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Tender

House Clearance and Cleaning & Associated Services

Fife Council

F02: Contract notice

Notice identifier: 2025/S 000-007718

Procurement identifier (OCID): ocds-h6vhtk-04e918

Published 3 March 2025, 4:52pm

The closing date and time has been changed to:

9 April 2025, 12:00pm

See the [change notice](#).

Section I: Contracting authority

I.1) Name and addresses

Fife Council

Fife House, North Street

Glenrothes

KY7 5LT

Contact

Graham Hill

Email

graham.hill@fife.gov.uk

Telephone

+44 3451550000

Country

United Kingdom

NUTS code

UKM72 - Clackmannanshire and Fife

Internet address(es)

Main address

<http://www.fife.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00187

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://www.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://www.publiccontractsscotland.gov.uk>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<http://www.publiccontractsscotland.gov.uk>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

House Clearance and Cleaning & Associated Services

Reference number

0274

II.1.2) Main CPV code

- 90911100 - Accommodation cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

The purpose of the clear and clean Framework Agreement is to bring Fife Council housing stock, hostels and Gypsy traveller sites back to their original standard with regard to cleanliness and general maintenance after a Council tenant or homeless person moves on to alternative accommodation, to allow the property to be re-let. This includes general clearance of large items and rubbish, deep cleaning, and trauma cleaning. As well as clear and clean services, the requirement may also extend to minor repairs, a garden tidy, emptying of bins, stair cleaning, pest control, and sharps removal.

II.1.5) Estimated total value

Value excluding VAT: £9,600,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots

2

Maximum number of lots that may be awarded to one tenderer: 2

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

1 and 2

II.2) Description

II.2.1) Title

Clean and Clear

Lot No

1

II.2.2) Additional CPV code(s)

- 90911100 - Accommodation cleaning services

II.2.3) Place of performance

NUTS codes

- UKM72 - Clackmannanshire and Fife

Main site or place of performance

Fife

II.2.4) Description of the procurement

The purpose of the clear and clean Framework Agreement is to bring Fife Council housing stock, hostels and Gypsy traveller sites back to their original standard with regard to cleanliness and general maintenance after a Council tenant or homeless person moves on to alternative accommodation, to allow the property to be re-let. This includes general clearance of large items and rubbish, deep cleaning, and trauma cleaning. As well as clear and clean services, the requirement may also extend to minor repairs, a garden tidy,

emptying of bins, stair cleaning, pest control, and sharps removal.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

II.2.6) Estimated value

Value excluding VAT: £8,600,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Optional 1 x 24 months

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Final Clean of Void Properties

Lot No

2

II.2.2) Additional CPV code(s)

- 90911100 - Accommodation cleaning services

II.2.3) Place of performance

NUTS codes

- UKM72 - Clackmannanshire and Fife

Main site or place of performance

Fife

II.2.4) Description of the procurement

Final clean only of void properties

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

II.2.6) Estimated value

Value excluding VAT: £1,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Optional 1 x 24 months

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

We can exclude you from this procurement if you are not enrolled in the relevant professional or trade registers kept in the Member State of your establishment (as described in Schedule 5 of the Public Contracts (Scotland) Regulations 2015

i.e British Pest Control Association or equivalent

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 3

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Originally published as:

Date

2 April 2025

Local time

12:00pm

Changed to:

Date

9 April 2025

Local time

12:00pm

See the [change notice](#).

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

2 April 2025

Local time

12:00pm

Place

Fife Council, Bankhead Central, Bankhead Park, Glenrothes

Information about authorised persons and opening procedure

QS Manager and Lead QS - tenders unlocked and downloaded from PCS Portal

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

TUPE – The Transfer of Undertakings (Protection of Employment) Regulations 2006 give

effect to the EC Acquired Rights Directive 1977. Tenderers should note that TUPE may or may not apply to some or all of the personnel currently assigned to undertakings that are currently performing part or all of the duties described in the Tender Specification. Tenderers should, prior to submitting their tender, take their own specific legal advice to ascertain whether TUPE could be held to apply to such undertakings and, if so, how that would impact on their tender. The Council is not able to advise tenderers upon the effect of the TUPE Regulations.

If Tenderers consider TUPE does apply, Tenderers should contact the incumbent contractor/supplier to obtain the required specific and necessary information about the personnel currently employed in providing the services that are the subject of this tendering exercise.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=792075.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

The Council recognises the importance of connecting economic and social development to improve the quality of life for residents, workers, and visitors. Our focus is on putting communities first and ensuring Fife uses its resources wisely for future generations. We aim to support business growth while ensuring that local communities benefit, making Fife a fairer place.

We are dedicated to maximising Community Benefits in its procurement process, emphasising social, economic, and environmental goals. We encourage contractors and their suppliers to align with our objectives.

Further information on Community Benefits can be found Community Benefits - a guide

for suppliers | Fife Council.

Community Benefits must be as a direct result of being awarded a Council contract and not something the provider is already engaged in delivering, relevant and of economic, social or environmental benefit to the locality the contract is being delivered, Fife, and the regions citizens.

Tenderers shall provide a Community Benefits delivery plan/methodology as part of their tender submission, fully describing how they intend to deliver community benefits in Fife.

Lot 1 only - Bidders are to consider what % of spend they are willing to pay back to the Council as a Public Rebate

(SC Ref:792075)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=792075

VI.4) Procedures for review

VI.4.1) Review body

Sheriff Court

Courthouse, Whytescauseway

Kirkcaldy

KY1 1XQ

Country

United Kingdom