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Tender

Tender for the Management of the Catering Services at Hamstead Hall Academy Trust

Management of Catering Service - Hamstead Hall Academy Trust

F02: Contract notice

Notice identifier: 2023/S 000-007782

Procurement identifier (OCID): ocds-h6vhtk-03b3b8

Published 17 March 2023, 9:48am

Section I: Contracting authority

I.1) Name and addresses

Management of Catering Service - Hamstead Hall Academy Trust

Birmingham

B20 1HL

Contact

Lauren Baxter

Email

admin@redboxcs.com

Country

United Kingdom

Region code

UKG31 - Birmingham

UK Register of Learning Providers (UKPRN number)

10060451

Internet address(es)

Main address

www.redboxcs.com

Buyer's address

<https://www.hhatrust.com/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.redboxcs.com

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.redboxcs.com

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Tender for the Management of the Catering Services at Hamstead Hall Academy Trust

II.1.2) Main CPV code

- 55524000 - School catering services

II.1.3) Type of contract

Services

II.1.4) Short description

Hamstead Hall Academy Trust has decided to tender their catering services to investigate the financial and qualitative benefits they could be offered through this process.

The Trust consists of a growing secondary school and declining primary school.

Hamstead Hall Academy with almost 1200 pupils from September 2023. They are currently operating with a contractors and offer Year 7 - 13 morning break and lunch service as well as running 6 weeks (4 days per week) of additional activities during the school holidays with 150-200 pupils attending each day.

Grestone Academy is declining year on year to a one form entry primary school. From September 2023 there will be 90 KS1 and 240 KS2 pupils. The school offer wrap around care and the catering is provided for the lunch and after school club.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKG31 - Birmingham

Main site or place of performance

Hamstead Hall Academy

Craythorne Ave, Handsworth Wood, Birmingham, B20 1HL

Grestone Academy

Grestone Avenue, Handsworth Wood, Birmingham, B20 1ND

II.2.4) Description of the procurement

The Trust's objectives for the new contract are as follows:-

A catering service that is well managed and requires minimal involvement from the Trust's management team.

A strong Contractor Area Manager who will develop and lead the team to deliver exceptional customer service, a consistently high quality food offer and spend a substantial amount of time on site at the outset to undertake this. The Trust would like one person to comfortable operating both sites, with experience of Primary and Secondary educational catering.

A Contractor who is proactive in their relationship management with the Trust, with good communication with key staff in each school.

A Contractor with a clean line of communication and escalations for the schools to deal with any issues efficiently and effectively.

Investment in the Trust's Catering service through increased marketing, equipment to enhance the services and educational events in return for a tenure of contract.

Develop a partnership with a Contractor with a strong ethical policy, who will not only educate pupils on recycling, the environment, reducing their carbon footprint but also facilitate this and lead by example.

Encourage the pupils and service to reduce plastics, increase recycling, reduce delivery miles and food waste.

To find a Contractor who can work with the Trust to help those in the community who may be struggling to buy food for their families.

A higher number of students and staff using the facilities by providing a high quality, affordable and nutritious meal.

A catering service that encourages students to take a healthy and balanced meal on a regular basis but also gives them the opportunity to try new foods that they may not have tried before.

Food and drinks that look appetising and are attractively presented.

A hospitality service that will help showcase the Trust through events to parents and visitors.

A Contractor that adopts a flexible and proactive approach to all Trust activities.

A service that is professionally merchandised and marketed with discretion and to the mutual benefit of the Trust and the Contractor across both primary and secondary settings.

A Contractor that operates using the optimum level of staffing and management structure to support the Contract and the Schools.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend by two separate twelve month extensions.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

5 May 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

5 May 2023

Local time

12:01pm

Place

Hamstead Hall Academy

Craythorne Ave, Handsworth Wood, Birmingham, B20 1HL

Information about authorised persons and opening procedure

To be sent electronically.

Emails to be acknowledge but nothing reviewed, opened or downloaded until after the deadline of 12noon.

Any issues with downloads or files will be reported by 5pm on the day of deadline and issues dealt with.

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

Documents for this tender should be requested via email from

admin@redboxcs.com

These are not available on the website.

VI.4) Procedures for review

VI.4.1) Review body

Red Box Consultancy Services Ltd

3 Sceptre House, Hornbeam Park North

Harrogate

HG2 8PB

Email

admin@redboxcs.com

Country

United Kingdom