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Tender

Catering Service Hazelhurst Court

Phoenix Community Housing

F02: Contract notice

Notice identifier: 2024/S 000-007744

Procurement identifier (OCID): ocds-h6vhtk-04476d

Published 11 March 2024, 4:42pm

Section I: Contracting authority

I.1) Name and addresses

Phoenix Community Housing

The Green Man, 355 Bromley Road

London

SE6 2RP

Email

james.peters@phoenixch.org.uk

Telephone

+44 8000285700

Country

United Kingdom

NUTS code

UKI44 - Lewisham and Southwark

Internet address(es)

Main address

www.phoenixch.org.uk/

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA22607

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.mytenders.co.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.mytenders.co.uk/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Catering Service Hazelhurst Court

II.1.2) Main CPV code

- 55520000 - Catering services

II.1.3) Type of contract

Services

II.1.4) Short description

The Provider shall provide a catering service to provide 60 residents with a lunchtime meal option, comprising of two-courses and hot drink. The meal provision is a condition of the tenancy agreement for the Service Users. This means a minimum fixed income for the service provider which is payable by the client.

The Services are to be provided seven days a week, 52 weeks a year.

Service Users will be able to use the Services during the following hours 12 noon -2pm.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKI44 - Lewisham and Southwark

Main site or place of performance

Hazelhurst Court Extra Care Scheme, Melfield Gardens

II.2.4) Description of the procurement

Bidders are referred to schedule 5 of the contract, which lists the documents that need to be submitted as part of your bid. This also details which award criteria they relate to and the weighting. Please also include Schedule 5 as well with the final column ticked off to indicate which documents have been included.

The contract itself would only be completed and submitted at the point of contract award.

I am happy to respond to questions submitted through the portal but am not able to respond directly to bidders individually.

A site visit can be arranged as required.

James Peters

II.2.5) Award criteria

Quality criterion - Name: Health and Safety and Food Safety / Weighting: 20

Quality criterion - Name: Management, resources and staffing / Weighting: 10

Quality criterion - Name: Mandatory policies / Weighting: 5

Quality criterion - Name: Social Value / Weighting: 5

Quality criterion - Name: Sustainability / Weighting: 5

Quality criterion - Name: Menu proposals / Weighting: 5

Price - Weighting: 50

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Option to extend for 24 months

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

26 April 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 29 November 2024

IV.2.7) Conditions for opening of tenders

Date

29 April 2024

Local time

12:00pm

Place

Electronically

Information about authorised persons and opening procedure

James Peters and Annabel Davidson

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=231524.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at https://www.mytenders.co.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:231524)

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>