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Tender

## **The Provision of Online Learning Training Courses**

West College Scotland

F02: Contract notice

Notice identifier: 2021/S 000-007751

Procurement identifier (OCID): ocids-h6vhtk-029988

Published 13 April 2021, 4:45pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

West College Scotland

Renfrew Road

Paisley

PA3 4DR

#### **Contact**

Procurement

#### **Email**

[procurement@wcs.ac.uk](mailto:procurement@wcs.ac.uk)

#### **Telephone**

+44 3006006060

#### **Country**

United Kingdom

**NUTS code**

UKM - Scotland

**Internet address(es)**

Main address

<http://www.westcollegescotland.ac.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00465](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00465)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

**I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

The Provision of Online Learning Training Courses

Reference number

WCS20/022

#### **II.1.2) Main CPV code**

- 80500000 - Training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Provision of Online Learning Training Courses contract will include:

assisting the College to source and enrol eligible learners

providing approved online learning resources (with supplementary learning materials where relevant)

providing a Learner Management System to track progress and encourage learners to submit their initial assignment

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 80530000 - Vocational training services
- 80521000 - Training programme services
- 80531000 - Industrial and technical training services
- 80510000 - Specialist training services

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

### **II.2.4) Description of the procurement**

The College is looking to appoint a number of service providers to a multi-supplier framework agreement for the Provision of Online Learning Training Courses. This framework contract will include:

- assisting the College to source and enrol eligible learners
- providing approved online learning resources (with supplementary learning materials where relevant)
- providing a Learner Management System to track progress and encourage learners to submit their initial assignment

Service providers are also expected to provide the following services as part of the contract, at no extra cost to the College:

- Promote the College portfolio of online courses to appropriate target audiences
- Source learners from the West Region of Scotland
- Ensure learners are tracked through the College enrolment process
- Engage learners through welcome and introduction activity
- Ensure that learners are inspired to continue beyond the initial learning milestones
- Track learner progress throughout learner journey and liaise with the College

-Liaise with the College on agreed target audiences to ensure planned and effective marketing and promotion campaigns

#### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 60

Price - Weighting: 40

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Duration in months including extensions: 48

This contract is subject to Extension: Yes

Description of Extension:

Two extension periods of a maximum of 12 months each may be taken up by the College as detailed in the tender documentation in the PCS-T project referred to in this Contract Notice

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As per tender documentation

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

The successful Contractor(s) will be required to provide 2 years audited accounts, or equivalent if awarded a Contract

Information provided will be assessed on a Pass/Fail basis, where:

Pass = meets requirements as stated in Contract Notice

Fail = does not meet requirements as stated in Contract Notice

Minimum level(s) of standards possibly required

Bidders must confirm they can provide the following supporting evidence prior to award:

Employer's (Compulsory) Liability Insurance = 5 Million GBP

Public Liability Insurance = 5 Million GBP

Professional Indemnity insurance = 2 Million GBP

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

As per tender documentation

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to

performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 3

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-004631](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

30 April 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

30 April 2021

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Service providers who wish to discuss this tender opportunity via an online Teams meeting with the College can request this by emailing [procurement@wcs.ac.uk](mailto:procurement@wcs.ac.uk). Please note that deadline for requesting a meeting is Friday 12th March at 12.00 noon. The College will endeavour to hold arrange these meetings for w/c 15th March subject to available resource.

This contract is being tendered as a non-ranked multi service provider framework where the call-offs are made by direct award. This will be decided in the following way:

Within the framework the College will select which service provider to order from, based on an assessment of the particular needs. However, the College will refer to their own financial regulations and internal governance in the first instance and will ensure their selection is based on sound commercial reasons.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 18404. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>



(SC Ref:650696)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Paisley Sheriff Court

3 St James Place

Paisley

PA3 2HL

Country

United Kingdom