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Contract

## **Research Impact and Funding Consultant**

University of Hertfordshire Higher Education Corporation

F03: Contract award notice

Notice identifier: 2024/S 000-007640

Procurement identifier (OCID): ocds-h6vhtk-04262a

Published 11 March 2024, 11:06am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

University of Hertfordshire Higher Education Corporation

MacLaurin Building, 4 Bishops Square

Hatfield

AL10 8NE

#### **Contact**

Procurement

#### **Email**

[procurement-professionalservices@herts.ac.uk](mailto:procurement-professionalservices@herts.ac.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKH23 - Hertfordshire

**Internet address(es)**

Main address

<https://www.in-tendhost.co.uk/universityofhertfordshire.aspx/Home>

Buyer's address

<https://www.in-tendhost.co.uk/universityofhertfordshire.aspx/Home>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Research Impact and Funding Consultant

Reference number

23033

#### **II.1.2) Main CPV code**

- 73200000 - Research and development consultancy services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The University of Hertfordshire is conducting a tender exercise to set up a contract for a Research Impact and Funding Consultant to the University and all group companies. It is intended that the contract will commence on signature of the contract by both parties and run for a maximum of 4.5 years (subject to satisfactory performance and agreement by both parties to the contract extension). The contract will be reviewed yearly on each anniversary of the contract award and will be renewed subject to performance and value for money. The renewal must be agreed by both parties in writing. The University reserves the right not to renew on the yearly anniversary. Submission of a tender is acceptance of the contract terms and conditions. A copy has been included in the tender documentation.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £205,000

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 73200000 - Research and development consultancy services

### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

### **II.2.4) Description of the procurement**

Research Impact and Funding Consultant to the University and all group companies. The contract will run for a maximum of 4.5 years. The contract will be reviewed yearly on each anniversary of the contract award and will be renewed for the following year subject to satisfactory performance and value for money. The yearly renewal will be agreed by both parties in writing.

### **II.2.5) Award criteria**

Quality criterion - Name: Technical evaluation / Weighting: 75

Price - Weighting: 25

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-037005](#)

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## **Section V. Award of contract**

### **Contract No**

1

### **Lot No**

1

### **Title**

Research Impact and Funding Consultant

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

11 March 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 3

Number of tenders received from SMEs: 3

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Researchful Ltd

4 Huttles Green, Shepreth

Royston

SG8 6PR

Country

United Kingdom

NUTS code

- UKH23 - Hertfordshire

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £245,640

Total value of the contract/lot: £245,640

## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

University of Hertfordshire Higher Education Corporation

Hatfield

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

Crown Commercial Services

Liverpool

Country

United Kingdom