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Tender

Provision of a Financial Well-Being and Debt Advice Service

Newcastle-under-Lyme Borough Council

F02: Contract notice

Notice identifier: 2023/S 000-007717

Procurement identifier (OCID): ocds-h6vhtk-03b389

Published 16 March 2023, 3:03pm

Section I: Contracting authority

I.1) Name and addresses

Newcastle-under-Lyme Borough Council

Castle House, Barracks Road

Newcastle-under-Lyme

ST5 1BL

Contact

Gillian Taylor

Email

gillian.taylor@newcastle-staffs.gov.uk

Telephone

+44 07500669657

Fax

+44 1782711032

Country

United Kingdom

NUTS code

UKG23 - Stoke-on-Trent

Internet address(es)

Main address

<http://www.newcastle-staffs.gov.uk/>

Buyer's address

http://www.mytenders.org/search/Search_AuthProfile.aspx?ID=AA0592

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://nulbc.mytenders.org/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://nulbc.mytenders.org/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of a Financial Well-Being and Debt Advice Service

Reference number

FW-B&DAS/GT/SS/03.2023

II.1.2) Main CPV code

- 98000000 - Other community, social and personal services

II.1.3) Type of contract

Services

II.1.4) Short description

The Borough Council of Newcastle-under-Lyme is seeking an experienced provider to deliver a Financial Well-Being and Debt Advice in Newcastle-under-Lyme Borough to its residents. The Council's vision for the delivery of this service is:

"A service providing a creative and innovative service delivery offer"

"A service that is pro-active in reducing the financial problems of our residents"

"A service provision that is flexible and willing to adapt and change over time as necessary"

"A service that supports and develops partnership working in delivering the service"

II.1.5) Estimated total value

Value excluding VAT: £262,500

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 98000000 - Other community, social and personal services

II.2.3) Place of performance

NUTS codes

- UKG23 - Stoke-on-Trent

Main site or place of performance

Newcastle-under-Lyme, Staffordshire

II.2.4) Description of the procurement

The Borough Council of Newcastle-under-Lyme is seeking an experienced provider(s) to deliver a Financial Well-Being and Debt Advice in Newcastle-under-Lyme Borough to its residents. The Council and other local public sector organisations have funded debt/welfare/consumer advice for a number of years to ensure that the citizens of Newcastle have access to personal support and advice.

The Council now wishes as part of this tender, to explore delivery of a service for all residents within the borough responding to such equalities. The Council would welcome a service delivered by a single provider or a collaborative approach from interested providers.

II.2.5) Award criteria

Quality criterion - Name: A service providing a creative and innovative service delivery offer / Weighting: 25

Quality criterion - Name: A service that is pro-active in reducing the financial problems of our residents / Weighting: 15

Quality criterion - Name: A service provision that is flexible and willing to adapt and change over time as necessary / Weighting: 15

Quality criterion - Name: A service that supports and develops partnership working in delivering the service / Weighting: 15

Quality criterion - Name: A service that is working to become sustainable in the future / Weighting: 10

Price - Weighting: 20

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

18

This contract is subject to renewal

Yes

Description of renewals

Option to extend for a one year period

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Experienced provider with qualified staff to provide the service.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

28 April 2023

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

2 May 2023

Local time

10:00am

Place

Castle House, Barracks Road, Newcastle-under-Lyme, ST5 1BL

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=228424.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.mytenders.co.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:228424)

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

UK

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<http://www.newcastle-staffs.gov.uk/>

VI.4.2) Body responsible for mediation procedures

Royal court of Justice

The Strand

London

WC2A 2LL

Country

United Kingdom