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Tender

## **E-Books/E-Text**

THE UNIVERSITY OF WESTMINSTER

F02: Contract notice

Notice identifier: 2022/S 000-007479

Procurement identifier (OCID): ocds-h6vhtk-0323d1

Published 18 March 2022, 5:34pm

## **Section I: Contracting authority**

### **I.1) Name and addresses**

THE UNIVERSITY OF WESTMINSTER

309 Regent Street

LONDON

W1B2HW

### **Contact**

Alison Sylvestre

### **Email**

[A.Sylvestre@westminster.ac.uk](mailto:A.Sylvestre@westminster.ac.uk)

### **Telephone**

+44 2079115000

**Country**

United Kingdom

**NUTS code**

UKI - London

**Internet address(es)**

Main address

[www.westminster.ac.uk](http://www.westminster.ac.uk)

Buyer's address

[www.westminster.ac.uk](http://www.westminster.ac.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

E-Books/E-Text

Reference number

DN598785

#### **II.1.2) Main CPV code**

- 92511000 - Library services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The University wishes to partner with a potential provider to deliver a e-textbook package, delivered via an e-textbook platform which integrates with the University systems. The core purpose of this package is to enable students access to important resources relevant to individual study, as and when required,

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 22113000 - Library books
- 22120000 - Publications
- 22200000 - Newspapers, journals, periodicals and magazines
- 48160000 - Library software package

- 79980000 - Subscription services
- 92510000 - Library and archive services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The Tenderer shall provide a comprehensive range of titles based on the Universities changing teaching and learning needs and provide titles that fully integrate with current University systems. Any proposed offer must support teaching and learning goals, as detailed in the tender documents.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

It is anticipated that the new contract will be for an initial period of 3 years with an option to extend for a further period of up to a total of 12 months taking the contract term to a maximum of 4 years.

The Contract is intended to start on 20 September 2022

Any extension to the Contract will be agreed between the University of Westminster and the Service Provider. It is likely that University will seek the Service Provider to demonstrate improvements and/or price reductions before considering an extension.

For any extension(s) to the Contract, discussions with the Service Provider shall be conducted sufficiently far in advance of the contract expiry date to arrive at an agreed position.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.14) Additional information**

Bidders will need to register for free on the Proactis ProContract procurement portal, by completing a simple registration, Once register registered bidders can use the search function under "find opportunities" to find the tender.

If Bidders do not meet one or more of the minimum requirements for each Selection Criteria Bidders will be excluded from the process. If bidders pass all Selection Criteria their Bid will be fully scored and evaluated.

Bidders must submit their tender via the portal by 29th April 2022

The University expressly reserves the rights:

- i) Not to award any contract as a result of this procurement process commenced by publication of this notice.
  - ii) To make whatever changes it may see fit to the content and structure of the tendering competition.
  - iii) To award (a) contract(s) in respect of any part(s) of the [services] covered by this notice;
- and

in no circumstances will the University be liable for any costs incurred by candidates.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

29 April 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 12 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

2 May 2022

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

University of Westminster

London

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Precise information on deadline(s) for review procedures

The University will incorporate a minimum 10 calendar day standstill period at the point that information on the award of the contract is communicated to tenderers. If an appeal

regarding the award of contract has not been successfully resolved then the Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by breach of the rules to take action in the High Court. Any such action must be brought promptly.