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Tender

Flexible Benefits and Associated Services

Construction Industry Training Board

F02: Contract notice

Notice identifier: 2022/S 000-007826

Procurement identifier (OCID): ocds-h6vhtk-03252c

Published 23 March 2022, 10:14am

Section I: Contracting authority

I.1) Name and addresses

Construction Industry Training Board

www.citb.co.uk

Peterborough

PE2 8TY

Contact

Grant Carr

Email

grant.carr@gov.sscl.com

Telephone

+44 07704537493

Country

United Kingdom

NUTS code

UK - United Kingdom

National registration number

United Kingdom

Internet address(es)

Main address

www.citb.co.uk

Buyer's address

www.citb.co.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Peterborough:-Human-resources-management-consultancy-services./632VNZ465N>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Other activity

Construction

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Flexible Benefits and Associated Services

Reference number

PROC2021136

II.1.2) Main CPV code

- 79414000 - Human resources management consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

CITB wishes to procure a single supplier to provide a flexible benefits portal and associated advisory, support and administration services (including the brokering and procurement of the benefit providers). The portal needs to be in place and configured in Q3 this year, ready for testing in September, enrolment will be during November/December and for employees' 2023 flex choices to be effective on 1st January 2023. This flexible benefits portal will need to work effectively with the HR system (SOPSO) in order to ensure accurate data flows from Sopso into the portal and back into Sopso for correct payroll adjustments and third party BACS payments to be made

II.1.5) Estimated total value

Value excluding VAT: £200,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48450000 - Time accounting or human resources software package

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

CITB wishes to procure a single supplier to provide a flexible benefits portal and associated advisory, support and administration services (including the brokering and procurement of the benefit providers). The portal needs to be in place and configured in Q3 this year, ready for testing in September, enrolment will be during November/December and for employees' 2023 flex choices to be effective on 1st January 2023. This flexible benefits portal will need to work effectively with the HR system (SOPSO) in order to ensure accurate data flows from Sopso into the portal and back into Sopso for correct payroll adjustments and third party BACS payments to be made.

The contract will be for a period of three years with two options to extend for a further twelve months each.

Further details of CITB requirements and the nature of this opportunity are set out in the following sections of this ITT.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £200,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

27 April 2022

Local time

4:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

27 April 2022

Local time

4:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Peterborough:-Human-resources-management-consultancy-services./632VNZ465N>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/632VNZ465N>

GO Reference: GO-2022322-PRO-19840554

VI.4) Procedures for review

VI.4.1) Review body

Construction Industry Training Board

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Country

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