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Tender

Kingswood School ~ Cleaning Tender

Kingswood School

F02: Contract notice

Notice identifier: 2023/S 000-008057

Procurement identifier (OCID): ocds-h6vhtk-03b46f

Published 20 March 2023, 4:05pm

Section I: Contracting authority

I.1) Name and addresses

Kingswood School

Lansdown Road

Bath

BA1 5RG

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

Region code

UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Internet address(es)

Main address

<https://www.kingswood.bath.sch.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/W2NCY48H4B>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Kingswood School ~ Cleaning Tender

II.1.2) Main CPV code

- 90919300 - School cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful Supplier will be required to provide a comprehensive cleaning service to Kingswood School.

II.1.5) Estimated total value

Value excluding VAT: £2,476,200

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Main site or place of performance

Gloucestershire, Wiltshire and Bristol/Bath area

II.2.4) Description of the procurement

The successful Supplier will be required to provide a comprehensive cleaning service to Kingswood School.

Kingswood School is a co-educational, independent day and boarding school situated in Bath, Somerset. The School educates students from nine months to 18 years of age across two campuses:

Kingswood Preparatory School

College Road

Bath

BA1 5SD Kingswood School,

Lansdown Road,

Bath,

BA1 5RG

The Prep School hosts 410 children including 85 FTE Nursery, while the Senior School caters for 890 students .

More information about the school can be found on their website:

<https://www.kingswood.bath.sch.uk/>

The cleaning service is largely managed by an inhouse team of Cleaning Operatives who will be expected to transfer under TUPE to the successful supplier. There are also two employees who are employed under a partially outsourced element of the current service.

The scope of the contract covers the daily cleaning provision and portage roles within both Prep and Senior Schools, plus the Sports Pavilion, as well as annual periodic cleaning. The School hosts a large number of commercial lettings for which the cleaning team will also be responsible for.

Please be aware that the housekeeping of the boarding facilities will not form part of this contract. It is possible, however, that the contract will develop to include this requirement and various other services, such as consumables, laundry and washroom services.

The contract will commence on 01 August 2023 for an initial period of three years, with the option to extend the contract for a further three 12-month periods. This extension will be granted by mutual consent and on the same terms and conditions as the original contract.

The School is seeking a suitably experienced Contractor who has experience of working within the independent school sector or similar environment and is able to demonstrate

the knowledge and understanding of contracts of this magnitude. Ideally the successful Supplier will have a strong operational base within Bath and the surrounding counties, thus allowing for both adequate contract support and operational flexibility that is to be delivered to support the contract as and when needed.

The requirement of the School is that the successful Contractor provides an expertly clean school that is fit for purpose at all times and has a keen eye for detail within all cleaning duties. High levels of cleanliness throughout the premises should provide facilities that promote the students' learning experience.

As part of that requirement the successful Supplier is to be proactive in the management of the contract with open lines of communication. A robust level of onsite and offsite management support must be provided by the successful Supplier to ensure that the guaranteed input hours and detailed specification is delivered on a consistent basis within the contract period.

The successful contractor will be expected to put forward innovative proposals to develop the onsite service, utilising advancements in technology to provide a sustainable financial model. As well as making this contract more environmentally sensitive, working towards carbon neutrality by way of contract delivery, and also within the successful contractor's organisation.

The Supplier may be asked to undertake works not included in this Specification. Aside from the cost of materials, where possible additional works should be delivered within the hours of the existing cleaning operatives or, where necessary, provided by additional staff paid for on an agreed hourly basis or by a quoted fixed price.

The contract will be fixed price in nature with the successful Supplier also guaranteeing the number of input hours to the contract as well as the quality of the cleaning provision.

The current annual cost of cleaning is £412,700.00

See SQ document for further information.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £2,476,200

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2023

End date

31 July 2029

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

Accelerated procedure

Justification:

Independent School

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

4 April 2023

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

24 April 2023

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement. It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Bath:-School-cleaning-services./W2NCY48H4B>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/W2NCY48H4B>

GO Reference: GO-2023320-PRO-22353658

VI.4) Procedures for review

VI.4.1) Review body

Kingswood School

Bath

Country

United Kingdom