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Tender

## **House Clearance and Cleaning & Associated Services**

Fife Council

F02: Contract notice

Notice identifier: 2025/S 000-007718

Procurement identifier (OCID): ocids-h6vhtk-04e918

Published 3 March 2025, 4:52pm

The closing date and time has been changed to:

**9 April 2025, 12:00pm**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Fife Council

Fife House, North Street

Glenrothes

KY7 5LT

#### **Contact**

Graham Hill

#### **Email**

[graham.hill@fife.gov.uk](mailto:graham.hill@fife.gov.uk)

**Telephone**

+44 3451550000

**Country**

United Kingdom

**NUTS code**

UKM72 - Clackmannanshire and Fife

**Internet address(es)**

Main address

<http://www.fife.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00187](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00187)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

House Clearance and Cleaning & Associated Services

Reference number

0274

#### **II.1.2) Main CPV code**

- 90911100 - Accommodation cleaning services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The purpose of the clear and clean Framework Agreement is to bring Fife Council housing stock, hostels and Gypsy traveller sites back to their original standard with regard to cleanliness and general maintenance after a Council tenant or homeless person moves on to alternative accommodation, to allow the property to be re-let. This includes general clearance of large items and rubbish, deep cleaning, and trauma cleaning. As well as clear and clean services, the requirement may also extend to minor repairs, a garden tidy, emptying of bins, stair cleaning, pest control, and sharps removal.

#### **II.1.5) Estimated total value**

Value excluding VAT: £9,600,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots  
2

Maximum number of lots that may be awarded to one tenderer: 2

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

1 and 2

## **II.2) Description**

### **II.2.1) Title**

Clean and Clear

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 90911100 - Accommodation cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKM72 - Clackmannanshire and Fife

Main site or place of performance

Fife

### **II.2.4) Description of the procurement**

The purpose of the clear and clean Framework Agreement is to bring Fife Council housing

stock, hostels and Gypsy traveller sites back to their original standard with regard to cleanliness and general maintenance after a Council tenant or homeless person moves on to alternative accommodation, to allow the property to be re-let. This includes general clearance of large items and rubbish, deep cleaning, and trauma cleaning. As well as clear and clean services, the requirement may also extend to minor repairs, a garden tidy, emptying of bins, stair cleaning, pest control, and sharps removal.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

### **II.2.6) Estimated value**

Value excluding VAT: £8,600,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Optional 1 x 24 months

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union

funds: No

## **II.2) Description**

### **II.2.1) Title**

Final Clean of Void Properties

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 90911100 - Accommodation cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKM72 - Clackmannanshire and Fife

Main site or place of performance

Fife

### **II.2.4) Description of the procurement**

Final clean only of void properties

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

### **II.2.6) Estimated value**

Value excluding VAT: £1,000,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Optional 1 x 24 months

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

We can exclude you from this procurement if you are not enrolled in the relevant professional or trade registers kept in the Member State of your establishment (as described in Schedule 5 of the Public Contracts (Scotland) Regulations 2015

i.e British Pest Control Association or equivalent

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents



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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 3

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

2 April 2025

Local time

12:00pm

Changed to:

Date

9 April 2025

Local time

12:00pm

See the [change notice](#).

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

2 April 2025

Local time

12:00pm

Place

Fife Council, Bankhead Central, Bankhead Park, Glenrothes

Information about authorised persons and opening procedure

QS Manager and Lead QS - tenders unlocked and downloaded from PCS Portal

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

TUPE – The Transfer of Undertakings (Protection of Employment) Regulations 2006 give effect to the EC Acquired Rights Directive 1977. Tenderers should note that TUPE may or may not apply to some or all of the personnel currently assigned to undertakings that are currently performing part or all of the duties described in the Tender Specification. Tenderers should, prior to submitting their tender, take their own specific legal advice to ascertain whether TUPE could be held to apply to such undertakings and, if so, how that would impact on their tender. The Council is not able to advise tenderers upon the effect of the TUPE Regulations.

If Tenderers consider TUPE does apply, Tenderers should contact the incumbent contractor/supplier to obtain the required specific and necessary information about the personnel currently employed in providing the services that are the subject of this tendering exercise.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at  
[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=792075](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=792075).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at  
[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

A sub-contract clause has been included in this contract. For more information see:  
<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:  
<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

The Council recognises the importance of connecting economic and social development to improve the quality of life for residents, workers, and visitors. Our focus is on putting communities first and ensuring Fife uses its resources wisely for future generations. We aim

to support business growth while ensuring that local communities benefit, making Fife a fairer place.

We are dedicated to maximising Community Benefits in its procurement process, emphasising social, economic, and environmental goals. We encourage contractors and their suppliers to align with our objectives.

Further information on Community Benefits can be found [Community Benefits - a guide for suppliers | Fife Council](#).

Community Benefits must be as a direct result of being awarded a Council contract and not something the provider is already engaged in delivering, relevant and of economic, social or environmental benefit to the locality the contract is being delivered, Fife, and the regions citizens.

Tenderers shall provide a Community Benefits delivery plan/methodology as part of their tender submission, fully describing how they intend to deliver community benefits in Fife.

Lot 1 only - Bidders are to consider what % of spend they are willing to pay back to the Council as a Public Rebate

(SC Ref:792075)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=792075](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=792075)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Sheriff Court

Courthouse, Whytescauseway

Kirkcaldy

KY1 1XQ

Country

United Kingdom