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Tender

## **Investment and Refurbishment Works and Dumfries and Galloway**

City Building (Glasgow) LLP  
City Building(Contracts) LLP

F02: Contract notice

Notice identifier: 2021/S 000-007440

Procurement identifier (OCID): ocids-h6vhtk-0293e7

Published 9 April 2021, 4:25pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

City Building (Glasgow) LLP

350 Darnick Street

Glasgow

G21 4BA

#### **Email**

[maureen.mitchell@citybuildingglasgow.co.uk](mailto:maureen.mitchell@citybuildingglasgow.co.uk)

#### **Telephone**

+44 1412872328

#### **Country**

United Kingdom

**NUTS code**

UKM82 - Glasgow City

**Internet address(es)**

Main address

<http://www.citybuildingglasgow.co.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA11002](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA11002)

**I.1) Name and addresses**

City Building(Contracts) LLP

Glasgow

G21 4BA

**Email**

[maureen.mitchell@citybuildingglasgow.co.uk](mailto:maureen.mitchell@citybuildingglasgow.co.uk)

**Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.citybuildingglasgow.co.uk>

**I.2) Information about joint procurement**

The contract involves joint procurement

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://www.publictendersscotland.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://www.publictendersscotland.publiccontractsscotland.gov.uk>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<http://www.publictendersscotland.publiccontractsscotland.gov.uk>

### **I.4) Type of the contracting authority**

Other type

A subsidiary of two Public Bodies

### **I.5) Main activity**

Other activity

Maintenance, Construction and Manufacturing

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Investment and Refurbishment Works and Dumfries and Galloway

Reference number

CBG173

#### **II.1.2) Main CPV code**

- 45453100 - Refurbishment work

#### **II.1.3) Type of contract**

Works

#### **II.1.4) Short description**

Investment and Refurbishment Works in Dumfries and Galloway

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Lot 1 and Lot 2

### **II.2) Description**

#### **II.2.1) Title**

Replacement of windows and doors

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 45421100 - Installation of doors and windows and related components

### **II.2.3) Place of performance**

NUTS codes

- UKM92 - Dumfries & Galloway

Main site or place of performance

Dumfires and Galloway

### **II.2.4) Description of the procurement**

Replacement of Windows and Doors. Windows and doors will be manufactured and supplied by City Building(Glasgow)LLP. All ironmongery will aslo be provided. The successful bidders will provide labour, plant and consumables. The successful bidder(s) will be reponsible for removal of all waste.

### **II.2.5) Award criteria**

Quality criterion - Name: quality / Weighting: 30

Price - Weighting: 70

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The initial contract will be 12months with options to extend upto a further 36months at City Building(Glasgow) LLP'S absolute and total discretion

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Objective criteria for choosing the limited number of candidates:

The five highest scoring bidders for question 4C.1 of the SPD, who also meet the selection criteria will progress to the Invitation to Tender (ITT) stage. Where there is a tie for 5th place, those Bidders will also be shortlisted and invited to tender

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Replacement of Kitchens and ancillary works

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 45421151 - Installation of fitted kitchens

#### **II.2.3) Place of performance**

NUTS codes

- UKM92 - Dumfries & Galloway

Main site or place of performance

Dumfries and Galloway

#### **II.2.4) Description of the procurement**

Replacement of Kitchens. All kitchens, worktops and ironmongery will be provided by City Building(Glasgow) LLP. The successful bidder(s) will provide Labour plant and consumables. The successful bidder(s) will be responsible for the removal of waste.

#### **II.2.5) Award criteria**

Quality criterion - Name: quality / Weighting: 30

Price - Weighting: 70

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The contracts is for 12 months with options to extended upto a further 36 months as City Building (Glasgow) LLP's absolute and sole discretion.

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Objective criteria for choosing the limited number of candidates:

The five highest scoring bidders for question 4C.1 of the SPD, who also meet the selection criteria will progress to the Invitation to Tender (ITT). Where there is a tie for 5th place, those Bidders will also be shortlisted and invited to tender

#### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Gas Boiler replacements and renewal of Central Heating Systems

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 42160000 - Boiler installations
- 44620000 - Central-heating radiators and boilers and parts

### **II.2.3) Place of performance**

NUTS codes

- UKM92 - Dumfries & Galloway

Main site or place of performance

Dumfries and Galloway

### **II.2.4) Description of the procurement**

Replacements of Boilers and potentially Gas central heating systems. All boilers will be provided by City Building (Glasgow) LLP. The successful bidders will provide Labour, plant and consumables. Gas Safe accreditation is a compulsory requirement for this and will be assessed on a pass/fail basis.

### **II.2.5) Award criteria**

Quality criterion - Name: quality / Weighting: 30



Price - Weighting: 70

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The contract will be for 12months with options to extend upto a further 3 6months at City Building(Glasgow) LLP's absolute and total discretion.

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Objective criteria for choosing the limited number of candidates:

The five highest scoring bidders for question 4C.1 of the SPD, who also meet the selection criteria will progress to the Invitation to Tender (ITT). Where there is a tie for 5th place, those Bidders will also be shortlisted and invited to tender

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## Section III. Legal, economic, financial and technical information

### III.1) Conditions for participation

#### III.1.2) Economic and financial standing

List and brief description of selection criteria

tendering process: - There is a minimum financial requirement that affects Trading Performance and Liquidity.

There is also a further requirement regarding Current Liquidity , which can be met by a Letter of Comfort from the bank of the Bidder (see below)

- Trading Performance Ratio

An overall positive outcome on pre-tax profit over a 3 year period. Exceptional items can be excluded from calculation.

- Liquidity Ratios

Current Ratio - Current Assets/Current Liabilities

Leverage Ratio - Long-term Debt/Net Worth

Bidders must achieve a score of 5 and above from a combination of above two liquidity ratios.

Scoring Method

Current Ratio

Range Score

0.00 to 0.80 0

0.81 to 0.90 1

0.91 to 1.00 2

1.01 to 1.10 3

1.11 to 1.20 4

1.21 and above 5

Leverage Ratio

0.01 to 19.99 5

20.00 to 39.99 4

40.00 to 59.99 3

60.00 to 79.99 2

80.00 to 100.00 1

Intangibles can be included for purposes of the Net Worth figure.

The above ratios should be calculated on last set of accounts filed at Companies House.

Bidders must not be the subject of an insolvency process.

Bidders who have been trading for less than the 3 years noted above must provide evidence that they are complying with the above minimum financial requirements for the period in which they have been trading.

Bidders who do not comply with the above financial requirements but are part of a Group, can provide a Parent Guarantee if the Parent company satisfies the financial requirements stipulated above.

Where the Bidder is a group of economic operators (such as a consortium), at least one of the members of that group (preferably the Lead ) must demonstrate compliance with minimum financial requirements.

Due to the negative financial consequences of the pandemic, City Building (Glasgow) LLP also requires assurance regarding current liquidity of the bidding company.

The bidder must provide a letter of Comfort from its own bank to satisfy the above financial requirement.

Bidders will be required to provide adequate assurance of financial strength to successfully complete their contractual obligations and have available a full set of accounts for the last two individual years (e.g.; 31 March 2019 and 31 March 2020).

CBG reserves the right at its own discretion to seek such other information from the Bidder in accordance with Regulation 61(7) or Regulation 61(8) of the Public Contracts

(Scotland) Regulations 2015 to prove the Bidders's economic and financial standing.

Minimum level(s) of standards possibly required

#### Employer's Liability

The organisation shall take out and maintain throughout the period of their services Employer's Liability insurance to the value of at least TEN MILLION (10,000,000 GBP) POUNDS STERLING in respect of any one claim and unlimited in the period.

#### Public Liability

The organisation shall take out and maintain throughout the period of their services Public Liability insurance to the value of at least FIVE MILLION (5,000,000 GBP) POUNDS STERLING in respect of any one claim and unlimited in the period including Pollution and Contamination cover (sudden and unforeseen) and in the aggregate.

#### Products Liability

The organisation shall take out and maintain throughout the period of their services Products Liability insurance to the value of at least FIVE MILLION (5,000,000GBP) POUNDS STERLING in respect of any one claim and in the aggregate.

#### Contract Works Insurance

The Contractor should have Contract Works insurance for the duration of the Framework Agreement. The value of each project should determine the level of Contract Works required.

The above insurances shall be with an insurance company registered with Financial Conduct Authority (FCA) in the UK, or equivalent body for EU member states. No organisation may sub-let or sub-contracts any part of the commission unless the sub-contractor is similarly insured, except with City Building (Glasgow) LLP's express permission in writing. It is the express responsibility of the lead organisation to ensure this is the case.

Should the Bidder not have the specified insurances at the time of expressing an interest then, the Bidder must certify in their response to this SPD that the specified insurance will be obtained prior to contract award, should they be invited to tender.

### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

#### 4C.1.1 SPD Question

“For Works contracts only, please provide relevant examples of supplies and/or services carried out during the last three years as specified in the Contract Notice:

(Examples from both public and/or private sector customers and clients may be provided):”

CBG’s guidance for this question is detailed below-

- Provide three relevant examples from within the last five years that demonstrate your organisation has the relevant and necessary skills, expertise and experience to deliver the service required by CBG.

For each relevant example the following information should be provided but is not limited to –

1 an overview of the contract including

2 customer name, contract start and completion date and contract value.

3 a description for each example of the scope of the requirement and service provided by you demonstrating experience in installation and management of works the same or similar in scope and capacity to CBG’s requirement.

Your response to this question should not exceed, for each example, 2 x A4 sides, this page count includes all text (Arial font 11), photographs, figures and diagrams.

Where a submission exceeds the maximum number of pages indicated per example, no account will be taken of the content of the pages beyond the maximum.

The above information should be submitted for each Lot that the bidder is applying for. Your response should clearly detail which Lot you are applying for. Bidders can apply for any Lot, any combination of Lots or all Lots.

#### Weighting

The weighting will be out of 100 with 34% attributed to example 1, 33% attributed to example 2 and 33% attributed example 3. A minimum pass mark of 60 out of 100 is required overall for this question. Any bidder who fails to achieve the minimum score for this question will be excluded from the process.

Minimum level(s) of standards possibly required

The successful bidder or company working on their behalf will be required to provide evidence of a current and valid Waste Carrier Licence certificate. The final disposal site for the waste should hold an appropriate waste management licence as awarded by a regulatory authority

Quality Assurance -ISO9001 or equivalent or procedures in place meet City Building(Glasgow) LLP's standards as detailed in the tender documents and SPD Guidance Document

Environmental Management Standards - ISO14001 or equivalent or procedures in place meet City Building(Glasgow) LLP's standards as detailed in the tender documents and SPD Guidance Document

Health and Safety - OHSAS18001 OR ISO45001 or procedures in place meet City Building(Glasgow) LLP's standards as detailed in the tender documents and SPD Guidance Document.

Gas Safe accreditation is required for Lot 3

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Key Performance Indicators will be listed in the tender documents

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 5

**IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

**IV.2) Administrative information**

**IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-003200](#)

**IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

17 May 2021

Local time

12:00pm

**IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

9 June 2021

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Economic operators may be excluded from this competition if they are in any situation referred to in Regulation 58 of the Public Contracts (Scotland) Regulations 2015.

The successful bidder or company working on their behalf will be required to provide evidence of a current and valid Waste Carrier Licence certificate. The final disposal site for the waste should hold an appropriate Waste Management Licence as awarded by a regulatory Authority

Non-collusion — Bidders will be required to complete the Non Collusion Certificate.

Freedom of Information — Information on the FOI Act is within instruction to bidders.

Bidders must note the implications of this legislation and ensure that any information they wish CBG to consider withholding is specifically indicated on the FOI Certificate. (NB City Building (Glasgow) LLP does not bind itself to withhold this information). Bidders

Amendments-Bidders must enter any clause, condition, amendment to specification or any other qualification they may wish to make conditional to the offer.

If so, required by CBG, the bidder will be expected to provide all documentation as specified in the SPD. This is known as a Request for Documentation. When the Request for Documentation is made, Bidders must supply the relevant information within the time stipulated. Failure to provide this information within the specified time may result in your bid being rejected. Prompt Payment -Bidders will be required to complete a prompt payment certificate Insurance Mandate - all successful bidders will be required to sign an insurance mandate

The buyer is using PCS-Tender to conduct this PQQ exercise. The Project code is 18370. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A sub-contract clause has been included in this contract. For more information see:



<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2361>

A summary of the expected community benefits has been provided as follows:

Community Benefits will be detailed in the ITT document

(SC Ref:648777)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Glasgow Sheriff Court

PO Box 23

1 Carlton Place

G59 9DA

Email

[glasgow@scotcourts.gov.uk](mailto:glasgow@scotcourts.gov.uk)

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

City Building (Glasgow) LLP must, by notice in writing as soon as possible after the decision has been made, inform all tenderers and candidates concerned of its decision to award the contract. The Council must allow a period of at least the relevant standstill period (where the notice is sent by facsimile or electronic means the period is 10 days ending at midnight at the end of the 10th day after that on which the last notice is sent, when sent by other means the period is 15 days) to elapse between the date of despatch of the notice referred to in Regulation 86 of The Public Contract (Scotland) Regulations 2015 ("the Regulations"). City Building (Glasgow) LLP is obliged to comply with the Regulations and any eligible economic operator can bring an action in the Sheriff Court or the Court of Session where as a consequence of a breach by the Council, suffers or risks

suffering loss or damage. The bringing of court proceedings during the standstill period means that City Building (Glasgow) LLP must not enter into the contract unless the proceedings are determined, discontinued or disposed of;

or the court, by interim order, brings to an end the prohibition. The bringing of court proceedings after the standstill period has elapsed and the remedies that are available to the courts are detailed in the Regulations. Economic Operators can write to the Council seeking further

clarification on the notice, to which City Building (Glasgow) LLP must respond within 15 days. Economic Operators should be mindful to seek their own independent legal advice when they consider appropriate to do so.