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Planning

## Help You Choose

Norfolk County Council

F01: Prior information notice

Prior information only

Notice identifier: 2021/S 000-007535

Procurement identifier (OCID): ocids-h6vhtk-02a4e0

Published 12 April 2021, 10:17am

## Section I: Contracting authority

### I.1) Name and addresses

Norfolk County Council

Martineau Lane

NORWICH

NR12DH

#### Contact

Claire Dawson

#### Email

[sourcingteam@norfolk.gov.uk](mailto:sourcingteam@norfolk.gov.uk)

#### Country

United Kingdom

#### NUTS code

UKH15 - Norwich and East Norfolk

**Internet address(es)**

Main address

[www.norfolk.gov.uk](http://www.norfolk.gov.uk)

Buyer's address

<https://in-tendhost.co.uk/norfolkcc.aspx/Home>

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Help You Choose

Reference number

NCCT42193

#### **II.1.2) Main CPV code**

- 48900000 - Miscellaneous software package and computer systems

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Norfolk County Council wishes to procure a new Help You Choose careers information website and learning applications system in order to replace and improve our current Help You Choose system.

The council wishes to contract for a web-based solution and the appointed supplier will be responsible for initial set up and data migration (working with NCC); hosting, support & maintenance; software updating and development; technical helpdesk (on referral from NCC) and will provide regular updates/support for NCC core team training and development. Norfolk County Council's Help You Choose team will be responsible for local provider liaison, training and support; maintaining/developing and updating information content and local customer helpdesk queries.

#### **II.1.5) Estimated total value**

Value excluding VAT: £210,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKH15 - Norwich and East Norfolk

#### **II.2.4) Description of the procurement**

Norfolk County Council wishes to procure a new Help You Choose careers information website and learning applications system in order to replace and improve our current Help You Choose system.

Help You Choose is Norfolk's careers information, advice and opportunities website and online applications system for young people aged 14-19 years (up to 25 years LDD), their parents, carers and teachers and advisers.

Norfolk County Council have commissioned the Help You Choose web-based system for over 10 years to support young people aged 14-19 to make and implement well informed post 16 learning choices.

Help You Choose is extensively used with young people in Norfolk schools and post 16 institutions; maintains a comprehensive directory of post 16 learning provision within the County and annually supports over 6000 online applications to post 16 courses.

The council wishes to contract for a web-based solution and the appointed supplier will be responsible for initial set up and data migration (working with NCC); hosting, support & maintenance; software updating and development; technical helpdesk (on referral from NCC) and will provide regular updates/support for NCC core team training and development. Norfolk County Council's Help You Choose team will be responsible for local provider liaison, training and support; maintaining/developing and updating information content and local customer helpdesk queries.

#### **II.2.14) Additional information**

It is anticipated that the contract will be entered on a 3+4 years basis, and the value above reflects the potential full 7 years of the contract.

#### **II.3) Estimated date of publication of contract notice**

7 June 2021

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section VI. Complementary information**

### **VI.3) Additional information**

Norfolk County Council is interested in meeting with potential bidders (via Teams) to discuss potential solutions, a draft outline specification that can be supplied to potential bidders, and any barriers to bidding that potential bidders may foresee that might prevent them from bidding. Dates available for meetings are 12th and 14th May.

If you would like to meet with us, please contact the council by registering on in-tend and expressing an interest in NCCT42193 Help You Choose at <https://in-tendhost.co.uk/norfolkcc.aspx/Home>.

Please use the correspondence facility on in-tend to leave your name and phone number and we will call you to book your appointment.

This prior information notice is to provide potential bidders with early information about the council's intentions and for potential bidders to express an interest in the procurement. No tender documents will be made available until the publication of a Contract Notice.