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Tender

The provision of Fire Risk Assessments (FRAs)

Viewpoint Housing Association

F02: Contract notice

Notice identifier: 2021/S 000-007703

Procurement identifier (OCID): ocds-h6vhtk-02a588

Published 13 April 2021, 1:54pm

The closing date and time has been changed to:

16 May 2021, 5:00pm

See the [change notice](#).

Section I: Contracting authority

I.1) Name and addresses

Viewpoint Housing Association

4 South Oswald Road

Edinburgh

EH9 2HG

Contact

Simon Taylor

Email

info@viewpoint.co.uk

Country

United Kingdom

NUTS code

UKM75 - Edinburgh, City of

Internet address(es)

Main address

www.viewpoint.org.uk

Buyer's address

http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA11642

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Other type

Registered Social Landlord/Charity

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

The provision of Fire Risk Assessments (FRAs)

II.1.2) Main CPV code

- 71000000 - Architectural, construction, engineering and inspection services

II.1.3) Type of contract

Services

II.1.4) Short description

To undertake FRAs that are compliant with the Fire (Scotland) Act 2005 and Fire Safety (Scotland) Regulations 2006 to premises owned and managed by VHA

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 71000000 - Architectural, construction, engineering and inspection services
- 71631000 - Technical inspection services

II.2.3) Place of performance

NUTS codes

- UKM75 - Edinburgh, City of

II.2.4) Description of the procurement

The provision of Fire Risk Assessments (FRAs) for premises owned and managed in Edinburgh and Fife by Viewpoint Housing Association (VHA) and specialist fire safety advice and consultancy. The contract period is for a 36 month period starting on 1/6/21 and finishing on 31/5/24. There will be the option to extend the contract through two periods of 12 months.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The contract period is for a 36 month period starting on 1/6/21 and finishing on 31/5/24. There will be the option to extend the contract through two periods of 12 months.

The extension of the contract will be at the discretion of VHA Senior Team.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

As outlined in the attached ESPD Guidance and QMS Scoring & Evaluation Criteria.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

The supplier & their sub-suppliers must be members of a recognized professional body (Institution of Fire Engineers, Institute of Fire Safety Managers, Institute of Fire Prevention Officers or other UKAS accredited scheme)

III.2.2) Contract performance conditions

KPIs are attached.

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Originally published as:

Date

13 May 2021

Local time

12:00pm

Changed to:

Date

16 May 2021

Local time

5:00pm

See the [change notice](#).

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

13 May 2021

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 36 or 48 or 60 months

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Please ensure that you comprehensively read and understand the attached "SPD Guidance and QMS Scoring & Evaluation Criteria"

document and associated documents, in particular in connection with the Global Questions Pass or Fail requirements and you complete the price schedule as requested.

The SPD process is attached via Section E. Global Question for All Selection Criteria. The criteria on the ESPD are PASS or FAIL. You will pass the ESPD Global Questions by completing and meeting all the criteria a set out in the attached. If you fail to provide all the required and requested information as below you will FAIL the ESPD and in turn the Tender Requirements and you will be disqualified from the tender process.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=650661.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:650661)

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sheriff Court

27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom