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Tender

## **Provision of Holiday Activities & Food Programme 2022-24**

Hull City Council

F02: Contract notice

Notice identifier: 2022/S 000-007613

Procurement identifier (OCID): ocds-h6vhtk-032457

Published 21 March 2022, 4:09pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Hull City Council

The Guildhall, Alfred Gelder Street

Hull

HU1 2AA

#### **Contact**

Andrea Tether

#### **Email**

[andrea.tether@hullcc.gov.uk](mailto:andrea.tether@hullcc.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKE11 - Kingston upon Hull, City of

**National registration number**

168524345

**Internet address(es)**

Main address

<https://www.hull.gov.uk/>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/104102>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://uk.eu-supply.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://uk.eu-supply.com>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Holiday Activities & Food Programme 2022-24

Reference number

51056

#### **II.1.2) Main CPV code**

- 85000000 - Health and social work services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The scope of this project is to seek one or more service providers across all lots to deliver free holiday provision, enriching activities for children who receive benefits-related free school meals and other target groups, in the form of a Holiday Activities and Food Programme (HAF). Service providers will have to facilitate the delivery of Healthy Food Programme, food provided by City Wide Food programme within Hull City Council HAF service. Service providers will need to ensure staff/volunteers have appropriate food hygiene training as detailed within the specification. The Government has now confirmed a three-year programme of funding to deliver the HAF programme at the Easter, summer, and Christmas school holidays.

#### **II.1.5) Estimated total value**

Value excluding VAT: £660,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

There are a total of 4 Lots available and we want to work with up to a maximum of 7 strategic partners.

Tenderers can apply for any, or all Lots however, can only be awarded a maximum of 2 contracts.

## **II.2) Description**

### **II.2.1) Title**

Lot 1 - Activity for 11–16-year-olds

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 85100000 - Health services
- 85323000 - Community health services
- 85140000 - Miscellaneous health services

### **II.2.3) Place of performance**

NUTS codes

- UKE11 - Kingston upon Hull, City of

Main site or place of performance

Hull

### **II.2.4) Description of the procurement**

A blended offer specifically for young people aged 11 – 16. This should be a needs led approach based on the local knowledge of the strategic partner and involve young people in the planning process. Engage with the Youth Networks, the range of voluntary and public sector organisations and Schools to promote health & wellbeing, provide challenging activities suitable for the age group and utilise local assets including sporting and physical activities, arts, creative and cultural activities and the leisure resources.

### **II.2.5) Award criteria**

Quality criterion - Name: Deliverables / Weighting: 35

Quality criterion - Name: Added Value / Weighting: 25

Quality criterion - Name: Partnership Working / Weighting: 20

Quality criterion - Name: Safeguarding and Training / Weighting: 20

Price - Weighting: 0

#### **II.2.6) Estimated value**

Value excluding VAT: £180,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

Funding has been guaranteed for year one, however extension of the contract for years 2 and 3 will be subject to receipt of further funding from the DfE

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Kingston upon Hull City Council is conducting the procurement using the Light Touch Regime in accordance with the requirements of the Public Contracts Regulations 2015 for the purpose of procuring the services described. The Authority reserves the right to enter

into negotiation with tenderers in the event that insufficient tenders are received that meet the required quality.

## **II.2) Description**

### **II.2.1) Title**

Lot 2 – Activity for 5 -11-year-olds

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 85100000 - Health services
- 85323000 - Community health services
- 85140000 - Miscellaneous health services

### **II.2.3) Place of performance**

NUTS codes

- UKE11 - Kingston upon Hull, City of
- UKE1 - East Yorkshire and Northern Lincolnshire

Main site or place of performance

Hull

### **II.2.4) Description of the procurement**

A blended offer of creative and physical activities to offer primary aged pupils the opportunity to experience a range of new activities, provide a broad range of choice to children and families and support pupils in year 6 to transition into year 7. The activities must include nutrition education, raising awareness of healthy lifestyles, family activity and cover the range of sport, arts, creative and cultural activities. Providers will work alongside schools, voluntary sector organisations and Children's Centres to support an integrated approach to delivery.

### **II.2.5) Award criteria**

Quality criterion - Name: Deliverables / Weighting: 35

Quality criterion - Name: Added Value / Weighting: 25

Quality criterion - Name: Partnership Working / Weighting: 20

Quality criterion - Name: Safeguarding and Training / Weighting: 20

Price - Weighting: 0

#### **II.2.6) Estimated value**

Value excluding VAT: £270,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

Funding has been guaranteed for year one, however extension of the contract for years 2 and 3 will be subject to receipt of further funding from the DfE

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Kingston upon Hull City Council is conducting the procurement using the Light Touch Regime in accordance with the requirements of the Public Contracts Regulations 2015 for the purpose of procuring the services described. The Authority reserves the right to enter

into negotiation with tenderers in the event that insufficient tenders are received that meet the required quality.

## **II.2) Description**

### **II.2.1) Title**

Lot 3 – Mobile, flexible provision for vulnerable / target groups

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 85100000 - Health services
- 85323000 - Community health services
- 85140000 - Miscellaneous health services

### **II.2.3) Place of performance**

NUTS codes

- UKE11 - Kingston upon Hull, City of

Main site or place of performance

Hull

### **II.2.4) Description of the procurement**

Provision of multi activity sessions in a range of locations on an outreach basis to support specific vulnerable groups and families, with locations to be agreed in discussion with the HAF Coordination Team. This may include Parks, Childrens Centres, Children's Homes, work with Foster Carers and social work teams, children looked after, children who are electively home educated, low attendance pupils, young carers. This would be a blended offer with variable timings to meet the needs of the specific target group. Activities could have a specific theme or focus such as emotional health and wellbeing, building self-esteem, improving communication skills and confidence and reducing risk taking behaviours alongside other partner agencies.

### **II.2.5) Award criteria**

Quality criterion - Name: Deliverables / Weighting: 35

Quality criterion - Name: Added Value / Weighting: 25

Quality criterion - Name: Partnership Working / Weighting: 20

Quality criterion - Name: Safeguarding and Training / Weighting: 20

Price - Weighting: 0

#### **II.2.6) Estimated value**

Value excluding VAT: £120,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

Funding has been guaranteed for year one, however extension of the contract for years 2 and 3 will be subject to receipt of further funding from the DfE.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Kingston upon Hull City Council is conducting the procurement using the Light Touch Regime in accordance with the requirements of the Public Contracts Regulations 2015 for the purpose of procuring the services described. The Authority reserves the right to enter

into negotiation with tenderers in the event that insufficient tenders are received that meet the required quality.

## **II.2) Description**

### **II.2.1) Title**

Lot 4 - CYP with Additional Needs/SEND

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 85100000 - Health services
- 85323000 - Community health services
- 85140000 - Miscellaneous health services

### **II.2.3) Place of performance**

NUTS codes

- UKE11 - Kingston upon Hull, City of

Main site or place of performance

Hull

### **II.2.4) Description of the procurement**

Provide Activities for CYP with Additional Needs/SEND

### **II.2.5) Award criteria**

Quality criterion - Name: Deliverables / Weighting: 35

Quality criterion - Name: Added Value / Weighting: 25

Quality criterion - Name: Partnership Working / Weighting: 20

Quality criterion - Name: Safeguarding and Training / Weighting: 20

Price - Weighting: 0

### **II.2.6) Estimated value**

Value excluding VAT: £90,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Funding has been guaranteed for year one, however extension of the contract for years 2 and 3 will be subject to receipt of further funding from the DfE.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Kingston upon Hull City Council is conducting the procurement using the Light Touch Regime in accordance with the requirements of the Public Contracts Regulations 2015 for the purpose of procuring the services described. The Authority reserves the right to enter into negotiation with tenderers in the event that insufficient tenders are received that meet the required quality.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

See tender documentation

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

The contract will be monitored in line with the conditions specified within the DfE grant funding

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

21 April 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

21 April 2022

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Lot 1 – Activity for 11–16-year-olds – Awarding a contract to a minimum of 1 provider and a maximum of 2 providers, to undertake activities in relation to 11–16-year-olds during the period of the contract.

Contracts will be awarded based on the value of grant funding applied for. For example, if the highest scoring provider has applied for the full £60k available for this Lot only one contract will be awarded. If the highest scoring provider has only applied for £30k then the second highest scoring provider will also be awarded a contract for the remainder of the funding available.

Lot 2 – Activity for 5 -11-year-olds Awarding a contract to a maximum of 3 providers, to undertake activities in relation to 5–11-year-olds during the period of the contract.

Contracts will be awarded based on the value of grant funding applied for. For example, if the highest scoring provider has applied for £60k of the funding available, one contract totalling £60k will be awarded. The second highest scorer would then be awarded a contract for the remainder of the funding available.

If the highest scoring provider has only applied for £30k then the second and third highest scoring providers will also be awarded a contract for the remainder of the funding available.

Lot 3 – Mobile, flexible provision for vulnerable / target groups - Appointing a single provider for the full term of the contract

Lot 4 – provision for CYP with Additional Needs/SEND - Appointing a single provider for the full term of the contract.

Tenderers may apply for as many Lots as they wish to however, successful providers will only be awarded a maximum of 2 contracts.

Should the Authority not receive a sufficient number of bids then the Authority reserves the right to offer all of the funding available in one lot to one provider, subject to the quality threshold being met as stated within the tender documentation.

#### **VI.4) Procedures for review**

##### **VI.4.1) Review body**

The Monitoring Officer

The Guildhall, Alfred Gelder Street

HULL

HU1 2AA

Country

United Kingdom

##### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

As above