

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/007575-2022>

Tender

HR & Payroll Solution

Argyll and Bute Council

F02: Contract notice

Notice identifier: 2022/S 000-007575

Procurement identifier (OCID): ocids-h6vhtk-032431

Published 21 March 2022, 1:00pm

The closing date and time has been changed to:

20 April 2022, 5:00pm

See the [change notice](#).

Section I: Contracting authority

I.1) Name and addresses

Argyll and Bute Council

Kilmory

Lochgilphead

PA31 8RT

Contact

Emma Graham

Email

emma.graham@argyll-bute.gov.uk

Telephone

+44 1586555205

Country

United Kingdom

NUTS code

UKM - Scotland

Internet address(es)

Main address

<http://www.argyll-bute.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00063

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

HR & Payroll Solution

II.1.2) Main CPV code

- 48000000 - Software package and information systems

II.1.3) Type of contract

Supplies

II.1.4) Short description

Argyll and Bute Council is seeking a new HR and Payroll solution. We require a solution that allows our customers (Managers, employees and prospective employees) to open one door to the HR team and the processes and procedures that are associated with their employment.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48000000 - Software package and information systems

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

Main site or place of performance

Argyll and Bute

II.2.4) Description of the procurement

Argyll and Bute Council are seeking a new HR and Payroll solution that allows our customers (Managers, employees and prospective employees) to open one door to the HR team and the processes and procedures that are associated with their employment.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The Contract may be extended for up to 2 + 2 + 1 years at the option of Argyll and Bute Council, subject to satisfactory performance of the contract.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2019/S 223-547102](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Originally published as:

Date

19 April 2022

Local time

5:00pm

Changed to:

Date

20 April 2022

Local time

5:00pm

See the [change notice](#).

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

20 April 2022

Local time

9:00am

Place

PCS Post-box.

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=687603.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:687603)

VI.4) Procedures for review

VI.4.1) Review body

Oban Sheriff Court and Justice of the Peace

Oban

Country

United Kingdom