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Tender

## **Development and Delivery of Training to ACE Line Managers**

Arts Council England

F02: Contract notice

Notice identifier: 2024/S 000-007958

Procurement identifier (OCID): ocids-h6vhtk-0447f7

Published 13 March 2024, 10:05am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Arts Council England

The Hive, 49 Lever Street

Manchester

M1 1FN

#### **Contact**

Emma Kennedy

#### **Email**

[procurement.services@arts council.org.uk](mailto:procurement.services@arts council.org.uk)

#### **Telephone**

+44 1615374120

#### **Country**

United Kingdom

**Region code**

UK - United Kingdom

**Internet address(es)**

Main address

[www.artscouncil.org.uk](http://www.artscouncil.org.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Manchester:-Management-training-services./PQ37KU5MFT>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Recreation, culture and religion

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Development and Delivery of Training to ACE Line Managers

Reference number

ACE 583 ITT

#### **II.1.2) Main CPV code**

- 80532000 - Management training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Arts Council England is seeking to procure the design and delivery support of bespoke training for c200 Line Managers. The content of the training programme will cover a mix of leadership and personal skills development, alongside more practical managerial type skills that reflect ACE internal process and policy. We anticipate that ACE will deliver some of those elements internally, however the entire programme should feel coherent and as part of one package.

Preferred delivery method is a blended learning approach as best supports the objectives of the programme. Any e-learning needs to be fully accessible, branded and bespoke to ACE. Content and interactions should be innovative and use the latest e-learning practices and standards.

Due to the geographical spread of staff, most instructor led sessions should ideally be designed as online group learning (e.g. Zoom or MS Teams) but we would also like to develop peer networks.

Full details are in the tender documents

#### **II.1.5) Estimated total value**

Value excluding VAT: £116,666.67

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

### **II.2.4) Description of the procurement**

Arts Council England is seeking to procure both the design and delivery support of bespoke training for c200 Line Managers across the organisation. The content of the full training programme will cover a mix of leadership and personal skills development, alongside more practical managerial type skills that will need to reflect ACE internal process and policy. We anticipate that ACE will deliver some of those elements internally, however the entire programme should feel coherent and as part of one package.

The delivery method of preference is a blended learning approach as best supports the objectives of the programme. Any e-learning needs to be fully accessible, branded and bespoke to the Arts Council. Content and interactions should be innovative and use the latest e-learning practices and standards i.e. video, animation, interactions, gamification etc.

Due to the geographical spread of staff, the majority of delivery for instructor led sessions should ideally be designed as online group learning via a platform such as Zoom or MS Teams. However, we would very much like to encourage the development of peer networks as part of this programme and ACE can facilitate in-person learning events to support this. We are keen to explore a cohort approach to learning to enhance the learner experience and create a sense of community.

In order to achieve high levels of engagement from staff we would require the provider to develop inspiring branding and promotional materials along with any programme resources. We also require potential suppliers to provide an evaluation approach to measure the success of the programme.

We would ideally like to include an option to transition to internal delivery as part of the service to ensure sustainability of this programme.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6) Estimated value**

Value excluding VAT: £116,666.67

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: Yes

Description of options

Option to extend by a further 12 months to 31st May 2027

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

To respond to this opportunity please click here: <https://artscouncil.delta-sourcing.com/respond/PQ37KU5MFT>

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

17 April 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

17 April 2024

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

Arts Council England is seeking to procure both the design and delivery support of bespoke training for c200 Line Managers across the organisation. The content of the full training programme will cover a mix of leadership and personal skills development, alongside more practical managerial type skills that will need to reflect ACE internal process and policy. We anticipate that ACE will deliver some of those elements internally, however the entire programme should feel coherent and as part of one package.

The delivery method of preference is a blended learning approach as best supports the objectives of the programme. Any e-learning needs to be fully accessible, branded and bespoke to the Arts Council. Content and interactions should be innovative and use the latest e-learning practices and standards i.e. video, animation, interactions, gamification etc.

Due to the geographical spread of staff, the majority of delivery for instructor led sessions should ideally be designed as online group learning via a platform such as Zoom or MS Teams. However, we would very much like to encourage the development of peer networks as part of this programme and ACE can facilitate in-person learning events to support this. We are keen to explore a cohort approach to learning to enhance the learner experience and create a sense of community.

In order to achieve high levels of engagement from staff we would require the provider to develop inspiring branding and promotional materials along with any programme resources. We also require potential suppliers to provide an evaluation approach to measure the success of the programme.

We would ideally like to include an option to transition to internal delivery as part of the service to ensure sustainability of this programme.

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Manchester:-Management-training->

[services./PQ37KU5MFT](#)

To respond to this opportunity, please click here:

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GO Reference: GO-2024313-PRO-25488951

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Royal Courts of Justice

Strand

London

WC2A 2LL

Country

United Kingdom

### **VI.4.2) Body responsible for mediation procedures**

Royal Courts of Justice

Strand

London

WC2A 2LL

Country

United Kingdom

### **VI.4.4) Service from which information about the review procedure may be obtained**

Royal Courts of Justice

Strand

London

WC2A 2LL

Country

United Kingdom