

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/007456-2021>

Tender

## **01822 The Provision of Virtual Visits**

Scottish Prison Service

F02: Contract notice

Notice identifier: 2021/S 000-007456

Procurement identifier (OCID): ocds-h6vhtk-02a491

Published 9 April 2021, 5:15pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Scottish Prison Service

Calton House, 5 Redheughs Rigg

Edinburgh

EH12 9HW

#### **Contact**

Catharine Dempsey

#### **Email**

[catharine.dempsey@sps.pnn.gov.uk](mailto:catharine.dempsey@sps.pnn.gov.uk)

#### **Telephone**

+44 1313303572

#### **Country**

United Kingdom

**NUTS code**

UKM75 - Edinburgh, City of

**Internet address(es)**

Main address

<http://www.sps.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00384](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00384)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

Public order and safety

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

01822 The Provision of Virtual Visits

Reference number

01822

#### **II.1.2) Main CPV code**

- 72212515 - Video conferencing software development services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The SPS are seeking a supplier to provide software to be used to facilitate virtual visits across the SPS estate.

The supplier shall also be required to provide continued support and maintenance as part of the contract

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 48515000 - Video conferencing software package

#### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

Main site or place of performance

SPS Estate

#### **II.2.4) Description of the procurement**

SPS has commenced this procurement process with the intention of awarding a contract.

Following publication of the Contract Notice, an Invitation to Tender (ITT) including the European Single Procurement Document (ESPD) will be published by SPS and will be made available to bidders via Public Contract Scotland Tender. Tender responses will then be evaluated by the SPS in accordance with the ITT.

#### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 40

Price - Weighting: 60

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

up to a further 24 months

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As described in ITT documents

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

As described in ITT documents

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

As described in ITT documents

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2020/S 162-395320](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

10 May 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 1 June 2021

#### **IV.2.7) Conditions for opening of tenders**

Date

10 May 2021

Local time

12:00pm

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 18409.  
For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

(SC Ref:650436)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Edinburgh Sherriff Court

27 Chambers St,

Edinburgh,

EH1 1LB

Country

United Kingdom

Internet address

[www.scotcourts.gov.uk/the-courts/sheriff-court/find-a-court](http://www.scotcourts.gov.uk/the-courts/sheriff-court/find-a-court)