invited to submit a tender application to support the business operations of the EAS. This will include all aspects of financial management, investment and financial systems, human resources, and an associate payroll system, safeguarding, internal audit, procurement, health, and safety, legal, ICT system support & maintenance. A key aspect of the contract is to act as banker for any regional education grants relating to school improvement of circa GBP55m per annum. It's important to note that capacity is now in place for most of these roles so apart from the systems and the key back office work that sits behind its mainly high level advice and guidance on ad hoc basis.

II.1.5) Estimated total value

Value excluding VAT: £440,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 66000000 - Financial and insurance services

- 66114000 - Financial leasing services
- 66150000 - Financial markets administration services
- 66151000 - Financial market operational services
- 66152000 - Financial market regulatory services
- 79212100 - Financial auditing services
- 75112000 - Administrative services for business operations
- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security
- 66172000 - Financial transaction processing and clearing-house services
- 71317200 - Health and safety services

II.2.3) Place of performance

NUTS codes

- UKL16 - Gwent Valleys
- UKL21 - Monmouthshire and Newport

Main site or place of performance

Blaenau Gwent, Caerphilly, Monmouthshire, Newport and Torfaen

II.2.4) Description of the procurement

You are being invited to submit a tender application to support the business operations of the EAS. This will include all aspects of financial management, investment and financial systems, human resources, and an associate payroll system, safeguarding, internal audit, procurement, health, and safety, legal, ICT system support & maintenance. A key aspect of the contract is to act as banker for any regional education grants relating to school improvement of circa GBP55m per annum. It's important to note that capacity is now in place for most of these roles so apart from the systems and the key back office work that sits behind its mainly high level advice and guidance on ad hoc basis.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £440,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend for further periods of 12 months up to a maximum of 24 months in total

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2017/S 063-118309](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

31 May 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English, Welsh

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

31 May 2022

Local time

12:00pm

Place

Electronically

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

You are welcome to submit your application in English or in Welsh, each application will be treated equally.

(WA Ref:119903)

VI.4) Procedures for review

VI.4.1) Review body

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CF82 7EH

Country

United Kingdom