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Contract

Tender for the Service & Maintenance of Fan Convectors & Air Curtains

Dundee City Council

F03: Contract award notice

Notice identifier: 2025/S 000-008078

Procurement identifier (OCID): ocds-h6vhtk-04bd15

Published 5 March 2025, 3:11pm

Section I: Contracting authority

I.1) Name and addresses

Dundee City Council

Dundee House, 50 North Lindsay Street

Dundee

DD1 1QE

Contact

Ann Conway

Email

ann.conway@dundeecity.gov.uk

Telephone

+44 1382433401

Country

United Kingdom

NUTS code

UKM71 - Angus and Dundee City

Internet address(es)

Main address

www.dundee.gov.uk

Buyer's address

https://www.publiccontractscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00220

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Tender for the Service & Maintenance of Fan Convectors & Air Curtains

Reference number

DCC/CD/42/24

II.1.2) Main CPV code

- 50710000 - Repair and maintenance services of electrical and mechanical building installations

II.1.3) Type of contract

Services

II.1.4) Short description

This procurement process is for the Service and Maintenance of Fan Convectors and Air Curtains. This is a 3-year contract with the option to extend for 2 years then a further 2 years totalling 7 years if extension option is utilised. This will be from 2025 – 2028 for 3-year initial contract ending in 2032 if extension options are utilised.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £59,190

II.2) Description

II.2.2) Additional CPV code(s)

- 50712000 - Repair and maintenance services of mechanical building installations

II.2.3) Place of performance

NUTS codes

- UKM71 - Angus and Dundee City

Main site or place of performance

Dundee

II.2.4) Description of the procurement

The works shall comprise the Inspection, Testing, Certification, written reporting and subsequent servicing and maintenance of the Fan Convectors and Air Curtains and associated equipment within various Dundee City Council properties, along with minor and urgent repair works which may have not been foreseen (e.g.: arising from discharge or damage).

II.2.5) Award criteria

Quality criterion - Name: Compliance with Specification / Weighting: Pass/Fail

Quality criterion - Name: CDM Construction, Design & Management Regulations 2015 / Weighting: Pass/Fail

Quality criterion - Name: Duty of Care, Health and Safety & Risk Management / Weighting: Pass/Fail

Quality criterion - Name: Site Specific Risk Assessment and Method Statement / Weighting: Pass/Fail

Quality criterion - Name: Health and Safety / Weighting: Pass/Fail

Quality criterion - Name: Resourcing / Weighting: Pass/Fail

Quality criterion - Name: Environment / Weighting: Pass/Fail

Quality criterion - Name: Resourcing of Requirements – contract resourcing / Weighting: 15

Quality criterion - Name: Resourcing of Requirements- development / Weighting: 5

Quality criterion - Name: Continuous Improvement – Customer Care / Weighting: 6

Quality criterion - Name: Continuous Improvement – Feedback / Weighting: 3

Quality criterion - Name: Resourcing of Requirements - timescales / Weighting: 8

Quality criterion - Name: Resourcing of Requirements - disruption / Weighting: 5

Quality criterion - Name: Resourcing of Requirements – emergency call out / Weighting: 10

Quality criterion - Name: Resourcing of Requirements- Programme of works / Weighting: 5

Quality criterion - Name: Community Benefits / Weighting: 1.5

Quality criterion - Name: Fair Work First / Weighting: 1.5

Price - Weighting: 40

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-037446](#)

Section V. Award of contract

Contract No

DCC/CD/42/24

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

5 March 2025

V.2.2) Information about tenders

Number of tenders received: 2

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 2

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Scan Building Services Ltd

35 Byron Street

DUNDEE

DD3 6QT

Telephone

+44 1382889700

Country

United Kingdom

NUTS code

- UKM71 - Angus and Dundee City

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £59,190

Section VI. Complementary information

VI.3) Additional information

(SC Ref:792446)

VI.4) Procedures for review

VI.4.1) Review body

Dundee Sheriff

6 West Bell Street

Dundee

DD1 9AD

Telephone

+44 1382229961

Country

United Kingdom

Internet address

www.scotcourts.gov.uk

VI.4.4) Service from which information about the review procedure may be obtained

Scottish Courts Service

Saughton House, Broomhouse Drive

Edinburgh

EH11 3XP

Email

enquiries@scotscourts.gov.uk

Telephone

+44 1314443300

Country

United Kingdom