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Planning

Events Services, Equipment (via Hire) and Associated Structures

Glasgow City Council

F01: Prior information notice

Prior information only

Notice identifier: 2022/S 000-007955

Procurement identifier (OCID): ocds-h6vhtk-0325ad

Published 24 March 2022, 10:07am

Section I: Contracting authority

I.1) Name and addresses

Glasgow City Council

Chief Executives Department, City Chambers

Glasgow

G2 1DU

Contact

Linda O'Dell

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Country

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NUTS code

UKM82 - Glasgow City

Internet address(es)

Main address

www.glasgow.gov.uk

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00196

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Events Services, Equipment (via Hire) and Associated Structures

Reference number

GCC005449CPU

II.1.2) Main CPV code

- 79952000 - Event services

II.1.3) Type of contract

Services

II.1.4) Short description

Glasgow City Council is looking to create a Dynamic Purchasing System (DPS) for Events Services, Equipment (via Hire) and Associated Structures. The requirement will be to provide temporary equipment and services via short term hire agreements for individual events organised by the council or council family as well as for Renfrewshire Council, West Dunbartonshire Council and the University of Strathclyde. The requirement will include the hire of generators and accessories to provide power and lighting, walkways, tables and chairs, cabins for control centres, toilets for staff and the general public, marquee structures, stages including lighting and PA equipment.

II.1.5) Estimated total value

Value excluding VAT: £2,500,000

II.1.6) Information about lots

This contract is divided into lots: Yes

II.2) Description

II.2.1) Title

Generators and Accessories

Lot No

1

II.2.2) Additional CPV code(s)

- 79952000 - Event services
- 79952100 - Cultural event organisation services
- 92621000 - Sports-event promotion services
- 92622000 - Sports-event organisation services
- 31120000 - Generators
- 31122000 - Generator units

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City
- UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond
- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

II.2.4) Description of the procurement

This category is for the hire of generators and accessories this may include, but is not limited to fuel tanks, distribution boards, cabling and any other associated equipment that will provide the required electricity for individual events.

II.2) Description

II.2.1) Title

Fencing and Accessories

Lot No

2

II.2.2) Additional CPV code(s)

- 79952000 - Event services

- 79952100 - Cultural event organisation services
- 92621000 - Sports-event promotion services
- 92622000 - Sports-event organisation services
- 34928310 - Safety fencing
- 44313100 - Wire-mesh fencing
- 45340000 - Fencing, railing and safety equipment installation work
- 45342000 - Erection of fencing
- 44231000 - Made-up fencing panels

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City
- UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond
- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

II.2.4) Description of the procurement

This category is for the hire of fencing panels and associated equipment for individual events, this may include, but is not limited to pedestrian barriers, anti-climb fencing panels, hoarding panels and/or concord branding barriers.

II.2) Description

II.2.1) Title

Trackway and Walkway

Lot No

3

II.2.2) Additional CPV code(s)

- 79952000 - Event services
- 79952100 - Cultural event organisation services
- 92621000 - Sports-event promotion services

- 92622000 - Sports-event organisation services
- 34953300 - Passenger walkway
- 45213316 - Installation works of walkways

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City
- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire
- UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

II.2.4) Description of the procurement

This category is for the hire of trackway, walkway and associated equipment for individual events, this may include, but is not limited to vehicle trackway panels, roll-out vehicle trackway, pedestrian walkway and/or roadway mat.

II.2) Description

II.2.1) Title

AV Equipment

Lot No

4

II.2.2) Additional CPV code(s)

- 79952000 - Event services
- 79952100 - Cultural event organisation services
- 92621000 - Sports-event promotion services
- 92622000 - Sports-event organisation services
- 32321200 - Audio-visual equipment
- 32321300 - Audio-visual materials
- 32351300 - Audio equipment accessories

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City
- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire
- UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

II.2.4) Description of the procurement

This category is for the hire of AV and associated equipment for individual events, this may include, but is not limited to staging requirements, Lectern (including branding) stage backdrop, artwork, presentation laptop, vision, monitors, cables, feed, rigging, lighting, audio, communications, project management, labour and curtains.

II.2) Description

II.2.1) Title

Furniture

Lot No

5

II.2.2) Additional CPV code(s)

- 79952000 - Event services
- 79952100 - Cultural event organisation services
- 92621000 - Sports-event promotion services
- 92622000 - Sports-event organisation services
- 39000000 - Furniture (incl. office furniture), furnishings, domestic appliances (excl. lighting) and cleaning products
- 39100000 - Furniture
- 39150000 - Miscellaneous furniture and equipment
- 39151000 - Miscellaneous furniture
- 39151300 - Modular furniture
- 39153000 - Conference-room furniture
- 39156000 - Lounge and reception-area furniture

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City
- UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond
- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

II.2.4) Description of the procurement

This category is for the hire of tables and chairs for individual events, this may include, but is not limited to trestle tables, round tables, folding chairs, padded chairs and banqueting chairs.

II.2) Description

II.2.1) Title

Cabins and Containers

Lot No

6

II.2.2) Additional CPV code(s)

- 79952000 - Event services
- 79952100 - Cultural event organisation services
- 92621000 - Sports-event promotion services
- 92622000 - Sports-event organisation services
- 44211110 - Cabins
- 34220000 - Trailers, semi-trailers and mobile containers
- 34221000 - Special-purpose mobile containers
- 44613000 - Large containers
- 44613400 - Storage containers
- 44619000 - Other containers
- 51800000 - Installation services of metal containers

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City
- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire
- UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

II.2.4) Description of the procurement

This category is for the hire of cabins, containers and associated equipment for individual events, this may include, but is not limited to various length cabins such as open plan cabins, 2 way cabins, 3 way cabins, ticket office cabins and steel storage containers.

II.2) Description

II.2.1) Title

Marquees

Lot No

7

II.2.2) Additional CPV code(s)

- 79952000 - Event services
- 79952100 - Cultural event organisation services
- 92621000 - Sports-event promotion services
- 92622000 - Sports-event organisation services
- 39522530 - Tents

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City
- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire
- UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

II.2.4) Description of the procurement

This category is for the hire of marquees for individual events, this also includes any associated items, such as but not limited to various marquee sizes of frame structure, bay frame structure with and without gables, clearspan marquees, pagodas, star shaped, plywood flooring, carpeting, cassette (suspended) floor, roof and wall linings, weights, tunnels, lighting, pop ups, side panels and doors.

II.2) Description

II.2.1) Title

Toilets

Lot No

8

II.2.2) Additional CPV code(s)

- 79952000 - Event services
- 79952100 - Cultural event organisation services
- 92621000 - Sports-event promotion services
- 92622000 - Sports-event organisation services
- 24955000 - Chemical toilets
- 34220000 - Trailers, semi-trailers and mobile containers
- 34221000 - Special-purpose mobile containers
- 44211110 - Cabins
- 34223330 - Mobile units on trailers

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City
- UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond
- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

II.2.4) Description of the procurement

This category is for the hire of toilets including associated equipment and services for individual events, this may include, but is not limited to single chemical unisex toilet unit, single chemical accessible toilet unit, urinal block unit, male/female toilet block unit, unisex toilet block unit, chemical toilet block unit, mains female toilet unit, mains male toilet unit, mains unisex toilet unit, mains accessible toilet unit, urinals trailer, baby changing unit, hand washing and sanitising pedestal unit, stairs and ramps.

II.2) Description

II.2.1) Title

Mobile Screens

Lot No

9

II.2.2) Additional CPV code(s)

- 79952000 - Event services
- 79952100 - Cultural event organisation services
- 92621000 - Sports-event promotion services
- 92622000 - Sports-event organisation services
- 30231300 - Display screens
- 32351200 - Screens

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City
- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire
- UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

II.2.4) Description of the procurement

This category is for the hire of mobile screens and associated equipment for individual events this may include, but is not limited to 15 Sq. Meter screen, 25 Sq. Meter screen, 30 Sq. Meter screen, 60 Sq. Meter screen, 100 Sq. Meter screen, control equipment, operational and rig crew, production and production staff.

II.2) Description

II.2.1) Title

Staging, PA Equipment and Stage Lighting

Lot No

10

II.2.2) Additional CPV code(s)

- 79952000 - Event services
- 79952100 - Cultural event organisation services
- 92621000 - Sports-event promotion services
- 92622000 - Sports-event organisation services
- 31500000 - Lighting equipment and electric lamps
- 31527260 - Lighting systems
- 31527270 - Platforms lighting
- 31000000 - Electrical machinery, apparatus, equipment and consumables; lighting
- 45237000 - Stage construction works

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City
- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire
- UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

II.2.4) Description of the procurement

This category is for the hire of Staging, PA equipment, stage lighting and associated services for individual events this may include, but is not limited to mobile stages, static stages, PA equipment, stage lighting and any associated equipment and/or services.

II.2) Description

II.2.1) Title

Fireworks/Pyrotechnic Displays

Lot No

11

II.2.2) Additional CPV code(s)

- 79952000 - Event services
- 79952100 - Cultural event organisation services
- 92621000 - Sports-event promotion services
- 92622000 - Sports-event organisation services
- 24613200 - Fireworks
- 39225500 - Pyrotechnics
- 92360000 - Pyrotechnic services

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City
- UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond
- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

II.2.4) Description of the procurement

This category is for the hire of a suitably qualified and experienced supplier for the supply of Firework/ Pyrotechnic displays these services may include, but is not limited to:

- Provide Fireworks/Pyrotechnics displays - Timed Display including supply, delivery, installation, firing, supervision, dismantling and removal of fireworks.
- Provide and manage Fireworks/Pyrotechnics displays in built up areas including Town Centre/purchasers build roofs as well as open spaces.
- Supply/produce a creative innovative display choreographed and precision fired to music.
- Provide appropriate generator(s) suitable for the requirements.

- Transportation of all equipment and personnel of the appointed supplier to and from the site(s).
- Review the requirements and submit a draft order for review.
- Provide all delivery/collection vehicles with a hi-ab or its own forklift vehicle unless by prior arrangement.

II.2) Description

II.2.1) Title

Lighting Projections

Lot No

12

II.2.2) Additional CPV code(s)

- 79952000 - Event services
- 79952100 - Cultural event organisation services
- 92621000 - Sports-event promotion services
- 92622000 - Sports-event organisation services
- 92130000 - Motion picture projection services
- 71354100 - Digital mapping services
- 31527260 - Lighting systems

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City
- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire
- UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

II.2.4) Description of the procurement

This category is for the hire of a suitably qualified and experienced supplier for the supply of Lighting Projections and associated equipment/services, these services may include,

but is not limited to:

- Provide the digital direction, complete visual production, technical expertise, and equipment necessary to undertake the projection.
- Provide secure structures to house the necessary equipment and associated security.
- Develop the creative content, this may be with the support of an art commission.
- Appoint an artist to produce the creative design for the projection(s) where requested.
- Develop static or in movement designs where requested.
- Provide the projection of the design from below road level where requested.
- Provide a maintenance plan for the duration of the projections, including routine inspections of the equipment in person, remote health checks, etc.
- Be responsible for the 3D mapping of the projection surface (if necessary), as well as all crew for delivery and installation of the equipment to site, line up and operation on site.
- Undertake the installation and derig of the equipment.

II.2) Description

II.2.1) Title

Event Waste & Environmental Services

Lot No

13

II.2.2) Additional CPV code(s)

- 79952000 - Event services
- 79952100 - Cultural event organisation services
- 92621000 - Sports-event promotion services
- 92622000 - Sports-event organisation services
- 34928480 - Waste and rubbish containers and bins
- 44613800 - Containers for waste material

- 90500000 - Refuse and waste related services
- 90000000 - Sewage, refuse, cleaning and environmental services
- 90700000 - Environmental services

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City
- UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond
- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

II.2.4) Description of the procurement

This category is for the hire of a suitably qualified and experienced supplier for the provision of waste and environmental services for individual events this may include, but is not limited to:

- Provide daily onsite cleaning services for the duration of the set up and the event.
- The cleaning operation may include resource, scheduling, and creation of a full cleaning management plan as required.
- Sweeping and damp mopping of floors with an approved disinfectant within marquees, staff welfare and security facilities.
- Damp wipe with non-abrasive disinfectant cleaning agent all shelves, cupboard surfaces, doors and counters and other marks with a non-abrasive cleaner within marquees, staff welfare and security facilities.
- Monitor and remove all waste from receptacles and replace plastic liners as required.
- Clean and disinfect receptacles.
- Remove all marks from internal windows, door glass and other glass surfaces leaving no cleaning agent residue or streaks within marquees, staff welfare and security facilities.
- Remove litter with litter pickers around event sites.
- Maintain viewing / performance areas as much as possible throughout sessions to ease pressure on turnaround between sessions. Clean spills remove litter and cigarette waste from areas as required.

- Regular wipe down of sanitising stations. Regular checks to ensure sanitiser has not run out and replenishing of stations as and when necessary.
- Clean and disinfect high touch point areas as frequently as possible during sessions (barrier runs, entry lanes, queues) with approved disinfectant.
- Cleaning Supervisor may be required on shift for the duration of each day of the event, to be the point of contact for the event team (on radio communications). This person may also be required to attend daily venue briefings.
- Provide 1200 Litre wheeled bins for the event site or equivalent for general waste, cardboard and glass.

II.2) Description

II.2.1) Title

Design and Consultancy Services

Lot No

14

II.2.2) Additional CPV code(s)

- 79952000 - Event services
- 79952100 - Cultural event organisation services
- 92621000 - Sports-event promotion services
- 92622000 - Sports-event organisation services
- 71220000 - Architectural design services
- 79930000 - Specialty design services
- 72224000 - Project management consultancy services
- 79413000 - Marketing management consultancy services
- 79415200 - Design consultancy services
- 79415000 - Production management consultancy services
- 79416200 - Public relations consultancy services
- 71356400 - Technical planning services

- 71400000 - Urban planning and landscape architectural services
- 71410000 - Urban planning services
- 90712100 - Urban environmental development planning
- 72212321 - Computer-aided design (CAD) software development services

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City
- UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond
- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

II.2.4) Description of the procurement

This category is for the hire of a suitably qualified and experienced consultant for the provision of design and consultancy services for individual events this may include, but is not limited to:

- Services to secure the necessary certification and statutory approvals in event preparation
- Event Design and Planning Services
- Planning Permission
- Building Warrant (including Section 89 applications)
- CDM Advisory and Principal Designer Services
- CAD Drafting Services

II.2) Description

II.2.1) Title

Mobile Bar Units

Lot No

15

II.2.2) Additional CPV code(s)

- 79952000 - Event services
- 79952100 - Cultural event organisation services
- 92621000 - Sports-event promotion services
- 92622000 - Sports-event organisation services
- 55410000 - Bar management services
- 34200000 - Vehicle bodies, trailers or semi-trailers
- 34220000 - Trailers, semi-trailers and mobile containers
- 34223000 - Trailers and semi-trailers
- 34223300 - Trailers
- 34221000 - Special-purpose mobile containers

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City
- UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond
- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

II.2.4) Description of the procurement

This category is for the hire of a suitably experienced supplier for the supply of mobile bar units and associated equipment/services, this may include, but is not limited to indoor cantilever bar units, self-contained bar trailers and self-contained shipping container style bars and any associated equipment and/or services. Bar operation can be within venues and outdoor events.

The following may also be included as part of the requirement:

- Provide clean and serviceable bottle fridges.
- Provide secure structures to house the necessary equipment and associated security.
- Provide a clean and serviceable draught system with varying styles and number of fonts depended on requirements.

- Provide all gas (both 60/40 and 70/30) required for draught system, including as safe storage solution for the cannisters.
- Provide appropriate generator(s) suitable for the requirements.
- Provide suitable handwash facilities.
- Work with Glasgow City Council to design the layout of and the placing of the unit.
- Determine any requirement of and provide trackway if necessary.
- Undertake the installation and derig of the equipment.
- Provide all delivery/collection vehicles with a hi-ab or its own forklift vehicle unless by prior arrangement.
- Set up agreed equipment layout ready for GCC to staff, stock and operate.

II.3) Estimated date of publication of contract notice

18 April 2022

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=688000.

(SC Ref:688000)