

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/007935-2022>

Tender

## **Enforcement & Debt Collection Agency - Council Tax Debt & Benefit Overpayments Recovery**

Warrington Borough Council

F02: Contract notice

Notice identifier: 2022/S 000-007935

Procurement identifier (OCID): ocids-h6vhtk-032599

Published 23 March 2022, 5:47pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Warrington Borough Council

1 Timesquare

Warrington

WA1 2NT

#### **Contact**

Mrs Kathy Lang

#### **Email**

[klang@warrington.gov.uk](mailto:klang@warrington.gov.uk)

#### **Telephone**

+44 1925444400

#### **Country**

United Kingdom

**NUTS code**

UKD61 - Warrington

**Internet address(es)**

Main address

<http://www.warrington.gov.uk/>

Buyer's address

<http://www.warrington.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=6e6e6524-08aa-ec11-8112-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=6e6e6524-08aa-ec11-8112-005056b64545>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

---

**Section II: Object**

**II.1) Scope of the procurement**

### **II.1.1) Title**

Enforcement & Debt Collection Agency - Council Tax Debt & Benefit Overpayments Recovery

Reference number

DN603732

### **II.1.2) Main CPV code**

- 75242110 - Bailiff services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Warrington Borough Council 'the Council' is seeking to appoint, for its next generation contract, two agencies for the provision of enforcement and debt collection to recover council tax, non-domestic rates, housing benefits overpayments and sundry debt.

The tender is split into 2 Lots and tenderers can apply for one or both Lots.

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots

2

Maximum number of lots that may be awarded to one tenderer: 2

## **II.2) Description**

### **II.2.1) Title**

Council Tax Liability Orders 1st & 2nd Placements

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 75242110 - Bailiff services

### **II.2.3) Place of performance**

NUTS codes

- UKD61 - Warrington

### **II.2.4) Description of the procurement**

Enforcement & Debt Collection Agency for the collection of council tax debt and non-domestic rates debt liability orders 1st and 2nd placements.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

84

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Sundry Debt Collection

Lot No

2

**II.2.2) Additional CPV code(s)**

- 75242110 - Bailiff services

**II.2.3) Place of performance**

NUTS codes

- UKD61 - Warrington

**II.2.4) Description of the procurement**

Enforcement and debt collection agency for sundry debt and housing benefit overpayments.

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

84

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

3 May 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

3 May 2022

Local time

12:15pm

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Warrington Borough Council

1 Time Square

Warrington

WA1 2NT

Email

[klang@warrington.gov.uk](mailto:klang@warrington.gov.uk)

Telephone

+44 1925444400

Country

United Kingdom

### **VI.4.2) Body responsible for mediation procedures**

Warrington Borough Council

1 Time Square

Warrington

WA1 2NT

Email

[klang@warrington.gov.uk](mailto:klang@warrington.gov.uk)

Telephone

+44 1925444400

Country

United Kingdom

