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Tender

University of Chichester Multi-Academy Trust - ICT Managed Service

University of Chichester Multi-Academy Trust

F02: Contract notice

Notice identifier: 2024/S 000-007680

Procurement identifier (OCID): ocds-h6vhtk-044744

Published 11 March 2024, 1:13pm

Section I: Contracting authority

I.1) Name and addresses

University of Chichester Multi-Academy Trust

Bishop Otter Campus, College Lane

Chichester

PO19 6PE

Contact

Geoff Chandler

Email

geoff.chandler@moxton-education.com

Telephone

+44 07970661087

Country

United Kingdom

Region code

UKJ27 - West Sussex (South West)

Companies House

08595545

Internet address(es)

Main address

<https://www.unicat.org.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.unicat.org.uk/news-3/procurement>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

University of Chichester Multi-Academy Trust - ICT Managed Service

II.1.2) Main CPV code

- 72000000 - IT services: consulting, software development, Internet and support

II.1.3) Type of contract

Services

II.1.4) Short description

University of Chichester (Multi) Academy Trust (the Trust), is a company limited by guarantee and an exempt charity, which was set up by the University of Chichester in July 2013 as an academy sponsor. Trust is made up of fifteen academies: three infant schools, four junior schools, seven primary schools and one secondary school. The total number of pupils on the roll is approximately 6000 (including nursery). The Trust is currently in discussions with other prospective schools/academies. The Trust also has a small business unit of Portsmouth SCITT which supports teacher training.

The University has an education heritage that goes back over 180 years. Now firmly established as an educational charity, the University of Chichester Multi-Academy Trust is uniquely placed to make a difference to schools in the region. With access to University resources and expertise, including school improvement specialists from the University's Education Department, and the extensive experience of our core team of Finance, HR and Premises professionals we can tailor support that meets the specific needs of our academies in their own locality.

The Vision of the University of Chichester Academy Trust is for all young people to be inspired by an excellent education that raises their aspirations and enriches their lives.

Our Mission is to create a vibrant inclusive and aspirational family of academies, transforming life chances for pupils through excellent teaching and learning.

Our Shared values are:

- Aspirational
- Inclusive
- Collaborative
- Dynamic
- Evidence Based

- People-focused
- Sustainable

This procurement encompasses the items noted below. In essence, this procurement is all about identifying a single supplier to provide a fully outsourced ICT managed service. At the sole discretion of the Trust any future schools that the Trust may incorporate into the Trust will also be added to the ICT contract. Any additional schools will co-terminate to the end same end date of the initial contract.

Further details regarding bid timescales are noted below but in terms of the managed service this is advertised as a 60 month contract with a maximum 5 year managed service with start and end dates as follows:

Service start date - 23rd July 2024 (First Day of the Summer Break)

Service end date - 22nd July 2029

The new Managed Service Provider may also be required to deliver a range of technology and change management projects

The companies identified from these shortlisting questions to receive the ITT for the Managed Service will then receive a detailed set of requirements. For the purposes of this shortlisting stage bidders should assume that the ITT will include, but is not be limited to;

- strategic advice and direction to the Trust regarding ICT
- a 42 week core service, incorporating on-site staff/visits as necessary
- Service desk
- local staffing that bidders deem necessary to deliver the SLA
- responsibility for design, specification, installation, and management of all ICT infrastructure
- supply of goods and services based on an agreed Best Value (BV) approach
- management of all ICT against an agreed SLA
- management of 3rd parties
- relevant monitoring, management, patching and reporting

- training - technical and curriculum as necessary
- expectation that the provider will drive innovation
- risk registers and inventory management
- collective partnership targets aligned to the Trusts objectives
- in school support for the integration and upgrade of the connectivity, communications and security infrastructure

Bidders should note the following:

- The Trust will provide a standard contract as part of the ITT Pack
- There is will be a requirement for TUPE from existing suppliers.

II.1.5) Estimated total value

Value excluding VAT: £6,600,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 30213000 - Personal computers
- 30214000 - Workstations
- 30230000 - Computer-related equipment
- 48190000 - Educational software package
- 48200000 - Networking, Internet and intranet software package
- 51600000 - Installation services of computers and office equipment
- 80000000 - Education and training services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

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II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £6,600,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Competitive procedure with negotiation

IV.1.5) Information about negotiation

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

12 April 2024

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

26 April 2024

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

University of Chichester Multi Academy Trust

Chichester

Country

United Kingdom