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Tender

## **21-13 Student Support Services**

UNIVERSITY OF WOLVERHAMPTON ENTERPRISE LIMITED

F02: Contract notice

Notice identifier: 2021/S 000-007725

Procurement identifier (OCID): ocds-h6vhtk-02a59e

Published 13 April 2021, 3:21pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

UNIVERSITY OF WOLVERHAMPTON ENTERPRISE LIMITED

Wulfruna Street

WOLVERHAMPTON

WV11LY

#### **Email**

[procurement@wlv.ac.uk](mailto:procurement@wlv.ac.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKG - West Midlands (England)

#### **Internet address(es)**

Main address

[www.wlv.ac.uk](http://www.wlv.ac.uk)

Buyer's address

[www.wlv.bravosolution.co.uk](http://www.wlv.bravosolution.co.uk)

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.wlv.bravosolution.co.uk](http://www.wlv.bravosolution.co.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.wlv.bravosolution.co.uk](http://www.wlv.bravosolution.co.uk)

### **I.4) Type of the contracting authority**

Body governed by public law

### **I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

21-13 Student Support Services

Reference number

21-13

#### **II.1.2) Main CPV code**

- 98110000 - Services furnished by business, professional and specialist organisations

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

University is looking to establish agreements with suitable Contractor(s) who can provide Student Support Services to our students eligible for support via Disabled Students Allowance, ESFA funding, other funding bodies, or for support funded by the University of Wolverhampton. Students awarded DSA will possess a needs assessment that details what support, adjustments and equipment a student requires based on the assessor's determination of how their disability affects their individual ability to study and could place them at a disadvantage. Similarly the University may undertake an assessment of the support needs of a student not eligible for DSA and provide support funded by the University or other funding bodies the University is eligible to claim for. This is a Managed Service for use when the University does not have capacity within its Non-Medical Helper (NMH) team.

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKG - West Midlands (England)

Main site or place of performance

The University of Wolverhampton ('the University') is a Higher Education Corporation incorporated under statute based across three campuses in the West Midlands, (not limited to Wolverhampton, Telford, Walsall and Stafford).

### **II.2.4) Description of the procurement**

University is looking to establish agreements with suitable Contractor(s) who can provide Student Support Services to our students eligible for support via Disabled Students Allowance, ESFA funding, other funding bodies, or for support funded by the University of Wolverhampton. Students awarded DSA will possess a needs assessment that details what support, adjustments and equipment a student requires based on the assessor's determination of how their disability affects their individual ability to study and could place them at a disadvantage. Similarly the University may undertake an assessment of the

support needs of a student not eligible for DSA and provide support funded by the University or other funding bodies the University is eligible to claim for. This is a Managed Service for use when the University does not have capacity within its Non-Medical Helper (NMH) team.

The aim of this tender is to create a Framework Agreement of five (5) suitable Providers of Student Supports Services or those scoring over 75% that can be used by the University.

This tender is to establish agreements with Contractor(s) to supply Assessments for students with disabilities, medical conditions or SpLD where required and NMH Support Workers that ensures we continue to deliver the quota of DSA support that the University of Wolverhampton have been awarded or to provide support to students not eligible for DSA funded support. For the purposes of the DSA funded activity awarded to the University, the University is responsible for the invoicing and quality of the support provided whether provided by a member of the University of Wolverhampton NMH team or by a support worker provided by an agency. The support workers provided by the agency will be included in the annual DSA audit as a member of the University NMH support worker team. The University is responsible for ensuring that only suitably qualified support workers who meet the requirements of the DSA framework provide DSA funded support to our students.

This is a Managed Service, the successful Contractor(s) must be able to provide support across the following areas:

- British Sign Language Interpreters (BSLI)
- Manual Note Takers
- Practical or Study Support Assistants
- Exam support workers
- Specialist Note Taker (for Deaf / Hard of Hearing students) including electronic note taking and Speech To Text Reporter
- Specialist Note taker for Visually Impaired (VI) students including Braille
- Specialist Mentor Mental health conditions (MH)
- Specialist Mentor (Autism Spectrum Conditions - AS)
- Specialist one-to-one study skills support (Specific Learning Difficulties - SpLD)

- Specialist one-to-one study skills support (AS)(MH)
- Specialist support professional for students with sensory impairment - deaf or visually impaired students

The University is also looking to establish agreements with Diagnostic Assessors to support students and/or other students where the University deems necessary for an assessment to take place.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

3 years plus option to extend for up to an additional 24 months. Renewal will take place before end of Contract term.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As detailed in the Tender documentation.

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

As detailed in the Tender documentation.

Minimum level(s) of standards possibly required

As detailed in the Tender documentation.

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

As detailed in the Tender documentation.

Minimum level(s) of standards possibly required

As detailed in the Tender documentation.

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

24 May 2021

Local time

11:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

25 May 2021

Local time

11:00am

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

University of Wolverhampton

Wolverhampton

Country

United Kingdom