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Tender

## **ID 4019972 - DoH - Provision of Audio Visual/Web Streaming Services and the Electronic Presentation of Evidence to support the Muckamore Abbey Hospital Inquiry and Urology Services Inquiry**

The Department of Health

F02: Contract notice

Notice identifier: 2022/S 000-007687

Procurement identifier (OCID): ocds-h6vhtk-0324a1

Published 22 March 2022, 11:14am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Department of Health

Castle Buildings, Stormont

BELFAST

BT4 3SQ

#### **Contact**

SSDAdmin.CPDfinance-ni.gov.uk

#### **Email**

[SSDAdmin.CPD@finance-ni.gov.uk](mailto:SSDAdmin.CPD@finance-ni.gov.uk)

#### **Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etendersni.gov.uk/epps>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etendersni.gov.uk/epps>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

ID 4019972 - DoH - Provision of Audio Visual/Web Streaming Services and the Electronic Presentation of Evidence to support the Muckamore Abbey Hospital Inquiry and Urology Services Inquiry

Reference number

ID 4019972

### **II.1.2) Main CPV code**

- 50340000 - Repair and maintenance services of audio-visual and optical equipment

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The Department of Health wishes to procure the electronic presentation of evidence, audio visual and web streaming fully managed services to support the two Inquiries. The requirement is as follows: • Electronic presentation of evidence at the oral hearings; • Provision of Audio-visual/web streaming services and support for the oral hearings, including the distribution and display of evidence The above requires the provision of personnel, hardware, software, software licences and other requirements to establish, deliver and maintain the required level of service. It should be noted that it is highly likely that both Inquiries will have oral hearings on the same days and therefore the successful Contractor will require sufficient personnel to staff both Inquiries.

### **II.1.5) Estimated total value**

Value excluding VAT: £700,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 32321200 - Audio-visual equipment
- 32321300 - Audio-visual materials
- 32343100 - Audio-frequency amplifiers

- 32351300 - Audio equipment accessories
- 32340000 - Microphones and loudspeakers
- 32342410 - Sound equipment
- 32342412 - Speakers
- 32351000 - Accessories for sound and video equipment
- 32210000 - Broadcasting equipment
- 32232000 - Video-conferencing equipment
- 32322000 - Multimedia equipment
- 32323000 - Video monitors
- 32323300 - Video equipment
- 50300000 - Repair, maintenance and associated services related to personal computers, office equipment, telecommunications and audio-visual equipment
- 50340000 - Repair and maintenance services of audio-visual and optical equipment
- 51300000 - Installation services of communications equipment
- 51313000 - Installation services of sound equipment
- 32320000 - Television and audio-visual equipment

### **II.2.3) Place of performance**

NUTS codes

- UKN - Northern Ireland

### **II.2.4) Description of the procurement**

The Department of Health wishes to procure the electronic presentation of evidence, audio visual and web streaming fully managed services to support the two Inquiries. The requirement is as follows: • Electronic presentation of evidence at the oral hearings; • Provision of Audio-visual/web streaming services and support for the oral hearings, including the distribution and display of evidence The above requires the provision of personnel, hardware, software, software licences and other requirements to establish, deliver and maintain the required level of service. It should be noted that it is highly likely that both Inquiries will have oral hearings on the same days and therefore the successful Contractor will require sufficient personnel to staff both Inquiries.

### **II.2.5) Award criteria**

Quality criterion - Name: Qualitative Criteria / Weighting: 60

Cost criterion - Name: Quantitative Criteria / Weighting: 40

### **II.2.6) Estimated value**

Value excluding VAT: £700,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The Contract will commence on award of contract for an initial period of 2 years with the option to extend for a

further period of 1 year. 2 years [+1yr]

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

The accelerated route is being used due to the immediacy of the hearings: witnesses are potentially both vulnerable and elderly and it is desired that hearings commence as soon as possible to enable as many witnesses to participate as best possible.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

Accelerated procedure

Justification:

The accelerated route is being used due to the immediacy of the hearings: witnesses are potentially both vulnerable and elderly and it is desired that hearings commence as soon as possible to enable as many witnesses to participate as best possible

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

5 April 2022

Local time

3:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 4 July 2022

#### **IV.2.7) Conditions for opening of tenders**

Date

5 April 2022

Local time

3:30pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The successful contractor's performance on this contract will be managed as per the specification and regularly monitored (see.. Procurement Guidance Note 01/12 — Contract Management — Procedures and Principles). Contractors not delivering on contract.. requirements is a serious matter. It means the public purse is not getting what it is paying for. If a contractor fails to reach satisfactory.. levels of contract performance they will be given a specified time to improve. If, after the specified time, they still fail to reach satisfactory.. levels of contract performance, the matter will be escalated to senior management in CPD for further action. If this occurs and their.. performance still does not improve to satisfactory levels within the specified period, it may be regarded as an act of grave professional.. misconduct and they may be issued with a notice of unsatisfactory performance and this contract may be terminated. A central register.. of such notices for supplies and services contracts will be maintained and published on the CPD website. Any contractor in receipt of. a. notice of unsatisfactory performance will be required to declare this in future tender submissions for a period of 3 years from the. date of.. issue of the notice. It may also result in the contractor being excluded from all procurement competitions being undertaken. by Centres. of Procurement Expertise on behalf of bodies covered by the Northern Ireland Procurement Policy. The authority expressly. reserves. the rights:. . (i) not to award any contract as a result of the procurement process commenced by publication of this notice;. . (ii) to make. whatever changes it may see fit to the content and structure of the tendering competition;. . (iii) to award (a) contract(s) in. respect of any. part(s) of the (services) covered by this notice; and. . (iv) to award contract(s) in stages and in no circumstances will the. authority be liable.. for any costs incurred by candidates.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The UK does not have any special review body with responsibility for appeal/mediation procedures in public procurement competitions. Instead; any challenges are dealt with by the High Court, Commercial Division, to which proceedings may be issued regarding

alleged breaches of the PCR 2015 as amended

United Kingdom

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

CPD will comply with the Public Contracts Regulations 2015 and, where appropriate, will incorporate a standstill period (i.e. a minimum of 10 calendar days) at the point information on the award of contract is communicated to tenderers. That notification will provide full information on the award decision. This provides time for the unsuccessful tenderers to challenge the award decision before the contract is entered into.