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Tender

## **Convenience Retail Products and Related Services**

The University Caterers Organisation Ltd (TUCO)

F02: Contract notice

Notice identifier: 2024/S 000-007371

Procurement identifier (OCID): ocds-h6vhtk-044673

Published 7 March 2024, 2:56pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The University Caterers Organisation Ltd (TUCO)

c/o Mitchell Charlesworth, 3rd Floor, 44 Peter Street

Manchester

M2 5GP

#### **Contact**

Kim Ashley

#### **Email**

[info@tuco.ac.uk](mailto:info@tuco.ac.uk)

#### **Telephone**

+44 1617133422

**Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.tuco.ac.uk>

Buyer's address

<https://in-tendhost.co.uk/tuco.aspx/Home>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/tuco.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/tuco.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Convenience Retail Products and Related Services

Reference number

CAT11071-TU

#### **II.1.2) Main CPV code**

- 15000000 - Food, beverages, tobacco and related products

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The purpose of this contract is for the supply and distribution of convenience retail products and services, to members and clients of TUCO. The scope of commodities to be covered in the framework include Confectionery, Snacks and Soft Drinks, Cakes (Ambient, Chilled, Fresh and Frozen), Convenience Retail Non-Food, Cigarettes, Tobacco, E-Cigarettes and associated products, One Stop Shop including all products covered within lots 1 to 4 with the addition of grocery frozen and chilled retail items and alcohol. We welcome suppliers that can deliver on either a local, regional or national basis. It is envisaged that suppliers will be able to cover much of the scope of this agreement on a category by category basis. The agreement will run for a minimum 2 years with an optional 2 year extension taken in two 1 year increments. Users of this framework may choose to use all or part of the scope of this agreement. It is anticipated that the Framework Agreement will have multiple suppliers.

#### **II.1.5) Estimated total value**

Value excluding VAT: £10,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## II.2) Description

### II.2.1) Title

Confectionery, Snacks & Soft Drinks

Lot No

1

### II.2.2) Additional CPV code(s)

- 15000000 - Food, beverages, tobacco and related products

### II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

### II.2.4) Description of the procurement

The University Caterers Organisation Limited is a not for profit company limited by member guarantee. An objective of The University Caterers Organisation Limited, is to seek opportunities to exploit economies of scale available by coordinating the demand of individual universities, colleges and other institutions of higher and further education and other public sector bodies for goods and/or services and utilising the collective purchasing opportunities of universities, colleges and other institutions of higher and further education and other public sector bodies in achieving value for money within their purchasing activities, which may be on a national, inter-regional or regional basis. TUCO acts as purchasing agent in obtaining tenders and/or entering into negotiations and/or contracts for the supply of specific goods and/or services; and to confer, consult and maintain contact and co-operate with any authorities, association, societies, institutions and relevant bodies whose work is appropriate to the work of the Company. The purpose of this contract is for the supply and distribution of convenience retail products and services, to members and clients of TUCO. The Agreement is open to the current and future member Institutions & affiliated Public Sector bodies. The scope of commodities to be covered in this framework lot are as follows: Confectionery, Snacks & Soft Drinks Chocolate Bars Bagged Chocolate Sweets Mints & Chewing Gums Protein Bars Boxed & Seasonal Chocolate Soft Drinks Snacks (Crisps, Nuts, Popcorn etc)

### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £15,372,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

1st July 2024 until 30th June 2026 with the option to extend for 2 further years (in one year increments) until 30th June 2028

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Please refer to the TUCO Ltd Notes to Tenderers' and other tender documents for further information and guidance on completing all parts of the open tender. Evaluation is a combination of Pass/Fail questions and scored weighted responses. The Framework Agreement is for use by TUCO Ltd clients see

<https://account.tuco.ac.uk/delrvdkzqgmjfhudksqs>

## II.2) Description

### II.2.1) Title

Cakes

Lot No

2

### II.2.2) Additional CPV code(s)

- 15810000 - Bread products, fresh pastry goods and cakes

### II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

### II.2.4) Description of the procurement

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### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement

documents

### **II.2.6) Estimated value**

Value excluding VAT: £13,892,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

1st July 2024 until 30th June 2026 with the option to extend for 2 further years (in one year increments) until 30th June 2028

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Please refer to the TUCO Ltd Notes to Tenderers' and other tender documents for further information and guidance on completing all parts of the open tender. Evaluation is a combination of Pass/Fail questions and scored weighted responses. The Framework Agreement is for use by TUCO Ltd clients see

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## **II.2) Description**

### **II.2.1) Title**

Convenience Retail Non-Food

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 33700000 - Personal care products

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

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### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents



## **II.2.6) Estimated value**

Value excluding VAT: £1,536,000

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

1st July 2024 until 30th June 2026 with the option to extend for 2 further years (in one year increments) until 30th June 2028

## **II.2.10) Information about variants**

Variants will be accepted: Yes

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2.14) Additional information**

Please refer to the TUCO Ltd Notes to Tenderers' and other tender documents for further information and guidance on completing all parts of the open tender. Evaluation is a combination of Pass/Fail questions and scored weighted responses. The Framework Agreement is for use by TUCO Ltd clients see <https://account.tuco.ac.uk/delrvdkzqgmjfhudksgs>

## **II.2) Description**

**II.2.1) Title**

Cigarettes, Tobacco, E-Cigarettes and associated products

Lot No

4

**II.2.2) Additional CPV code(s)**

- 15990000 - Tobacco, tobacco goods and supplies

**II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

**II.2.4) Description of the procurement**

The University Caterers Organisation Limited is a not for profit company limited by member guarantee. An objective of The University Caterers Organisation Limited, is to seek opportunities to exploit economies of scale available by coordinating the demand of individual universities, colleges and other institutions of higher and further education and other public sector bodies for goods and/or services and utilising the collective purchasing opportunities of universities, colleges and other institutions of higher and further education and other public sector bodies in achieving value for money within their purchasing activities, which may be on a national, inter-regional or regional basis. TUCO acts as purchasing agent in obtaining tenders and/or entering into negotiations and/or contracts for the supply of specific goods and/or services; and to confer, consult and maintain contact and co-operate with any authorities, association, societies, institutions and relevant bodies whose work is appropriate to the work of the Company. The purpose of this contract is for the supply and distribution of convenience retail products and services, to members and clients of TUCO. The Agreement is open to the current and future member Institutions & affiliated Public Sector bodies. The scope of commodities to be covered in this framework lot are as follows: Cigarettes Tobacco & associated products E-Cigarettes & associated products

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6) Estimated value**

Value excluding VAT: £1,532,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

1st July 2024 until 30th June 2026 with the option to extend for 2 further years (in one year increments) until 30th June 2028

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Please refer to the TUCO Ltd Notes to Tenderers' and other tender documents for further information and guidance on completing all parts of the open tender. Evaluation is a combination of Pass/Fail questions and scored weighted responses. The Framework Agreement is for use by TUCO Ltd clients see <https://account.tuco.ac.uk/delrvdkzqgmjfhudksqs>

## **II.2) Description**

### **II.2.1) Title**

One Stop Shop

Lot No

5

## **II.2.2) Additional CPV code(s)**

- 15000000 - Food, beverages, tobacco and related products
- 15900000 - Beverages, tobacco and related products
- 33700000 - Personal care products

## **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

## **II.2.4) Description of the procurement**

The University Caterers Organisation Limited is a not for profit company limited by member guarantee. An objective of The University Caterers Organisation Limited, is to seek opportunities to exploit economies of scale available by coordinating the demand of individual universities, colleges and other institutions of higher and further education and other public sector bodies for goods and/or services and utilising the collective purchasing opportunities of universities, colleges and other institutions of higher and further education and other public sector bodies in achieving value for money within their purchasing activities, which may be on a national, inter-regional or regional basis. TUCO acts as purchasing agent in obtaining tenders and/or entering into negotiations and/or contracts for the supply of specific goods and/or services; and to confer, consult and maintain contact and co-operate with any authorities, association, societies, institutions and relevant bodies whose work is appropriate to the work of the Company. The purpose of this contract is for the supply and distribution of convenience retail products and services, to members and clients of TUCO. The Agreement is open to the current and future member Institutions and affiliated Public Sector bodies. The scope of commodities to be covered in this framework lot are as follows: Confectionery, Snacks and Soft Drinks, Cakes, Convenience Retail Grocery (Ambient, Chilled Fresh & Frozen), International/World Foods, Alcohol, Cigarettes, Tobacco, E-Cigarettes and associated products, Convenience Retail Non-Food

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £7,668,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

1st July 2024 until 30th June 2026 with the option to extend for 2 further years (in one year increments) until 30th June 2028

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Please refer to the TUCO Ltd Notes to Tenderers' and other tender documents for further information and guidance on completing all parts of the open tender. Evaluation is a combination of Pass/Fail questions and scored weighted responses. The Framework Agreement is for use by TUCO Ltd clients see

<https://account.tuco.ac.uk/delrvdkzqgmjfhudksqs>

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Suitability criteria as stated in the procurement documents.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 30

In the case of framework agreements, provide justification for any duration exceeding 4 years:

Framework Agreement will not exceed 4 years.

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

#### **IV.2) Administrative information**

##### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

17 April 2024

Local time

5:00pm

##### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

##### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 31 October 2024

##### **IV.2.7) Conditions for opening of tenders**

Date

17 April 2024

Local time

12:00pm

Place

Tenders will be opened electronically using the InTend portal by authorised persons. Tenders will be opened at 12:01 on 17th April 2024.

## Section VI. Complementary information

### VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Within 48 months.

### VI.3) Additional information

This contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement. Tender will be carried out using e-Procurement software InTend. If you wish to register your interest in this procurement, please register on the following web site (<https://intendhost.co.uk/tuco.aspx/Home>). The tender will follow the Open Procedure. Details on this process can be viewed within the tender documents. The Agreement will be awarded based on MEAT (Most Economically Advantageous Tender). Permissible users of this Agreement include: TUCO Member and Associate Member Authorities • TUCO Members (<https://account.tuco.ac.uk/delrvdkzqgmjfhudksqs>) Local authority councils: • England Scotland and Wales Local Councils • Northern Ireland Local Councils • Conwy CBC, • Denbighshire CC, • Flintshire CC, • Wrexham CBC, • Sefton Council, • Halton BC, • Cheshire West and Chester Council, • South Ribble Borough Council, • Liverpool City Council, • Wirral BC, • Rochdale MBC, • Northumberland CC • any other Local Authorities Educational establishments: • Schools in England • Schools in Wales • Educational Establishments in England and Wales • Schools in Scotland • Educational Establishments in Scotland • Schools and Educational Establishments in Northern Ireland • England Scotland and Wales Higher Education • Northern Ireland Higher Education • Education Trusts Police, fire and rescue, maritime and coastguard agency emergency services: • UK Police Forces • England Fire and Rescue Services • Scotland Fire and Rescue Services • Wales Fire and Rescue Services • Northern Ireland Fire and Rescue Services • UK Maritime & Coastguard Agency NHS bodies, the HSC (Northern Ireland) and ambulance services: England NHS Scotland NHS Wales NHS Northern Ireland HSC England Ambulance Service Scotland Ambulance Service Wales Ambulance Service Northern Ireland Ambulance Service Local Authorities, Research Councils [www.rcuk.ac.uk](http://www.rcuk.ac.uk), NHS Trusts Central government departments and their agencies: England / UK Central Government Scotland Government Wales Government Northern Ireland Government Registered charities: England and Wales Registered Charities Scotland Registered Charities Northern Ireland Registered Charities Hospice Quality Partnership Registered social landlords: government funded, not-for-profit organisations that provide affordable housing. They include housing associations, trusts and cooperatives. England Social Landlords Scotland Social Landlords Wales Social Landlords Northern Ireland Social Landlords All 700 plus current members of Procurement for Housing (PfH) and any future members, details of current membership for PfH can be found here; [http://www.procurementforhousing.co.uk/membership/membership\\_list](http://www.procurementforhousing.co.uk/membership/membership_list). Please refer to the



following websites for a full list of RSL's <http://www.tenantservicesauthority.org/> or <http://www.ukmsl.com/client/nusconnect/> The member organisations above are located throughout the UK, including England, Scotland, Wales and Northern Ireland. Public sector buying organisations: <http://www.hefce.ac.uk/unicoll/> <http://www.tuco.org/buy/clients>); SUPC members see <http://supc.procureweb.ac.uk/aboutsupc-members>; APUC members see <http://www.apuc-scot.ac.uk/home.htm>; NWUPC members see [www.nwupc.ac.uk](http://www.nwupc.ac.uk); NEUPC members see <http://neupg.procureweb.ac.uk/>; HEPCW members see <http://hepcw.procureweb.ac.uk/>; LUPC members see <http://www.lupc.ac.uk/>; Academies; Further Education FE colleges and FE colleges via Crescent Purchasing Consortium (currently 170 colleges throughout the UK) any other member of CPC Other organisations: All Contracting Authorities as defined in Regulation 2 of the Public Contracts Regulations 2015; The Agreement is also for use by but not limited to Crown Commercial Services; This Agreement may also be used by other public bodies as defined by the European Union

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

The University Caterers Organisation Limited (TUCO)

c/o Mitchell Charlesworth, 3rd Floor, 44 Peter Street,

Manchester

M2 5GP

Email

[info@tuco.ac.uk](mailto:info@tuco.ac.uk)

Telephone

+44 1617133420

Country

United Kingdom

Internet address

<https://www.tuco.ac.uk>

#### **VI.4.2) Body responsible for mediation procedures**

The University Caterers Organisation Limited

c/o Mitchell Charlesworth, 3rd Floor, 44 Peter Street,

Manchester

M2 5GP

Email

[info@tuco.ac.uk](mailto:info@tuco.ac.uk)

Telephone

+44 1617133420

Country

United Kingdom

Internet address

<https://www.tuco.ac.uk>

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The authority will incorporate a minimum 10 calendar day standstill at the point information on award of contract is communicated to tenderers. This period allows unsuccessful tenderers to seek further debriefing from the contracting authority before the contract is entered into. Applicants have 2 working days from notification of the award decision to request additional debriefing and that information has to be provided a minimum of 3 working days before expiry of the standstill period. Such additional information should be requested from the address of the contracting authority of this contract notice. If an appeal regarding the award of a contract has not been successfully resolved the public contract regulations 2006 (SI 2006 No 5) provide aggrieved parties who have been harmed or at risk of harm by breach of the rules to action in the high court (England, Wales and Northern Ireland). Any such action must be brought promptly. Where a contract has been entered into the court may order the setting aside of the award decision or order the authority to amend any document and may award damages. If the contract has been entered into the court may only award damages.

**VI.4.4) Service from which information about the review procedure may be obtained**

The University Caterers Organisation Limited (TUCO)

c/o Mitchell Charlesworth, 3rd Floor, 44 Peter Street,

Manchester

M2 5GP

Email

[info@tuc.ac.uk](mailto:info@tuc.ac.uk)

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