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Tender

## **New Website, Hosting, Annual Support and Maintenance**

Loch Lomond & The Trossachs National Park Authority

F02: Contract notice

Notice identifier: 2024/S 000-007390

Procurement identifier (OCID): ocds-h6vhtk-0437fb

Published 7 March 2024, 3:45pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Loch Lomond & The Trossachs National Park Authority

Carrochan, Carrochan Road

Alexandria

G83 8EG

#### **Email**

[procurement@lochlomond-trossachs.org](mailto:procurement@lochlomond-trossachs.org)

#### **Telephone**

+44 1389722664

#### **Country**

United Kingdom

#### **NUTS code**

UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

**Internet address(es)**

Main address

<http://www.lochlomond-trossachs.org>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA12322](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA12322)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Other activity

National Park

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

New Website, Hosting, Annual Support and Maintenance

#### **II.1.2) Main CPV code**

- 72413000 - World wide web (www) site design services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

New Website, Hosting, Annual Support and Maintenance

#### **II.1.5) Estimated total value**

Value excluding VAT: £250,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

Main site or place of performance

Balloch

#### **II.2.4) Description of the procurement**

New Website, Hosting, Annual Support and Maintenance

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

web hosting, annual maintenance and support will be subject to annual renewals

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 8

Objective criteria for choosing the limited number of candidates:

SPD completion and evaluation. Top 8 ranked companies

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: Yes

Description of options

any related activity to website design, hosting, support and maintenance

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union

funds: No

#### **II.2.14) Additional information**

there will be a two stage approach. SPD and then tender. top 8 companies will be invited to tender

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.2) Conditions related to the contract**

##### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-004085](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

15 April 2024

Local time

10:00am

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

15 May 2024

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

this will be a two stage approach.

1st stage - SPD - top 8 ranked companies will be invited to bid

2nd stage - competition stage

Invitation to tender

then if required interviews

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=760407](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=760407).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

(SC Ref:760407)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=760407](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=760407)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Scottish Government

Edinburgh

Country

United Kingdom