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Tender

## **T26-024BUS Event Management Support Tender - Restricted List**

Derry City and Strabane District Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-007657

Procurement identifier (OCID): ocids-h6vhtk-061109

Published 28 January 2026, 2:44pm

### **Scope**

### **Reference**

T26-024BUS Event Management Support Tender - Restricted List

### **Description**

Derry City and Strabane District Council invite Expressions of Interest from suitably qualified and competent organisations to be included on a Restricted List for the provision of Event Planning, Management, Delivery and Health and Safety Support Services. The appointed suppliers will support the Council's Festival and Events Team in the safe, effective and legally compliant planning and delivery of Council-led events taking place between April 2026 and March 2029. Organisations successfully appointed to the Restricted List will be invited to tender on a call off, event-by-event basis for the provision of services under Lot 1, Lot 2, or both, as and when required, in accordance with Council requirements. Your submission must be submitted via etendersNI, via this CFT. No other method of submissions will be accepted. Please refer to the CfT documents for further detail.

### **Total value (estimated)**

- £75,000 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 1 April 2026 to 30 March 2029
- 2 years, 11 months, 30 days

### **Main procurement category**

Services

### **CPV classifications**

- 79952000 - Event services
- 79952100 - Cultural event organisation services
- 92621000 - Sports-event promotion services
- 92622000 - Sports-event organisation services
- 71317200 - Health and safety services

### **Contract locations**

- UKN0A - Derry City and Strabane
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## **Lot 1. Event Management and Delivery**

### **Description**

The successful supplier(s) under Lot 1 will provide event planning, production and operational delivery services, which may include:

- Event planning, scheduling and coordination
- Production management
- Site and/or zone management
- Stage management
- Artist liaison
- Programme support
- Crew provision
- General event management and operational support

### **Lot value (estimated)**

- £60,000 including VAT

### **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 2. Event Health and Safety Support (Purple Guide-Aligned)**

### **Description**

The successful supplier(s) under Lot 2 will provide independent and competent Health and Safety support services, which may include:

- Development and review of event-specific risk assessments and method statements, proportionate to event scale and risk
- Contribution to Event Management Plans (EMP), including safety, welfare and operational elements
- On-site Health and Safety monitoring, inspections and compliance checks during build, live event and de-rig phases
- Liaison with Council officers and relevant stakeholders on Health and Safety matters
- Support with incident management, near-miss reporting and post-event debriefs
- Advice on crowd safety, welfare provision, contractor management and safe systems of work

### **Lot value (estimated)**

- £15,000 including VAT

### **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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### **Participation**

## **Conditions of participation**

**Lot 1. Event Management and Delivery**

**Lot 2. Event Health and Safety Support (Purple Guide-Aligned)**

Please refer to the CfT documents for further detail

## **Particular suitability**

**Lot 1. Event Management and Delivery**

**Lot 2. Event Health and Safety Support (Purple Guide-Aligned)**

Small and medium-sized enterprises (SME)

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## **Submission**

### **Enquiry deadline**

13 February 2026, 12:00pm

### **Tender submission deadline**

27 February 2026, 12:00pm

### **Submission address and any special instructions**

[www.etendersni.gov.uk](http://www.etendersni.gov.uk)

**Tenders may be submitted electronically**

Yes

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## **Award criteria**

Please refer to the CfT documents for further detail

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## **Procedure**

### **Procedure type**

Below threshold - open competition

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## **Contracting authority**

### **Derry City and Strabane District Council**

- Public Procurement Organisation Number: PGJQ-8275-HLMG

98 Strand Road

Derry

BT48 7NN

United Kingdom

Telephone: 71253253

Email: [tenders@derrystرابane.com](mailto:tenders@derrystرابane.com)

Website: <http://www.derrystرابane.com>

Region: UKN0A - Derry City and Strabane

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Northern Ireland