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Planning

Voluntary Sector Prospectus - Market Engagement Event

West Berkshire Council

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-007548

Procurement identifier (OCID): ocids-h6vhtk-04e8b2

Published 28 February 2025, 3:13pm

Scope

Description

West Berkshire Council are looking to carry out an early market engagement exercise in relation to a Voluntary Sector Prospectus (VSP) contract. The Council have been commissioning the Voluntary Sector Prospectus under multiple lots since 2015 and contracts are held with various voluntary sector organisations. The overall aims of the VSP previously have related to promoting; independence, wellbeing and sustainability of the district. The current VSP is due to expire on 31st March 2026 and the Council are looking to innovate and refresh how this has traditionally been commissioned.

The purpose of the engagement exercise is as follows:

- To inform Providers that the Council may be bringing the project to the market later this year
- Gauge market interest
- To obtain preliminary information from potential bidders around the proposed service and to understand; gaps in the market, needs of service users, idea specification types and contract terms

- To obtain preliminary information in regards to the aims and outcomes of the proposed service

The event will be held at the Volunteer Centre West Berkshire on Monday 24th March between 10:30am - 12:00pm. To register interest in the event and to obtain a preliminary information pack, please register your interest via email to:

Emma.Richardson1@Westberks.gov.uk

Contract dates (estimated)

- 1 April 2026 to 3 March 2031
- 4 years, 11 months, 3 days

Main procurement category

Services

CPV classifications

- 75200000 - Provision of services to the community
- 85323000 - Community health services
- 98000000 - Other community, social and personal services

Engagement

Engagement deadline

24 March 2025

Engagement process description

West Berkshire Council are looking to carry out an early market engagement exercise in relation to a Voluntary Sector Prospectus (VSP) contract. The Council have commissioned the VSP since 2015 and the current VSP is due to expire on 31st March 2026. The Council are now looking to innovate and refresh how this has traditionally been commissioned.

The purpose of the engagement is:

- To inform Providers that the Council may be bringing the project to the market later this year
- Gauge market interest
- To obtain preliminary information from potential bidders around the proposed service and to understand; gaps in the market, needs of service users, idea specification types and contract terms
- To obtain preliminary information in regards to the aims and outcomes of the proposed service

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Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Publication date of tender notice (estimated)

2 August 2025

Contracting authority

West Berkshire Council

- Public Procurement Organisation Number: PTXJ-8922-CMNQ

Market Street

Newbury

RG14 5LD

United Kingdom

Email: Emma.Richardson1@westberks.gov.uk

Region: UKJ11 - Berkshire

Organisation type: Public authority - central government