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Tender

## **Support Services for the South East Wales Education Achievement Service**

South-East Wales Education Achievement Service

F02: Contract notice

Notice identifier: 2022/S 000-008091

Procurement identifier (OCID): ocids-h6vhtk-032635

Published 25 March 2022, 9:18am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

South-East Wales Education Achievement Service

Gateway Building, Tredomen Park, Ystrad Mynach

Hengoed

CF82 7EH

#### **Contact**

Geraint Willington

#### **Email**

[Geraint.willington@sewales.org.uk](mailto:Geraint.willington@sewales.org.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKL16 - Gwent Valleys

**Internet address(es)**

Main address

<https://sewales.org.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://supplierlive.proactisp2p.com/Account/Login>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://supplierlive.proactisp2p.com/Account/Login>

**I.4) Type of the contracting authority**

Other type

Education Achievement Service

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Support Services for the South East Wales Education Achievement Service

Reference number

T.4475

#### **II.1.2) Main CPV code**

- 75100000 - Administration services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

You are being invited to submit a tender application to support the business operations of the EAS. This will include all aspects of financial management, investment and financial systems, human resources, and an associate payroll system, safeguarding, internal audit, procurement, health, and safety, legal, ICT system support & maintenance. A key aspect of the contract is to act as banker for any regional education grants relating to school improvement of circa GBP55m per annum. It's important to note that capacity is now in place for most of these roles so apart from the systems and the key back office work that sits behind its mainly high level advice and guidance on ad hoc basis.

#### **II.1.5) Estimated total value**

Value excluding VAT: £440,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 66000000 - Financial and insurance services

- 66114000 - Financial leasing services
- 66150000 - Financial markets administration services
- 66151000 - Financial market operational services
- 66152000 - Financial market regulatory services
- 79212100 - Financial auditing services
- 75112000 - Administrative services for business operations
- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security
- 66172000 - Financial transaction processing and clearing-house services
- 71317200 - Health and safety services

### **II.2.3) Place of performance**

NUTS codes

- UKL16 - Gwent Valleys
- UKL21 - Monmouthshire and Newport

Main site or place of performance

Blaenau Gwent, Caerphilly, Monmouthshire, Newport and Torfaen

### **II.2.4) Description of the procurement**

You are being invited to submit a tender application to support the business operations of the EAS. This will include all aspects of financial management, investment and financial systems, human resources, and an associate payroll system, safeguarding, internal audit, procurement, health, and safety, legal, ICT system support & maintenance. A key aspect of the contract is to act as banker for any regional education grants relating to school improvement of circa GBP55m per annum. It's important to note that capacity is now in place for most of these roles so apart from the systems and the key back office work that sits behind its mainly high level advice and guidance on ad hoc basis.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £440,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend for further periods of 12 months up to a maximum of 24 months in total

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2017/S 063-118309](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

31 May 2022

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English, Welsh

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

31 May 2022

Local time

12:00pm

Place

Electronically

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

You are welcome to submit your application in English or in Welsh, each application will be treated equally.

(WA Ref:119903)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

South-East Wales Education Achievement Service

Gateway Building, Tredomen Park, Ystrad Mynach

Hengoed

CF82 7EH

Country

United Kingdom