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Tender

Surface Pro Computer Refresh

National Heritage Memorial Fund

F02: Contract notice

Notice identifier: 2022/S 000-007412

Procurement identifier (OCID): ocds-h6vhtk-03238e

Published 18 March 2022, 12:23pm

Section I: Contracting authority

I.1) Name and addresses

National Heritage Memorial Fund

International House, St Katharines Way

London

E1W 1UN

Contact

Rob Hickmott

Email

Rob.Hickmott@heritagefund.org.uk

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://www.heritagefund.org.uk>

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

https://www.heritagefund.org.uk/sites/default/files/itt_laptops_nhmf_march_2022_upload.pdf

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://www.heritagefund.org.uk/sites/default/files/itt_laptops_nhmf_march_2022_upload.pdf

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Other type

Lottery Distributor

I.5) Main activity

Other activity

Lottery Distribution

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Surface Pro Computer Refresh

Reference number

NHMF 310

II.1.2) Main CPV code

- 30210000 - Data-processing machines (hardware)

II.1.3) Type of contract

Supplies

II.1.4) Short description

Implementation of 3 year program to refresh all computer devices across the organisation. 360 computer devices will be replaced in a phased rollout. The enhanced devices will fully enable hybrid working, and will give end users greater computing capability, whilst closely aligning with the green impact scheme.

II.1.5) Estimated total value

Value excluding VAT: £485,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

To enable continued end-user integration with our corporate IT systems and applications, our end user computing devices need to be regularly replaced to keep up with industry standards. Whilst our current devices have served us well in moving fully to a cloud computing set-up, we are starting to see that the specification of those devices needs to be enhanced to enable a continued hybrid way of working. With our corporate IT approach aligning to Microsoft service and product offerings, the new Microsoft Surface 8 matches and delivers all of the enhancements needed to match new hybrid corporate ways of working.

Requirements

The following equipment will be required:

- 360 Microsoft Surface Pro 8 i7 processor with 16 GB RAM, and 256 GB Hard drive space
- 360 Microsoft Surface Pro 8 Keyboard\CCCCCCCCCCCC\Covers English\CCCCCCCCCCCC\UK configuration
- 360 Microsoft Surface Pro 8 Pens
- Continued Support with a provider
- Available to hold stock & Partial Ship until end of project (Nov '22).
- Access to Software trials and device evaluations (short-term device loans)
- Trade in options on old devices
- Replacement Surface immediately upon request without waiting for return of defective unit
- Free shipping,
- 60-day returns for Surface for Business devices.
- 5 Virtual trainings events
- Customized out-of-box experience of preconfigured apps and settings, and then deploy to employee devices via the cloud.
- Free deployment support
- 90 days free support with issues

All bidders are required to adhere to all appropriate regulations and guidelines on the collection, storage, transmission and destruction of personal data (MRS/SRA, Data Protection Act 1998: Guidelines for Social Research, April 2013).

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £485,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

2

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

Accelerated procedure

Justification:

Replenishment programme brought forward because of world events.

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

4 April 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 4 June 2022

IV.2.7) Conditions for opening of tenders

Date

4 April 2022

Local time

1:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

NHMF

LONDON

Country

United Kingdom