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Tender

## **Catering Repairs and Maintenance**

West Sussex County Council

F02: Contract notice

Notice identifier: 2024/S 000-007468

Procurement identifier (OCID): ocds-h6vhtk-0446b4

Published 8 March 2024, 11:08am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

West Sussex County Council

County Hall, West Street

Chichester

PO19 1RQ

#### **Contact**

John Figgins

#### **Email**

[john.figgins@westsussex.gov.uk](mailto:john.figgins@westsussex.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKJ27 - West Sussex (South West)

**Internet address(es)**

Main address

<https://www.westsussex.gov.uk/default.aspx>

Buyer's address

<https://www.westsussex.gov.uk/default.aspx>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://atamis-7669.my.site.com/ProSpend\\_\\_CustomCommunitiesLogin?startURL=%2Fhome%2Fhome.jsp](https://atamis-7669.my.site.com/ProSpend__CustomCommunitiesLogin?startURL=%2Fhome%2Fhome.jsp)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://atamis-7669.my.site.com/ProSpend\\_\\_CustomCommunitiesLogin?startURL=%2Fhome%2Fhome.jsp](https://atamis-7669.my.site.com/ProSpend__CustomCommunitiesLogin?startURL=%2Fhome%2Fhome.jsp)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

## Catering Repairs and Maintenance

Reference number

C17696

### **II.1.2) Main CPV code**

- 50883000 - Repair and maintenance services of catering equipment

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The Service Provider will be required to carry out both planned, and reactive kitchen equipment maintenance. Services are required to both gas and electrical equipment. Around 200 schools in total will participate in this arrangement, the exact number of schools is likely to fluctuate throughout the period of the contract.

### **II.1.5) Estimated total value**

Value excluding VAT: £940,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKJ3 - Hampshire and Isle of Wight

### **II.2.4) Description of the procurement**

The Service Provider will be required to carry out both planned, and reactive kitchen equipment maintenance. Services are required to both gas and electrical equipment. Around 200 schools in total will participate in this arrangement, the exact number of schools is likely to fluctuate throughout the period of the contract. To note, only 10 of these schools operate gas kitchens. The Council will keep the Service Provider apprised of any changes to participating schools. The Service Provider will arrange annual proactive maintenance visits to every school under the arrangement and attend reactive

callouts in these schools. The Council's Catering Service will raise all callouts with the Service Provider and authorise all associated spend, and instructions directly from schools must not be taken by the Service Provider in terms of callouts or works. The Council's Catering Service administration team will process all invoices for the Service Provider, the Service Provider is not required to invoice services directly to schools.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £940,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

3 June 2024

End date

31 July 2029

This contract is subject to renewal

Yes

Description of renewals

Contract to be retendered at the end of the contract term.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

As set out in tender documentation.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

12 April 2024

Local time

2:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 10 August 2024

**IV.2.7) Conditions for opening of tenders**

Date

12 April 2024

Local time

2:00pm

Place

[https://atamis-7669.my.site.com/ProSpend\\_CustomCommunitiesLogin?startURL=%2Fhome%2Fhome.jsp](https://atamis-7669.my.site.com/ProSpend_CustomCommunitiesLogin?startURL=%2Fhome%2Fhome.jsp)

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**Section VI. Complementary information**

**VI.1) Information about recurrence**

This is a recurrent procurement: Yes

**VI.2) Information about electronic workflows**

Electronic payment will be used

**VI.4) Procedures for review**

**VI.4.1) Review body**

Cabinet Office - Public Procurement Review Service

1 Horse Guards Road

London

SW1A 2HQ

Country

United Kingdom

Internet address

<https://www.gov.uk/government/organisations/cabinet-office>

**VI.4.2) Body responsible for mediation procedures**

Cabinet Office - Public Procurement Review Service

1 Horse Guards Road

London

SW1A 2HQ

Country

United Kingdom

Internet address

<https://www.gov.uk/government/organisations/cabinet-office>