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Contract

ID 3206377 - DfE – Tourism NI - Professional Accountancy Services

The Northern Ireland Tourist Board NITB

F03: Contract award notice

Notice identifier: 2021/S 000-007534

Procurement identifier (OCID): ocids-h6vhtk-028b3b

Published 12 April 2021, 10:15am

Section I: Contracting authority

I.1) Name and addresses

The Northern Ireland Tourist Board NITB

Linum Chambers, Bedford Square, Bedford St,

BELFAST

BT2 7ES

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

United Kingdom

NUTS code

UK - UNITED KINGDOM

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

ID 3206377 - DfE – Tourism NI - Professional Accountancy Services

Reference number

ID 3206377

II.1.2) Main CPV code

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

II.1.3) Type of contract

Services

II.1.4) Short description

Tourism NI wish to appoint a Contractor for the provision of accounting services to support the existing Finance Department, who are currently based at headquarters in Linum Chambers, Bedford Street, Belfast.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £335,440

II.2) Description

II.2.2) Additional CPV code(s)

- 79200000 - Accounting, auditing and fiscal services
- 79210000 - Accounting and auditing services
- 79211000 - Accounting services
- 79211100 - Bookkeeping services
- 79212000 - Auditing services
- 79211200 - Compilation of financial statements services
- 79211120 - Sales and purchases recording services
- 79220000 - Fiscal services
- 79221000 - Tax consultancy services
- 79222000 - Tax-return preparation services

II.2.3) Place of performance

NUTS codes

- UKN - NORTHERN IRELAND

II.2.4) Description of the procurement

Tourism NI wish to appoint a Contractor for the provision of accounting services to support the existing Finance Department, who are currently based at headquarters in Linum Chambers, Bedford Street, Belfast.

II.2.5) Award criteria

Quality criterion - Name: AC1 Methodology / Weighting: 25

Quality criterion - Name: AC2 VAT Services / Weighting: 12.5

Quality criterion - Name: AC3 Key Personnel Experience / Weighting: 5

Quality criterion - Name: AC4 Contract Management and Contingency / Weighting: 7.5

Cost criterion - Name: AC5 Daily Rate for Partner or equivalent / Weighting: 5

Cost criterion - Name: AC6 Daily Rate for Director or equivalent / Weighting: 7.5

Cost criterion - Name: AC7 Daily Rate for Manager or equivalent / Weighting: 12.5

Cost criterion - Name: AC8 Daily Rate for Assistant Manager or equivalent / Weighting: 15

Cost criterion - Name: AC9 Daily Rate for Newly Qualified Accountant or equivalent / Weighting: 10

II.2.11) Information about options

Options: Yes

Description of options

option to extend for afurther 2 further periods of 12 months.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The figure in 2.I.7 is an estimated maximum contract value, this is a demand driven service

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2021/S 000-000997](#)

Section V. Award of contract

Contract No

1

Title

Contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

12 April 2021

V.2.2) Information about tenders

Number of tenders received: 3

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

ASM B LTD

Glendinning House

BELFAST

BT1 6DN

Email

michael.williamson@asmbelfast.com

Telephone

+44 2890249222

Fax

+44 2890249333

Country

United Kingdom

NUTS code

- UK - UNITED KINGDOM

Internet address

<https://etendersni.gov.uk/epps>

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £335,440

Total value of the contract/lot: £335,440

Section VI. Complementary information

VI.3) Additional information

Contract Monitoring. The successful Contractor's performance on this Contract will be managed as per the specification and regularly monitored (see Procurement Guidance Note 01/12 - Contract Management - Procedures and Principles). Contractors not delivering on contract requirements is a serious matter. It means the public purse is not getting what it is paying for. If a contractor fails to reach satisfactory levels of contract performance they will be given a specified time to improve. If, after the specified time, they still fail to reach satisfactory levels of contract performance, the matter will be escalated to

senior management in CPD for further action. . . If this occurs and their performance still does not improve to satisfactory levels within the specified period, it may be regarded as an act of grave professional misconduct and they may be issued with a Notice of Unsatisfactory Performance and this Contract may be terminated. A central register of such Notices for supplies and services contracts will be maintained and published on the CPD website.. . Any contractor in receipt of a Notice of Unsatisfactory Performance will be required to declare this in future tender submissions for a period of three years from the date of issue of the Notice. It may also result in the contractor being excluded from all procurement competitions being undertaken by Centres of Procurement Expertise on behalf of bodies covered by the Northern Ireland Procurement Policy.

VI.4) Procedures for review

VI.4.1) Review body

The UK does not have any special review body with responsibility for appeal/mediation procedures in public procurement competitions. Instead; any challenges are dealt with by the High Court, Commercial Division, to which proceedings may be issued regarding alleged breaches of the PCR 2015

Belfast

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

CPD complied with the Public Contracts Regulations 2015 (as amended) and incorporated a standstill period at the point information on the award of contract was communicated to tenderers. That notification provided full information on the award decision. This provided time for the unsuccessful