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Tender

Student Accommodation, Conferencing and Catering Management System - 2021

University of Hertfordshire

F02: Contract notice

Notice identifier: 2021/S 000-007675

Procurement identifier (OCID): ocids-h6vhtk-02a56c

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Section I: Contracting authority

I.1) Name and addresses

University of Hertfordshire

MacLaurin Building, 4 Bishops Square

Hatfield, Herts

AL10 9NE

Contact

Procurement Department

Email

contractmanagers@herts.ac.uk

Telephone

+44 1707286388

Country

United Kingdom

NUTS code

UKH23 - Hertfordshire

Internet address(es)

Main address

www.herts.ac.uk

Buyer's address

<https://in-tendhost.co.uk/universityofhertfordshire>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/universityofhertfordshire>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/universityofhertfordshire>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Student Accommodation, Conferencing and Catering Management System - 2021

Reference number

21008

II.1.2) Main CPV code

- 48000000 - Software package and information systems

II.1.3) Type of contract

Supplies

II.1.4) Short description

The supply and implementation of a new Student Accommodation, Conferencing and Catering Management system for use by the University and its subsidiaries. The requirement has been split into three separate lots and tenderers are at liberty to bid for any combination of Lots or all Lots as they see fit; Lot 1 Student Accommodation Management Lot 2 Conferencing Management and Residential Accommodation Lot 3 Online Catering Provision Please express interest and download tender documents for full information.

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Award assessments will take place on a per lot basis.

II.2) Description

II.2.1) Title

Student Accommodation Management

Lot No

1

II.2.2) Additional CPV code(s)

- 48219300 - Administration software package
- 48000000 - Software package and information systems

II.2.3) Place of performance

NUTS codes

- UKH23 - Hertfordshire

II.2.4) Description of the procurement

Supply, implementation and management of Student Accommodation Management (Full Lifecycle) system.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £34,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 September 2021

End date

31 August 2022

This contract is subject to renewal

Yes

Description of renewals

Contract will initially be for a one year period, with a possible extension of four twelve month periods, for a maximum of 5 years in total.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Conferencing Management and Residential Accommodation

Lot No

2

II.2.2) Additional CPV code(s)

- 48219300 - Administration software package
- 48000000 - Software package and information systems

II.2.3) Place of performance

NUTS codes

- UKH23 - Hertfordshire

II.2.4) Description of the procurement

Supply, implementation and management of Conferencing Management and Residential Accommodation system.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £34,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 September 2021

End date

31 August 2022

This contract is subject to renewal

Yes

Description of renewals

Contract will initially be for a one year period, with a possible extension of four twelve month periods, for a maximum of 5 years in total.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Online Catering Provision

Lot No

3

II.2.2) Additional CPV code(s)

- 48219300 - Administration software package
- 48000000 - Software package and information systems

II.2.3) Place of performance

NUTS codes

- UKH23 - Hertfordshire

II.2.4) Description of the procurement

Supply, implementation and management of Online Catering Provision system.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £34,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 September 2021

End date

31 August 2022

This contract is subject to renewal

Yes

Description of renewals

Contract will initially be for a one year period, with a possible extension of four twelve month periods, for a maximum of 5 years in total.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Please go to the University's e-tendering website <https://in-tendhost.co.uk/universityofhertfordshire> You should then click on the Current Tenders link where you can view the project details, and, if the project is of further interest, express an interest and register your organisation with our e-tendering system. Once your registration has been accepted, and you have received your login details by email, you can login to view the full tender documentation by clicking on the My Tenders link. Please note: if you have already registered on the University of Hertfordshire e-tendering portal there is no need to re-register. Simply login using your existing details.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

17 May 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 17 August 2021

IV.2.7) Conditions for opening of tenders

Date

17 May 2021

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Prospective bidders must read paragraph III.2.2 above regarding processes for viewing the tender documentation and subsequent tender response. An e-mail to the buying organisation requesting inclusion is not acceptable.

VI.4) Procedures for review

VI.4.1) Review body

Crown Commercial Services

Liverpool

Country

United Kingdom