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Tender

Cleaning 2026-29

ARCHWAY LEARNING TRUST

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-008081

Procurement identifier (OCID): ocds-h6vhtk-05dda9 ([view related notices](#))

Published 29 January 2026, 2:08pm

Scope

Description

Archway Learning Trust is currently out to tender for the provision of a full daily cleaning service across 9 academies.

The contract is being offered for three years with the option to extend for a further two periods of 12 months. The contract commencement date is 1st September 2026.

Cleaning service at the Trust schools is currently a mix of in-house and outsourced provision.

The contract is for a full daily cleaning service during term time and periodic cleaning outside of term time.

TUPE is expected to apply.

This procurement will be run under the Competitive Flexible Procedure.

Suppliers are invited to submit a Procurement Specific Questionnaire (PSQ) response as the first stage of the procedure.

Deadline for submission is 5th February 2026. Responses to be sent via email to these 2

email addresses: tender@archwaytrust.co.uk and gklein@archwaytrust.co.uk

Suppliers with minimum 6 points will proceed to the Invitation to Tender Stage.

Suppliers will be excluded from the tender if any of their response got FAILED or 0 score.

Stage 2 Invitation to Tender with evaluation

Suppliers shortlisted to the Invitation to Tender (ITT) stage will be required to submit their final tender and will be evaluated on the criteria detailed in the ITT documentation.

Submission of completed tender documents to be sent via email by 13th March 2026

Envisaged shortlist of the three highest scoring bidders to be invited to:

Stage 3 Provide responses to additional questions

At this stage questions to be answered focusing on tailored needs of our academies.

Total value (estimated)

- £4,000,000 excluding VAT
- £4,800,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 September 2026 to 31 August 2029
- Possible extension to 31 August 2031
- 5 years

Description of possible extension:

The contract can be extended following satisfactory annual performance and with the

agreement of both parties.

Options

The right to additional purchases while the contract is valid.

The Trust needs flexibility to add further locations under the Contract to provide the same service for the new academies which will be joining the Trust,

The Trust also requires the cleaning Supplier to replace any hours made available through employees of the Archway Learning Trust cleaning team leaving the business.

Main procurement category

Services

CPV classifications

- 90919300 - School cleaning services

Contract locations

- UKF1 - Derbyshire and Nottinghamshire

Participation

Technical ability conditions of participation

Suppliers are invited to submit a Procurement Specific Questionnaire (PSQ) response. Submissions will be evaluated based on the criteria detailed in the PSQ documentation.

Deadline for submission is 5th February 2026.

Once a question has received a score, it will have a weighting applied. The weighted scores will be added together to calculate the total weighted score. This will then allow the PSQ responses to be comparatively ranked.

Suppliers with minimum 6 points will proceed to the Invitation to Tender Stage.

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Submission

Enquiry deadline

2 February 2026, 11:59pm

Submission type

Requests to participate

Deadline for requests to participate

5 February 2026, 12:00pm

Submission address and any special instructions

Website of the Trust: <https://www.archwaytrust.co.uk>

Tenderer must contact the Procurement Manager and ask for tender documents via email gklein@archwaytrust.co.uk

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

18 May 2026

Award criteria

Name	Type
Procurement Specific Questionnaire (PSQ)	Quality

Weighting description

Criteria Weighting

Procurement Specific Questionnaire (PSQ) PASS / FAIL

Prices provided for 12 months 25.00%

Service mobilisation 14.00%

Staffing, recruitment, cover 16.00%

Quality of Service 20.00%

Account Management 16.00%

Social Value 9.00%

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Competitive flexible procedure

Competitive flexible procedure description

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Documents

Associated tender documents

[PROCUREMENT SPECIFIC QUESTIONNAIRE.docx](#)

Documents to be provided after the tender notice

Suppliers with minimum 6 points will proceed to the Invitation to Tender Stage and receive relevant documentation via email.

Suppliers will be excluded from the tender if any of their response got FAILED or 0 score.

Contracting authority

ARCHWAY LEARNING TRUST

- Companies House: 07875164
- Public Procurement Organisation Number: PDBN-7854-JZPQ

ASPLEY LANE

Nottingham

NG8 5GY

United Kingdom

Email: tender@archwaytrust.co.uk

Region: UKF14 - Nottingham

Organisation type: Public authority - sub-central government