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Tender

## **Maiden Erlegh Trust MIS Procurement**

Maiden Erlegh Trust

F02: Contract notice

Notice identifier: 2021/S 000-007488

Procurement identifier (OCID): ocds-h6vhtk-02a4b1

Published 12 April 2021, 7:08am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Maiden Erlegh Trust

Silverdale Road

Earley

RG6 7HS

#### **Contact**

Steve Smith

#### **Email**

[Steve.smith@moxton-education.com](mailto:Steve.smith@moxton-education.com)

#### **Telephone**

+44 7831245572

#### **Country**

United Kingdom

**NUTS code**

UKJ - South East (England)

**Internet address(es)**

Main address

<https://www.maidenerlegitrust.org>

Buyer's address

<https://www.maidenerlegitrust.org>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.maidenerlegitrust.org/page/?title=Trust+Tender+documents&pid=118>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Maiden Erlegh Trust MIS Procurement

#### **II.1.2) Main CPV code**

- 72212190 - Educational software development services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Maiden Erlegh Trust encompasses 6 schools with 2 additional schools opening, one in September 2022 and another in September 2023. All schools are in and around Reading in Berkshire.

It is the desire of the Trust to move to a single, off-site/cloud-hosted MIS platform across all of its schools, and this is the purpose of this procurement. The Trust also recognises the importance of having the MIS as the 'Single Version of the Truth' in respect of pupil and staff records as the source of all identities across all systems within the Trust which, in conjunction with an automatic identity management tool should ensure seamless, automatic update processes wherever possible. In this way, as far as is practicable, the Trust wishes to avoid:

- Duplication of the effort currently involved in replicating key data fields across a variety of applications;
- Manual data transfer processes which require human intervention;
- Data transfers which involve scheduled 'batch' processes as these lead to latency in updates;
- The kinds of issues created by accidental mis-typing or shortening of names etc. that often lead to multiple different data entries for the same individual.

The Trust has decided to seek a partnership with the successful bidder, which will be

tasked with all the necessary activities and processes involved in:

- Designing, Programme/Project Managing and Implementing a single MIS across all its school sites;
- Migrating the data held in current systems;
- Comprehensive acceptance testing;
- Training users in the system's use; and
- Supporting and maintaining the solution for five years to a co-terminous end date.

Given the Trust is procuring a full managed service it will provide a draft Contract during the ITT stage. Each bidder will have the opportunity, separately, to seek clarifications on it. The Trust will properly consider the suggestions made by bidders and ensure that all bidders are treated on a 'level playing field' basis with regards to any proposed changes to the contract with the aim of arriving at a position that the Trust and bidders can accept.

The Trust recognises this is a slightly different approach to procuring just MIS software, but wishes to reassure bidders this is not about imposing unreasonable demands, but is about a proper partnership agreement with an agreed managed service and consistent service level agreement for the Trust and all of its schools, under which both parties articulate and accept their individual responsibilities.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 72200000 - Software programming and consultancy services
- 72300000 - Data services
- 72600000 - Computer support and consultancy services
- 80100000 - Primary education services

- 80200000 - Secondary education services
- 80400000 - Adult and other education services
- 80500000 - Training services

### **II.2.3) Place of performance**

NUTS codes

- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

Main site or place of performance

The main site is the Trust Offices at

Maiden Erlegh School

Silverdale Road

Earley

Berkshire

RG6 7HS

### **II.2.4) Description of the procurement**

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#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £1,000,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 3

Maximum number: 5

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Competitive procedure with negotiation

#### **IV.1.5) Information about negotiation**

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2020/S 012-091803](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

14 May 2021

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

7 June 2021

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 8 (from the date stated for receipt of tender)



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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Maiden Erlegh Trust

Silverdale Road

Earley

RG6 7HS

Country

United Kingdom

Internet address

<https://www.maidenerleghtrust.org>