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Tender

## **UCAS Exhibition Stands**

University for the Creative Arts

F02: Contract notice

Notice identifier: 2023/S 000-007529

Procurement identifier (OCID): ocds-h6vhtk-03b308

Published 15 March 2023, 1:15pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

University for the Creative Arts

Falkner Road

Farnham

GU9 7DS

#### **Contact**

Adrian Powici

#### **Email**

[adrian.powici@uca.ac.uk](mailto:adrian.powici@uca.ac.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKJ25 - West Surrey

**Internet address(es)**

Main address

[www.uca.ac.uk](http://www.uca.ac.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/universityforthecreativearts/aspx/Tenders/Current>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/universityforthecreativearts/aspx/Tenders/Current>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

UCAS Exhibition Stands

Reference number

UCA-028-REC-2023

### **II.1.2) Main CPV code**

- 79340000 - Advertising and marketing services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The purpose of this procurement is to appoint a supplier to manufacture, store and transport Recruitment Stands to venues.

### **II.1.5) Estimated total value**

Value excluding VAT: £550,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 79340000 - Advertising and marketing services
- 79342000 - Marketing services

### **II.2.3) Place of performance**

NUTS codes

- UKJ25 - West Surrey

Main site or place of performance

Various sites around the UK

### **II.2.4) Description of the procurement**

**Introduction and Purpose**The University for the Creative Arts (UCA) would like to invite suppliers to partake in a tender for support on the materials, installation and storage of new exhibition stands for recruitment fairs. The requirement consists of three areas -  
• Printing / Materials  
• Installation  
• Storage  
**Background**The University of the Creative Arts attends recruitment exhibitions across the UK. These are important events where UCA meets and interacts with prospective students. We are seeking to appoint one supplier

who can meet our requirements and ideally have a track record of delivering excellent service for similar events.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £550,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

1 year extension option

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

N/A

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

N/A

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

17 April 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

17 April 2023

Local time

1:00pm

Place

Online

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

University for the Creative Arts

Falkner Road

Farnham

GU9 7DS

Email

[adrian.powici@uca.ac.uk](mailto:adrian.powici@uca.ac.uk)

Country

United Kingdom