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Tender

## **Co-Sourced Internal Audit**

Durham University

F02: Contract notice

Notice identifier: 2021/S 000-007895

Procurement identifier (OCID): ocds-h6vhtk-02a648

Published 15 April 2021, 12:07pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Durham University

South Road

DURHAM

DH13LE

#### **Contact**

Lyndsay Glasper

#### **Email**

[lyndsay.glasper@durham.ac.uk](mailto:lyndsay.glasper@durham.ac.uk)

#### **Country**

United Kingdom

## **NUTS code**

UKC14 - Durham CC

## **Internet address(es)**

Main address

[www.dur.ac.uk](http://www.dur.ac.uk)

Buyer's address

<http://events.transaxions.com/service.aspx?event=6823>

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://events.transaxions.com/service.aspx?event=6823>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://events.transaxions.com/service.aspx?event=6823>

## **I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Co-Sourced Internal Audit

Reference number

ITT21-006

#### **II.1.2) Main CPV code**

- 79212200 - Internal audit services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Durham University is seeking to appoint a co-sourced internal auditor as part of its cycle of full market testing. On this occasion, the University intends to award the contract for an initial period of three years, i.e. until 31 July 2024, and renewable annually thereafter, for up to two further years.

#### **II.1.5) Estimated total value**

Value excluding VAT: £210,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKC14 - Durham CC

## **II.2.4) Description of the procurement**

The University wishes to establish a contract with a professional services firm to provide co-sourced internal audit services as required by the Director of University Assurance Service (UAS).

We would expect the incoming provider to have expertise in business strategy and capability as well as experience in supporting organisations through transformation and being a catalyst and enabler for change.

The core of the work is likely to be risk-based audit work, with an emphasis on the design and operation of controls and embedded assurance. The Supplier may also be asked to conduct independent review investigations where circumstances require this, and to support capacity gaps within the internal team.

The University wishes, however, to maintain a flexible approach to this arrangement to enable the UAS to respond in an agile way to the University's changing business priorities and risks. This may include providing advisory work, analytical support for audit work completed by the in-house team, developing embedded (continuous) audit procedures, project assurance for new system developments or support for forensic investigations (where required).

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The contract renewal may be advertised April/May 2024, unless one or more extensions are invoked.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Two twelve month extensions are available, subject to requirement and supplier performance.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

17 May 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

17 May 2021

Local time

1:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: April 2024

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

University of Durham

University Office

Durham

DH1 3LE

Country

United Kingdom

Internet address

[www.dur.ac.uk](http://www.dur.ac.uk)

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

This authority will incorporate a minimum 10 calendar day standstill period at the point information on the award of the contract is communicated to tenderers. The communication will be in the form of a letter which will be issued electronically. The letter will provide a full debrief and contact details should a tenderer wish to appeal

the decision. The timescale for appeals will be detailed in the letter. If an appeal regarding the award of a contract has not been successfully resolved the Public Contracts Regulations 2006 (SI 2006 No 5) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the

High Court (England, Wales and Northern Ireland). Any such action must be brought promptly (generally within 3 months). Where a contract has not been entered into the court may order the settling aside of the award decision or order the authority to amend any

document and may award damages. If the contract has been entered into the court may only award damages.