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Tender

Cleaning Services Tender for Campion School and Language College

Campion School and Language College

F02: Contract notice

Notice identifier: 2021/S 000-007680

Procurement identifier (OCID): ocds-h6vhtk-02a571

Published 13 April 2021, 11:46am

Section I: Contracting authority

I.1) Name and addresses

Campion School and Language College

Kislingbury Road, Bugbrooke

Northampton

NN7 3QG

Contact

Lauren Baxter

Email

lb@redboxcs.com

Telephone

+44 1423810985

Country

United Kingdom

NUTS code

UKF - East Midlands (England)

Internet address(es)

Main address

www.redboxcs.com

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.redboxcs.com

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.redboxcs.com

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Cleaning Services Tender for Campion School and Language College

II.1.2) Main CPV code

- 90919300 - School cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

Campion School and Language College, located in Northampton, have decided to tender there cleaning services to investigate the financial and qualitative benefits they could be offered.

The contract start date is 1st September 2021.

The nature of the contract demands a good local infrastructure to provide and maintain the level and standard of cleaning and support required by the School management team. Labour resource and relief cover is very important for the school.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 90919300 - School cleaning services

II.2.3) Place of performance

NUTS codes

- UKF - East Midlands (England)

Main site or place of performance

Campion School and Language College

Kislingbury Road, Bugbrooke, Northampton, NN7 3QG

II.2.4) Description of the procurement

Issue of the Invitation to Tender - Find A Tender Service - 13th April 2021

Site visits start time 3:30pm - 19th April 2021

Deadline for submission of completed Tender Response - 12th May 2021 - 3pm

Presentations/Virtual Meetings for shortlisted contractors - 1st June 2021

Award of contract to successful company (subject to signing of contractual agreement) - 7th June 2021

Mobilisation Meeting (Provisional) - 21st June 2021

Commencement of new contract - 1st September 2021

Assessment of Submissions

All of the tenders will be subject to a detailed evaluation process which will be based on an appropriate balance between sound commercial principals, technical expertise and a firm commitment to meeting all of The School's requirements. The School will select the best value for money tender considering the following principal factors:

On site management support

Innovation

Health and Safety

External management and cleaning personnel support

References provided

Effective quality systems and self-auditing

Cost

The above criteria are not listed in relative order of importance.

The School shall be under no obligation to accept the lowest or any tender submitted hereunder.

Aims of the Service and Tender

The key aims of the tender are to:

- Provide a high standard of cleaning

- Deliver the cleaning services with consistency - good quality assurance systems in place

- Good communication at local and operations manager level with the School - two-way communication

- Daily interaction with the School representative at each site

- Develop an effective method of handing over any special needs and comments on a daily basis

- Cleaners to work the hours that best suit the needs of the School and maximise the work completed

- Training and development of the teams at the School

This does not imply that this is not happening now - these are the aims of the contract.

II.2.5) Award criteria

Quality criterion - Name: Qualitative Information / Weighting: 50%

Cost criterion - Name: Financial Information / Weighting: 50%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Two, optional, one year extensions.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.14) Additional information

The documents you require can be obtained on request by emailing admin@redboxcs.com

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

12 May 2021

Local time

3:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

12 May 2021

Local time

4:00pm

Place

Campion School and Language College

Kislingbury Road, Bugbrooke, Northampton, NN7 3QG

Information about authorised persons and opening procedure

Ruth Barry

Head of Finance and Facilities

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The documents you require can be obtained on request by emailing admin@redboxcs.com

VI.4) Procedures for review

VI.4.1) Review body

Red Box Consultancy Services Ltd

Harrogate

HG2 8PB

Country

United Kingdom