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Tender

## **Close Cleaning Maintenance**

Milnbank Housing Association

F02: Contract notice

Notice identifier: 2024/S 000-007851

Procurement identifier (OCID): ocds-h6vhtk-0447b5

Published 12 March 2024, 1:08pm

The closing date and time has been changed to:

**17 April 2024, 12:00pm**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Milnbank Housing Association

53 Ballindalloch Drive, Dennistoun

Glasgow

G31 3DQ

#### **Email**

[info@milnbank.co.uk](mailto:info@milnbank.co.uk)

#### **Country**

United Kingdom

**NUTS code**

UKM82 - Glasgow City

**Internet address(es)**

Main address

<http://www.milnbank.org.uk/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA14664](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA14664)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://www.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://www.publiccontractsscotland.gov.uk/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Housing and community amenities

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Close Cleaning Maintenance

### **II.1.2) Main CPV code**

- 90911200 - Building-cleaning services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Close Cleaning Maintenance Contract 2024 - 27

### **II.1.5) Estimated total value**

Value excluding VAT: £1,250,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 90911200 - Building-cleaning services
- 90910000 - Cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKM82 - Glasgow City

### **II.2.4) Description of the procurement**

Generally, the service will comprise the regular Close Cleaning of the Associations flatted stock. It may also include Void cleaning services.

The Association wishes to enter into Measured Term Contract (MTC) with a suitably qualified and experienced contractor in the provision of Close Cleaning Services and may include Void Cleaning works as detailed in the specification in the Contract Documents.

The MTC for Close Cleaning Services will be for a 3-year period with the option to extend for 2 x single 1-year periods solely at the Associations discretion to a maximum of 5 years.

It should be noted that it will be a contractual requirement to ensure that contractors must provide itemised invoices per block address cleaned. This must have the full breakdown of all items of works completed and itemised costs.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 30%

Cost criterion - Name: Cost of Service / Weighting: 70%

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The contract will be for 3-year contract with option to extend for a further 2 years at the sole discretion on Milnbank HA.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

See attached ITT for all information

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As stated in the ITT

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

As stated in the ITT

#### **III.2.2) Contract performance conditions**

KPIs are attached with the contract notice

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

12 April 2024

Local time

12:00pm

Changed to:

Date

17 April 2024

Local time

12:00pm

See the [change notice](#).

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

12 April 2024

Local time

12:00pm

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### **Section VI. Complementary information**

#### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: As per the ITT

#### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

#### **VI.3) Additional information**

Please ensure that you complete and return the completed SPD and the quality response, along with the requested evidence.

Please ensure that you follow the specific contract instructions and requirements around the pricing document.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=760799](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=760799).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the

electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:  
<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

See attached 'CB Clause for % contribution on MTC - (name of bidder)' that must be completed and returned with the submission.

(SC Ref:760799)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Glasgow Sheriff Court and Justice of the Peace Court

1 Carlton Place

Glasgow

G5 9TW

Country

United Kingdom