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Tender

## **Catering Tender Presentation**

Hagley Primary School

F02: Contract notice

Notice identifier: 2022/S 000-008056

Procurement identifier (OCID): ocids-h6vhtk-032612

Published 24 March 2022, 4:36pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Hagley Primary School

Park Road

Hagley

DY9 0NS

#### **Email**

[trennie@hagleyprimary.worcs.sch.uk](mailto:trennie@hagleyprimary.worcs.sch.uk)

#### **Telephone**

+44 156883280

#### **Country**

United Kingdom

#### **NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.hagleyprimary.org.uk>

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA43085](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA43085)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.hagleyprimary.org.uk/about-2/school-meals>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Catering Tender Presentation

Reference number

001

### **II.1.2) Main CPV code**

- 55520000 - Catering services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Catering Contract information

### **II.1.5) Estimated total value**

Value excluding VAT: £181,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 55520000 - Catering services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Full procurement guidance and tender information can be found on our school website. Please ensure that you follow the requirements.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Cost criterion - Name: Cost / Weighting: 30

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

renewal following 3 years.

extension of 1 year may be possible.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Contract will be for Universal Infant Free School Meals. Additional purchases will be made by parents directly to the organisation from Years 3 - 6.

### **II.2.12) Information about electronic catalogues**

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Level 3 or above catering qualification

Experience and evidence of working within an education kitchen.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

Experience with managing a team

Experience with managing a catering kitchen within an education environment meeting [Gov.co.uk](https://www.gov.co.uk) standards and food practices, legal requirements and Natasha's Law.

Minimum level(s) of standards possibly required

Catering Level 4

Managing a Catering Kitchen

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Ensure that all kitchen facilities remain a high standard. Staff training. Food hygiene standards are met. [Gov.co.uk](https://www.gov.co.uk) education standards are met.

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 2

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

28 April 2022

Local time

8:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

28 April 2022

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Please ensure that you have read the procurement presentation on our website for our tender specification and to receive a better understanding of the requirements that our school has.

(MT Ref:225813)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

UK

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom