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Tender

QUB/2507/24 Commercial Catering Opportunity Main Site Tower Cafe (Concession)

Queen's University Belfast

F02: Contract notice

Notice identifier: 2024/S 000-008062

Procurement identifier (OCID): ocids-h6vhtk-044833

Published 13 March 2024, 3:34pm

Section I: Contracting authority

I.1) Name and addresses

Queen's University Belfast

Purchasing Office, University Road

Belfast

BT7 1NN

Email

j.glackin@qub.ac.uk

Telephone

+44 2890973026

Fax

+44 2890971390

Country

United Kingdom

NUTS code

UKN06 - Belfast

Internet address(es)

Main address

www.qub.ac.uk

Buyer's address

www.qub.ac.uk/po

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.in-tendhost.com/queensuniversitybelfast/asp/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.in-tendhost.com/queensuniversitybelfast/asp/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.in-tendhost.com/queensuniversitybelfast/asp/Home>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

QUB/2507/24 Commercial Catering Opportunity Main Site Tower Cafe (Concession)

Reference number

QUB/2507/24

II.1.2) Main CPV code

- 55520000 - Catering services

II.1.3) Type of contract

Services

II.1.4) Short description

Campus Food and Drink within Queen's University Belfast wish to appoint a suitably experienced partner (concessionaire) with significant high volume retail catering and hospitality experience to provide a catering unit / café concession - located in the Atrium which links the main teaching building, the Peter Froggatt Centre, to the new School of Law. This facility is adjacent to the iconic Graduate School and is right in the heart of the main University campus. It is anticipated that this opportunity will be available from 1 August 2024.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 55520000 - Catering services

II.2.3) Place of performance

NUTS codes

- UKN06 - Belfast

II.2.4) Description of the procurement

Campus Food and Drink wish to appoint a suitably experienced partner (concessionaire) with significant high volume retail catering and hospitality experience to provide a catering unit / café concession - located in the Atrium which links the main teaching building, the Peter Froggatt Centre, to the School of Law. This facility is adjacent to the iconic Graduate School and is right in the heart of the main University campus. A successful café 'Junction' has operated in the area for the last ten years, as the catering unit will form part of a Student Hub / transition zone tables and chairs are provided by the University for use by customers and there are seats for around 100 people in the café area. The concession agreement starts 1 August 2024 and the unit is expected to be operational by the end of August ahead of term starting in September. The successful concessionaire is expected to provide a retail catering offer throughout the year to support the students, staff and visitors to the University. The following are the minimum required hours of operation:- Term Time September to December and January to May- Monday- Thursday 7.30am – 5pm, Friday 7.30am – 3pm - Outside of term time: June, July and August- Monday- Thursday 7.30am – 4.00pm, Friday 7.30am - 3.00pm

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The Concession Agreement would be subject to renewal after approx 54 months, subject to satisfactory performance

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The University reserves the right to extend the arrangement for a further 60 months

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Please refer to tender documents

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

22 April 2024

Local time

4:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

22 April 2024

Local time

4:15pm

Place

Queen's University Belfast

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 54 months or 108 months dependent on option to extend being exercised

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Queen's University Belfast

University Road

Belfast

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

This authority will incorporate a standstill period at the point information on the award of the contract is communicated to Tenderers. That notification will provide full information on the award decision. The standstill period, which will be for a minimum of 10 calendar days, provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into. The Public Contract Regulations 2015 (SI 2015/102) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland).

