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Tender

## **22-01 Student Employment Services**

University of Wolverhampton

F02: Contract notice

Notice identifier: 2022/S 000-008067

Procurement identifier (OCID): ocds-h6vhtk-03261d

Published 24 March 2022, 5:38pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

University of Wolverhampton

MX Building, Camp Street

Wolverhampton

WV1 1AD

#### **Email**

[procurement@wlv.ac.uk](mailto:procurement@wlv.ac.uk)

#### **Telephone**

+44 1902321000

#### **Country**

United Kingdom

#### **NUTS code**

UKG3 - West Midlands

**Internet address(es)**

Main address

[www.wlv.ac.uk](http://www.wlv.ac.uk)

Buyer's address

<https://wlv.bravosolution.co.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://wlv.bravosolution.co.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://wlv.bravosolution.co.uk/>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://wlv.bravosolution.co.uk/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object**

## **II.1) Scope of the procurement**

### **II.1.1) Title**

22-01 Student Employment Services

Reference number

22-01

### **II.1.2) Main CPV code**

- 79631000 - Personnel and payroll services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Employment services for University of Wolverhampton Students and Graduates placed within the University of Wolverhampton.

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKG3 - West Midlands

### **II.2.4) Description of the procurement**

The University of Wolverhampton has placed many students in job opportunities on Campus. We have access to a unique pipeline of ambitious and enterprising students available for a range of job opportunities.

The aim of the contract is to provide a reliable and high standard employment service for University of Wolverhampton students for paid employment specifically within the University of Wolverhampton. It is expected that students will be selected by University selection panels and job description, duration of the contract and salary grading will be determined by the University.

The Contractor must pay all Students and Graduates via their own payroll service.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 August 2022

End date

31 July 2024

This contract is subject to renewal

Yes

Description of renewals

Contract is 2 years plus option to extend for up to an additional 24 months. renewal will be 6 months prior to expiry of initial contract term or the end of the extension.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

In order to allow this Contract to be used for potential Funded projects we are notifying all tenderers that some works might be subject to part funding by, for example, the European Structural a

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Selection criteria as stated in the procurement documents

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

As stated in the procurement documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

26 April 2022

Local time

10:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

26 April 2022

Local time

10:00am

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: In line with the renewal dates

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

All correspondence must be via the eTendering portal, any correspondence sent direct to the University may not be replied to. <https://wlv.bravosolution.co.uk/>

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

University of Wolverhampton

Wolverhampton

Country

United Kingdom