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Tender

Student Transport Services

West Lothian College

F02: Contract notice

Notice identifier: 2021/S 000-007616

Procurement identifier (OCID): ocds-h6vhtk-02a531

Published 12 April 2021, 3:35pm

Section I: Contracting authority

I.1) Name and addresses

West Lothian College

Almondvale Crescent

Livingston

EH54 7EP

Email

procurement@west-lothian.ac.uk

Telephone

+44 01506418181

Country

United Kingdom

NUTS code

UKM - Scotland

Internet address(es)

Main address

<http://www.west-lothian.ac.uk/>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00472

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Student Transport Services

Reference number

WLC-2021-022

II.1.2) Main CPV code

- 60172000 - Hire of buses and coaches with driver

II.1.3) Type of contract

Services

II.1.4) Short description

The Authority is seeking a Contractor(s) for the supply of Student Transport Services: Lot 1: Conveyance of Students and Lot 2: Ad hoc Coach Hire

II.1.5) Estimated total value

Value excluding VAT: £200,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Ad hoc Coach Hire

Lot No

2

II.2.2) Additional CPV code(s)

- 60000000 - Transport services (excl. Waste transport)
- 60172000 - Hire of buses and coaches with driver

II.2.3) Place of performance

NUTS codes

- UKM78 - West Lothian

Main site or place of performance

Various locations, all travel from West Lothian College Campus.

II.2.4) Description of the procurement

The Authority is seeking 3 contractors for the supply of Student Transport Services: Lot 2: Ad hoc Coach Hire

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

35

This contract is subject to renewal

Yes

Description of renewals

2 x 12 month extensions

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Conveyance of Students

Lot No

1

II.2.2) Additional CPV code(s)

- 60172000 - Hire of buses and coaches with driver
- 60000000 - Transport services (excl. Waste transport)

II.2.3) Place of performance

NUTS codes

- UKM78 - West Lothian

Main site or place of performance

West Lothian - Route Set out in Tender Documents

II.2.4) Description of the procurement

The Authority is seeking a Contractor for the supply of Student Transport Services: Lot 1: Conveyance of Students

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in days

35

This contract is subject to renewal

Yes

Description of renewals

2 x 12 month extensions

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 4

In the case of framework agreements, provide justification for any duration exceeding 4 years:

N/A

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

12 May 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

13 May 2021

Local time

12:00pm

Place

Remotely from West Lothian College

Information about authorised persons and opening procedure

Chris Naismith, Procurement Coordinator will open and separate Technical and Commercial Responses for evaluations

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: April 2024 if no extensions utilised

April 2026 if all extensions utilised

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=650544.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:650544)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=650544

VI.4) Procedures for review

VI.4.1) Review body

West Lothian Sheriff Court

West Lothian Civic Centre

Livingston

EH54 6FF

Country

United Kingdom