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Tender

## **Annual Gas Safety Inspections, Servicing & Maintenance of Landlord's Gas Appliances 2024 - 2029**

Fife Housing Group

F02: Contract notice

Notice identifier: 2024/S 000-007580

Procurement identifier (OCID): ocds-h6vhtk-044704

Published 8 March 2024, 4:04pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Fife Housing Group

7 Pitreavie Court, Pitreavie Business Park

Dunfermline

KY11 8UU

#### **Contact**

David Carruthers

#### **Email**

[David.Carruthers@fifehg.org.uk](mailto:David.Carruthers@fifehg.org.uk)

#### **Telephone**

+44 1383606162

#### **Country**

United Kingdom

**NUTS code**

UKM72 - Clackmannanshire and Fife

**Internet address(es)**

Main address

<http://www.fifehg.org.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA11022](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA11022)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://www.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://www.publiccontractsscotland.gov.uk>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<http://www.publiccontractsscotland.gov.uk>

**I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Annual Gas Safety Inspections, Servicing & Maintenance of Landlord's Gas Appliances  
2024 - 2029

Reference number

FHG/DC/0324/1

#### **II.1.2) Main CPV code**

- 50531200 - Gas appliance maintenance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The services and works to be undertaken, hereinafter referred to as the Works, comprises of a measured term maintenance contract for:

? An all-inclusive comprehensive annual gas inspection, servicing, certification & maintenance contract, with provisional associated replacement works, including boilers, CH systems and associated works, to approximately 2539 Fife Housing Employer and 55 YourPlace domestic properties, and 1 commercial office. Gas Central Heating Installations covering all labour, parts and certification to maintain fully functioning hot water & heating systems as categorised under the Right to Repair Statutory Scheme in the Employer's tenanted properties, with quantities varying from time to time, all within Fife split across two lots; 'East' and 'West':

o The East Area covers predominantly the geographical area from Hill Of Beath to Levenmouth locations; and

o The West Area covers Dunfermline out to the West Fife villages up to Culross.

See Schedule 1, which is the Contract Area with details of addresses.

The services also include the completion of a check (Schedule 12), for every visit undertaken;

? Gas safety checks to properties with gas meters but no gas appliances comprising detector operation/ functionality and temporary heating requirements;

? Gas safety checks to properties with no gas meter comprising detector operation, functionality and temporary heating requirements;

? Inspections, servicing and recording for all properties and office(s): the smoke, heat and CO detectors expiry dates and serial numbers; magna clean/ filter check & clean; check & record inhibitor levels; recording boiler serial numbers; recording meter types and measuring, assessing, and recording visual mould growth locations in properties.

#### **II.1.5) Estimated total value**

Value excluding VAT: £2,150,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 1

### **II.2) Description**

#### **II.2.1) Title**

Fife East Area

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 50531200 - Gas appliance maintenance services

#### **II.2.3) Place of performance**

NUTS codes

- UKM72 - Clackmannanshire and Fife

Main site or place of performance

The East Area covers predominantly the geographical area from Hill Of Beath to Levenmouth locations.

#### **II.2.4) Description of the procurement**

An all-inclusive comprehensive annual gas inspection, servicing, certification & maintenance contract, with provisional associated replacement works, including boilers, CH systems and associated works, to approximately 1200 domestic properties. Gas Central Heating Installations covering all labour, parts and certification to maintain fully functioning hot water & heating systems as categorised under the Right to Repair Statutory Scheme in the Employer's tenanted properties, with quantities varying from time to time.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60%

Cost criterion - Name: Price / Weighting: 40%

#### **II.2.6) Estimated value**

Value excluding VAT: £1,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 August 2024

End date

31 July 2027

This contract is subject to renewal

Yes

Description of renewals

2 x 12 month extensions.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Fife West Area

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 50531200 - Gas appliance maintenance services

### **II.2.3) Place of performance**

NUTS codes

- UKM72 - Clackmannanshire and Fife

Main site or place of performance

The West Area covers Dunfermline out to the West Fife villages up to Culross.

### **II.2.4) Description of the procurement**

An all-inclusive comprehensive annual gas inspection, servicing, certification & maintenance contract, with provisional associated replacement works, including boilers, CH systems and associated works, to approximately 1349 domestic properties and 1 office. Gas Central Heating Installations covering all labour, parts and certification to maintain fully functioning hot water & heating systems as categorised under the Right to Repair Statutory Scheme in the Employer's tenanted properties, with quantities varying from time to time.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60%

Cost criterion - Name: Price / Weighting: 40%

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 August 2024

End date

31 July 2027

This contract is subject to renewal

Yes

Description of renewals

2 x 12 month extensions

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Refer to the SPD and Specification of Works pages 8-10:

Minimum standards to be maintained for contractors delivering the services and works include:

Gas Safe registration, relevant to the requirements of this contract, at both company and operative level; Gas Engineers delivering the services must be GasSafe registered and hold the Full Domestic ACS qualification; All operatives delivering the services must be UKATA [or equal] asbestos awareness trained; Detector installers delivering the services must be certified Aico 'Expert Installer LD2 CPD trained' or equivalent.

Company accreditation for compliance should be UKAS or equivalent accredited for BS EN ISO 9001 Quality Management, 14001 Environmental Management and 45001 Occupational Health & Safety. For micro and small SME companies, demonstrating that you have a robust and auditable system in place will suffice.

Contractors must have successfully met the assessment requirements of, and be registered with, a construction-related scheme with registered membership of Safety Schemes in Procurement (SSIP), such as CHAS, Constructionline etc. Ideally be PAS 2030 certified for requirements covering contractors installing energy efficiency measures into existing building stock under government funded schemes.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession



Reference to the relevant law, regulation or administrative provision

Reference to the relevant law, regulation or administrative provision:

GasSafe registered heating engineers

### **III.2.2) Contract performance conditions**

Refer to the Specification of Works (Contract and ITT Document).

### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

8 April 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

8 April 2024

Local time

1:00pm

Place

Fife Housing Group

7 Pitreavie Court

Pitreavie Business Park

Dunfermline

Fife

KY11 8UU

Information about authorised persons and opening procedure

Authorised staff in accordance with Fife Housing Group's internal procurement procedures.

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Refer to 'Instructions and Contract criteria' within the Specification of Works, see pages 3-16.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=760542](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=760542).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

See procurement documents.

(SC Ref:760542)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Dunfermline Sheriff Court

Sheriff Court House, 1/6 Carnegie Drive

Dunfermline

KY12 7HJ

Email

[dunfermline@scotcourts.gov.uk](mailto:dunfermline@scotcourts.gov.uk)

Telephone

+44 1383724666

Country

United Kingdom

Internet address

<https://www.scotcourts.gov.uk/the-courts/court-locations/dunfermline-sheriff-court-and-justice-of-the-peace-court>

#### **VI.4.2) Body responsible for mediation procedures**

Royal Institution of Chartered Surveyors

10 Charlotte Square

Edinburgh

EH2 4DR

Email

[contactrics@rics.org](mailto:contactrics@rics.org)

Telephone

+44 1312257078

Country

United Kingdom

**VI.4.4) Service from which information about the review procedure may be obtained**

Royal Institution of Chartered Surveyors

10 Charlotte Square

Edinburgh

EH2 4DR

Email

[contactrics@rics.org](mailto:contactrics@rics.org)

Telephone

+44 1312257078

Country

United Kingdom