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Tender

The Provision of Online Learning Training Courses

West College Scotland

F02: Contract notice

Notice identifier: 2021/S 000-007751

Procurement identifier (OCID): ocids-h6vhtk-029988

Published 13 April 2021, 4:45pm

Section I: Contracting authority

I.1) Name and addresses

West College Scotland

Renfrew Road

Paisley

PA3 4DR

Contact

Procurement

Email

procurement@wcs.ac.uk

Telephone

+44 3006006060

Country

United Kingdom

NUTS code

UKM - Scotland

Internet address(es)

Main address

<http://www.westcollegescotland.ac.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00465

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

The Provision of Online Learning Training Courses

Reference number

WCS20/022

II.1.2) Main CPV code

- 80500000 - Training services

II.1.3) Type of contract

Services

II.1.4) Short description

The Provision of Online Learning Training Courses contract will include:

assisting the College to source and enrol eligible learners

providing approved online learning resources (with supplementary learning materials where relevant)

providing a Learner Management System to track progress and encourage learners to submit their initial assignment

II.1.5) Estimated total value

Value excluding VAT: £1,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 80530000 - Vocational training services
- 80521000 - Training programme services
- 80531000 - Industrial and technical training services
- 80510000 - Specialist training services

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

II.2.4) Description of the procurement

The College is looking to appoint a number of service providers to a multi-supplier framework agreement for the Provision of Online Learning Training Courses. This framework contract will include:

- assisting the College to source and enrol eligible learners
- providing approved online learning resources (with supplementary learning materials where relevant)
- providing a Learner Management System to track progress and encourage learners to submit their initial assignment

Service providers are also expected to provide the following services as part of the contract, at no extra cost to the College:

- Promote the College portfolio of online courses to appropriate target audiences
- Source learners from the West Region of Scotland
- Ensure learners are tracked through the College enrolment process
- Engage learners through welcome and introduction activity
- Ensure that learners are inspired to continue beyond the initial learning milestones
- Track learner progress throughout learner journey and liaise with the College

-Liaise with the College on agreed target audiences to ensure planned and effective marketing and promotion campaigns

II.2.5) Award criteria

Quality criterion - Name: Technical / Weighting: 60

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Duration in months including extensions: 48

This contract is subject to Extension: Yes

Description of Extension:

Two extension periods of a maximum of 12 months each may be taken up by the College as detailed in the tender documentation in the PCS-T project referred to in this Contract Notice

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

As per tender documentation

III.1.2) Economic and financial standing

List and brief description of selection criteria

The successful Contractor(s) will be required to provide 2 years audited accounts, or equivalent if awarded a Contract

Information provided will be assessed on a Pass/Fail basis, where:

Pass = meets requirements as stated in Contract Notice

Fail = does not meet requirements as stated in Contract Notice

Minimum level(s) of standards possibly required

Bidders must confirm they can provide the following supporting evidence prior to award:

Employer's (Compulsory) Liability Insurance = 5 Million GBP

Public Liability Insurance = 5 Million GBP

Professional Indemnity insurance = 2 Million GBP

III.1.3) Technical and professional ability

List and brief description of selection criteria

As per tender documentation

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to

performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 3

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2021/S 000-004631](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

30 April 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

30 April 2021

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Service providers who wish to discuss this tender opportunity via an online Teams meeting with the College can request this by emailing procurement@wcs.ac.uk. Please note that deadline for requesting a meeting is Friday 12th March at 12.00 noon. The College will endeavour to hold arrange these meetings for w/c 15th March subject to available resource.

This contract is being tendered as a non-ranked multi service provider framework where the call-offs are made by direct award. This will be decided in the following way:

Within the framework the College will select which service provider to order from, based on an assessment of the particular needs. However, the College will refer to their own financial regulations and internal governance in the first instance and will ensure their selection is based on sound commercial reasons.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 18404. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

(SC Ref:650696)

VI.4) Procedures for review

VI.4.1) Review body

Paisley Sheriff Court

3 St James Place

Paisley

PA3 2HL

Country

United Kingdom